



Accessing Results & Reports

Specialties Matching Service



Users:

- Institutional Officials (IOs)
- Institutional Administrators (IAs)
- Program Directors (PDs)
- Program Coordinators (PCs)

The screenshot displays the THE MATCH website interface. At the top, the logo 'THE MATCH NATIONAL RESIDENT MATCHING PROGRAM' is visible. The navigation bar includes links for Home, Switch, Options, Unfilled List, and a user profile for Riley Fitzhugh. The main content area is titled 'Reports' and lists several report categories: Characteristics of Matched Fellows, Confidential Roster of Program's Matched Applicants, Invoice Detail Report, Match Outcome of All Programs by State, Match Result Statistics, Match Results by Ranked Applicant, and Unmatched Applicants. The footer contains links for Contact Us, Copyright Notice, and Privacy Statement, along with a copyright notice for 2001-2017.

Note: This job aid explains the steps for Accessing Results & Reports using a desktop computer. The menu options are the same whether using a desktop or mobile device.

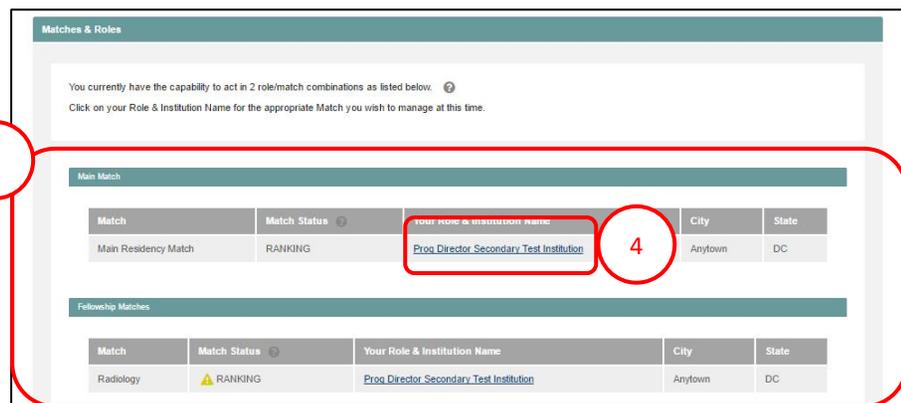
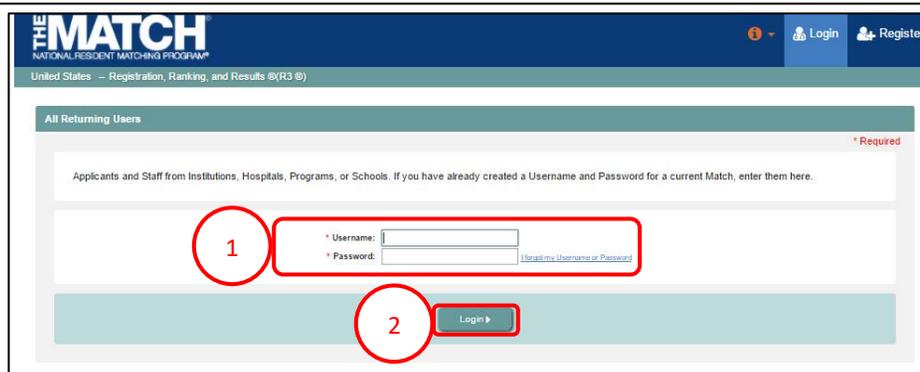
The NRMP releases the results of the Match at 12:00 p.m. eastern time on the appointed Match Day. All Match results are available to institution and program users via the R3® system.



- To identify the applicants who matched to your program, open the **Confidential Roster of Program's Matched Applicants**. Review the steps below.
- If your program(s) did not fill, you can update your **Unfilled Status** in the R3® system as positions are filled. Review the steps later in this guide.

Login:

1. Enter the **Username** and **Password** you created for accessing the Registration, Ranking, and Results (R3®) system.
2. Click **Login**.



Matches and Roles Page:

3. If your institution or program participates in more than one Match, the role and Match combinations for your account are displayed.
4. Click on your **Role & Institution Name** for the Match.

View Program Match Results:

The **Match Home Page** displays.

1. Your institution, role, username, and Match year display.
2. The programs for which you are registered will display, along with each program's NRMP program code, reversions, and status. On Match Day, additional columns will display:
 - a. **Did My Programs Fill** identifies your program status as FILLED or UNFILLED.
 - b. **Post Match Quota** identifies the number of positions that were available to fill; this number is different from the program quota only if reversions were used when the algorithm was processed.
 - c. **Filled in Match** identifies the number of positions that were filled when the algorithm was processed.
 - d. **Original Unfilled** identifies the number of available positions after the Match. If this number is 0, the program is FILLED.
 - e. **Results** provides a link to open the **Confidential Roster of Program's Matched Applicants** report. Click the **View Report** link.
3. The **Confidential Roster of Program's Matched Applicants** displays the names of the applicants who matched to your program.

The screenshot shows the Match Home Page for a user named Riley Fitzhugh. Callout 1 points to the user information: Institution (Southern Medical University-GA - Sweetea, GA), Role (Program Director), Username (rfitzhugh), Match Year (2017), and Appointment Year (2017). Callout 2 points to a table of programs. Callouts 2a through 2e point to specific columns in the table: 2a (Did My Program Fill?), 2b (Post Match Quota), 2c (Filled in Match), 2d (Original Unfilled), and 2e (Results).

Program Description	NRMP Program Code	Reversions	Program Status	Did My Program Fill?	Post Match Quota	Filled in Match	Original Unfilled	Results
Child And Adolescent Psychiatry	1007405F0	00 R0	CERTIFIED	UNFILLED	4	2	2	View Report

The screenshot shows the Confidential Roster of Program's Matched Applicants for Psychiatry - 2017, Appointment Year 2017. Callout 3 points to the report title. The page includes the Match logo, report run date (3:38:29 PM EDT), and program details: Institution (Southern Medical University-GA), Program Description (Child And Adolescent Psychiatry), and Program Code (1007405F0).

MATCH RESULT NOTIFICATION

We are pleased to announce that the following applicants have been matched to this program:

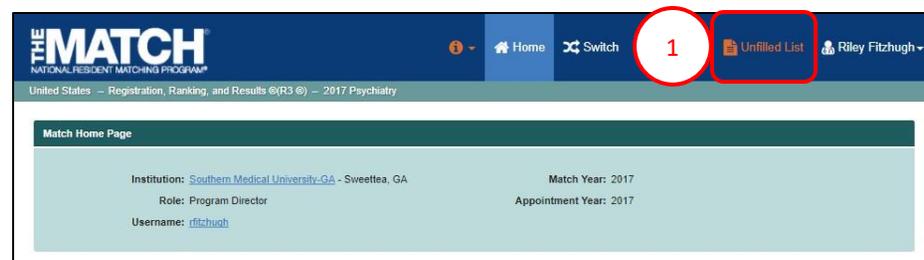
NRMP ID	AAMC ID	Name	Medical School
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

Number of Positions Offered in the Match:4
 Number of Applicants Matched:2
 Number of Unfilled Positions:2

Viewing Unfilled List Details:

Note: Institution and program users whose program(s) filled do not have access to the Unfilled List.

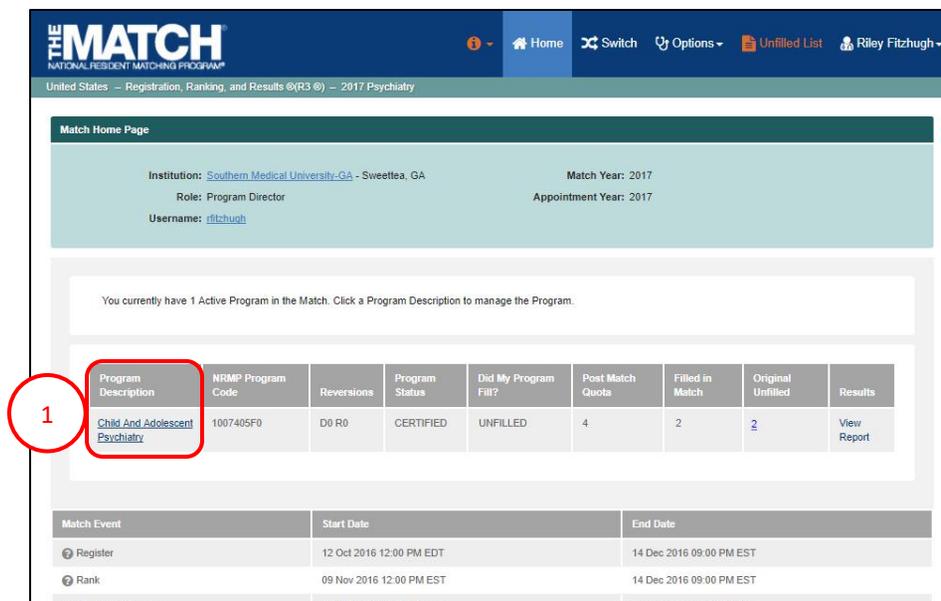
1. From the **Match Home Page**, click **Unfilled List**.
2. A summary of all unfilled programs by specialty displays. Many Matches have only one specialty, but others have multiple specialties and programs may be viewed for each separately.



Updating Unfilled Positions:

If your program did not fill, it will be listed on the Unfilled Programs List. As positions are filled, update the number of positions remaining to be filled.

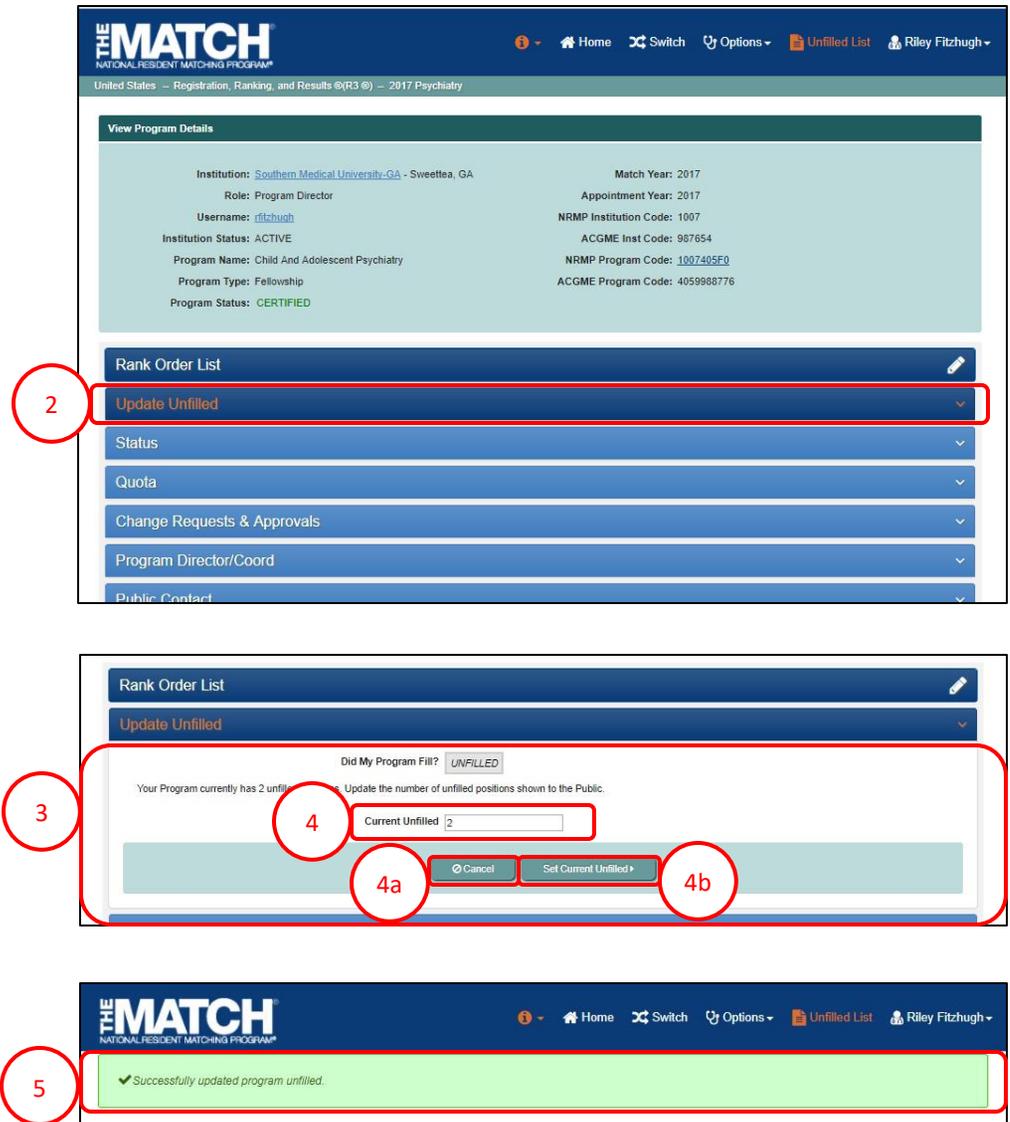
1. From the **Match Home Page**, click the **Program Description** link for the program that is to be updated.



Updating Unfilled Positions, Continued:

The **View Program Details** page displays.

2. Click the **Update Unfilled** tab.
3. The **Update Unfilled** details display. The initial **Current Unfilled** number is the number of positions available after the algorithm was processed
4. Update the number in the **Current Unfilled** field if positions are filled on or after Match Day. Set the **Current Unfilled** number to zero to remove your program from the Unfilled List. All changes are real-time, and unmatched applicants will view the most current number of available positions in the program.
 - a. Click **Cancel** to cancel any changes.
 - b. Click **Set Current Unfilled** to update the status.
5. A green note displays indicating the program unfilled status was updated successfully.



The screenshots illustrate the following steps:

2. The 'Update Unfilled' tab is selected in the 'Rank Order List' menu.
3. The 'Update Unfilled' dialog box is displayed, showing the current number of unfilled positions (2) and the 'Set Current Unfilled' button.
- 4a. The 'Cancel' button is highlighted.
- 4b. The 'Set Current Unfilled' button is highlighted.
5. A green notification message is displayed: 'Successfully updated program unfilled.'

View Reports:

1. If a report is not available, the date and time the link will become active is provided next to the report title.
2. Active reports are identified in blue font. Click a report title to view the data.

NOTE: Reports will display or download differently depending on the report type. Reports may:

- a. Open in a new browser window (*the dates shown are only for example*).
- b. Download automatically to the folder you have designated for your computer or mobile device.
- c. Present additional picklist reports when the institutional user is responsible for more than one program. To view a picklist report, click the report link.

Report	NRMP Program Code	Program Description	Program Status
Confidential Roster of Program's Matched Applicants	1820405F0	Child And Adolescent Psychiatry	CERTIFIED
Confidential Roster of Program's Matched Applicants	1820405F1	C & A Psych/Community	CERTIFIED

MATCH REPORTS

Characteristics of Matched Fellows

The *Characteristics of Matched Fellows* report compares program ranking, applicant type, and qualifications data for your matched applicants with all similar programs for the three most recently available Match years,

Note: The following reports become available at 12:00 p.m. eastern time on Match Day and cannot be accessed prior to that time.

Confidential Roster of Program's Matched Applicants

The *Confidential Roster of Program's Matched Applicants* provides specific information about the applicant(s) matched to your program. The report also displays the number of positions offered, the number of applicants who were matched to positions, and the number of unfilled positions remaining after the algorithm was processed.

Invoice Detail Report

The *Invoice Detail* report provides the program's registration and matched applicant fees for the Match.

Match Result Statistics

The *Match Results Statistics* displays detailed statistical information about the numbers and types of programs, positions, and applicants in the Match. In multi-specialty Matches, the information also is disaggregated by specialty.

Match Results by Ranked Applicant

The *Match Results by Ranked Applicant* displays every applicant ranked by the program and the match result for those individuals. The program to which an applicant matched is displayed, as well as information indicating if a candidate was unmatched, withdrew from the Match, or did not submit a rank order list. The report also provides program summary information such as the applicants matched to the program, number of positions offered, number of applicants matched, and number of unfilled positions.

NRMP Match Outcome for All Institutions By State

The *Match Outcome for All Institutions by State* displays the number of positions offered and filled for all participating programs. The information is organized by state and institution. Program directors may use this report to view which programs were filled and unfilled.

Unmatched Applicants

The *Unmatched Applicants* list displays all applicants who were not matched to a program, along with their contact information. This report is a source of potential candidates for program directors with unfilled positions.