

Entering and Certifying a Program Rank Order List

Main Residency Match and Specialties Matching Service Users: Institutional Officials (IOs) Institutional Administrators (IAs) Program Directors (PDs) Program Coordinators (PCs)

(i)

The NRMP matching algorithm uses the preferences expressed in the rank order lists submitted by applicants and program directors to place individuals into program positions.

Guidelines for Preparing a Program Rank Order List:

• Program directors should rank only applicants whom they wish to train in their programs.

• Applicants should be ranked in preferred order, with the most preferred applicant ranked first, according to the program's true preferences. Do NOT rank based on how you think the applicant will rank the program.

• Factors to consider in determining the number of applicants to rank include the competitiveness of the specialty, the program, and the specific applicants being ranked.

Applicants can be added to a rank order list in three ways: using NRMP or AAMC ID, using the Find & Add Applicant function, and importing a file.

To review each method and learn how to search and certify a rank order list, click the titles below:

- 1. Adding an Applicant Using NRMP or AAMC ID
- 2. Adding an Applicant Using Find and Add Applicant
- 3. Importing Applicants from a File
- 4. Searching a Rank Order List
- 5. Certifying a Rank Order List

Institutional officials, institutional administrators and program coordinators can also enter rank order lists. However, program coordinators may not certify or uncertify rank order lists.

1 Open <u>r3.nrmp.org</u> to access the Registration, Ranking, and Results (R3®) system.

	() -	🔒 Login	Aregister for Residency	A Register for Fellowship Match
United States – Registration, Ranking, and Results @(R3 ®)				
All Returning Users				
				* Required
Applicants and Staff from Institutions, Hospitals, Programs, or Schools. If you have already created a Applicants with login credentials from a previous Match must register for each new Match in which yo * Username: * Username: Instruct my Username or Password: Instruct my Username or Password:	ou plan	ame and Pass to participate. 3	word for a current Match, enter them Select the appropriate "Register" op	i here.
Log	gin 🕨)		

2 Enter your **Username** and **Password** and click **Login**.

	6 -	🖁 Login	A Register for Residency	📲 Registe
United States – Registration, Ranking, and Results ®(R3 ®)				
Returning Users				
Applicants and Staff from Institutions, Hospitals, Programs, or Scho Applicants with login credentials from a previous Match must regist	ools. If you have already created a Usern ter for each new Match in which you plan Username: [name and Pass to participate.	sword for a current Match, enter ther Select the appropriate "Register" of	n here. btion to proceed.
	Login)			

Adding an Applicant Using NRMP or AAMC ID

3 If your institution or program participates in more than one Match, the role and Match combinations for your account are displayed. Click on your **Role & Institution Name** for the appropriate Match.

	role/match combinations as listed be	elow. 😮	
Click on your Role & Institution or School N	lame link for the Match you would like	e to manage.	
Main Match			
Match	Match Status 🛞	Your Role & Institution Name	¢ City
Main Residency Match	RANKING	Prog Director City University Medical Center	Richmor
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Match			

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The Match Home Page displays for the Match you selected. Your institution, role, username, and Match year display. The programs for which you are registered will display, along with each program's NRMP program code, status, program director, reversions, and quota number. Match Event dates display below.

I Home Page Institution: Cil Role: Pr Username: hg	<u>y University Medical Center - R</u> ogram Director oodstone	ichmond_VA	Match Ye	ar:			
You currently have 3 Active P	NRMP Program Code	rogram Description to m	anage the Program. Program Director		Reversions	Current Quota	SOAP 3 *
Internal Medicine	1208140C0	ACTIVE	Hannah Goodstone (Pledged on Sep 17,)	D0 R1	22	Yes
Internal Medicine/Research	1208140C1	ACTIVE	Hannah Goodstone (Pledged on Sep 17,)	D1 R0	1	Yes
Internal Medicine/Rural	1208140C2	ACTIVE	Hannah Goodstone (Pledged on Sep 17,)	D0 R0	12	Yes
Jan Rank order list en 30	try begins at 10:25 p.m. ET for a	Il users	Dates	for	the		
Mar Rank Order List D 05 Rank order lists m	eadline and deadline to withdraw oust be certified no later than 9:0	v from the Main Residen 0 p.m. ET.	Match Match	n will	vary		

Use information from the application or search the **Current Match Applicant** option in R3® to identify the **NRMP ID** for all applicants to be ranked.



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NRMP ID is the only ID that every Match-participating applicant will have and is the preferred ID for ranking applicants. Applicants are not required to enter an AAMC ID during registration, so they may not be found searching solely by AAMC ID. If an applicant cannot be found using an AAMC ID, please use the **Find and Add Applicant** function to search for the applicant by name, NRMP ID, USMLE/ECFMG ID, and/or medical school.

5 Click the **Program Description** link.

Role: Pro	ogram Director	- RICHMOND,	VA			match
Username: <u>h</u> g	oodstone					
You currently have 3 Active B						
Tou currently have 5 Active P	rograms in the Match. Click	a Program D	escription	to ma	nage the Program.	
Tod currently have 5 Active P	rograms in the Match. Click	a Program D	escription	to ma	nage the Program.	
	rograms in the Match. Click	a Program D	escription	to ma	nage the Program.	
Program Description	NRMP Program Code	a Program D	m Status	to ma	nage the Program. Program Director	
Program Description	NRMP Program Code 1208140C0	 Program D Progra ACTIV 	escription m Status /E	¢	nage the Program. Program Director Hannah Goodstone (Pledg	ed on Sep 1
Program Description	NRMP Program Code 1208140C0 1208140C1	 Program D Progra ACTIV ACTIV 	m Status /E /E	¢	nage the Program. Program Director Hannah Goodstone (Pledg Hannah Goodstone (Pledg	ed on Sep 1 ed on Sep 1

6 The **View Program Details** page displays.

NOTE: The program's status is **ACTIVE**. Once the rank order list contains at least one applicant, the system changes its status to **RANKING**, displayed in red because the list must be certified before it may be used in the Match. After the list has been certified, **CERTIFIED** displays in green.

View Program Details	
Institution: City University Medical Center - Richmond, VA	Match Year:
Role: Program Director	NRMP Institution Code: 1208
Username: hgoodstone	ACGME Inst Code: 199501
Institution Status: ACTIVE	NRMP Program Code: 1208140C0
Program Name: Internal Medicine	ACGME Program Code: 1405555555
Program Type: Categorical Program Status: ACTIVE	SOAP Participation: Yes
Rank Order List	
Status	
Quota	
Change Requests & Approvals	

Click the **Rank Order List** tab to begin ranking.

7 The **Program Rank Order List** screen displays.

To add an applicant, enter the applicant's **NRMP ID** or **AAMC ID** into the field at the bottom of the screen. Not all applicants may have an AAMC ID so NRMP ID is the recommended identifier.

The number displayed next to the ID field represents the rank that will be assigned to the applicant. The position number can be edited and other applicants on the list will be moved accordingly, if an applicant is inserted into the list at a specific rank.

Click Add Applicant & Save.

Reminde	r: The Rank	Order List Certificat	tion Deadline is Wednesd	ay,	9:00 PM E	т	
 You may add / Click, drag and Select the red Do not open of 	Applicants to the li d drop the icons in X on any Applicar r edit Rank Order	st by entering their NRMP ID or the "Drag & Drop" column to m the record below to delete them fin Lists in multiple tabs or browser	AAMC ID below, searching for them on nove an Applicant's rank. rom the list. rs simultaneously.	the "Find & Add Ap	plicants" tab, or entering	g multiple IDs in the "Ir	nport Applicant List" tal
Q, Find	& Add Applicant					ᆂ limp	port
⊘ Cancel	Changes	🖺 Save	👗 Search my List		🖨 Print	İ	Delete All
Drag & Drop	Rank	Applicant Name	Medical School	Status 🔞	NRMP ID	AAMC ID	Remove
						-	

A green note displays at the top of the screen indicating your rank order list has been saved and the program status changes to RANKING, shown in red.

United States – Registration, Ranking, and Results ®(R3 ®) – Main Resi	lency Match
✓ Your Rank Order List has been saved.	
View Program Details	
Institution: City University Medical Center - Richmond, VA	Match Year:
Role: Program Director	NRMP Institution Code: 1208
Username: <u>hgoodstone</u>	ACGME Inst Code: 199501
Institution Status: ACTIVE	NRMP Program Code: 1208140C0
Program Name: Internal Medicine	ACGME Program Code: 1405555555
Program Type: Categorical Program Status: RANKING	
Program Rank Order List	
Reminder: The Rank Order List Certification Dea	dline is Wednesday, 9:00 PM ET
 You may add Applicants to the list by antaring their NDMD ID or AAMC ID b 	alow searching for them on the "Find & Add Applicants" tab. or entering multipl

The applicant appears on the list in the entered position. To add more applicants to the list, repeat step #7.

ier. me nu	ank Order List Certifi	cation Deadline is Wednesday,	9:00 PM E	T		
dd Applicants to t and drop the ico red X on any Apr	the list by entering their NRMP I ons in the "Drag & Drop" column plicant record below to delete the	D or AAMC ID below, searching for them on the "Find & Add to move an Applicant's rank. em from the list.	Applicants" tab, or enterir	ng multiple IDs in	the "Import App	olicant Lis
n or edit Rank O	order Lists in multiple tabs or bro	wsers simultaneously.				
nd & Add Applic	cant	 Certify List 			1 Import	
	🖺 Save	🛱 Search my List	🖨 Print		🖻 Delete A	II
Rank	Applicant Name	Medical School	Status	NRMP ID	AAMC ID	Remo
1	Coppock, Cohen Michael	Medical University of South Carolina College of Medicine	ACTIVE	N1082488		>
	dd Applicants to and drop the icc ed X on any App n o redit Rank C nd & Add Applie rel Changes Rank	dd Applicants to the list by entering their NRMP I and drop the icons in the "Drag & Orop" column ed X on any Applicant record below to delete th n or edit Rank Order Lists in multiple tabs or bro nd & Add Applicant rel Changes E Save Rank Applicant Name 1 Coppock, Cohen Michael	dd Applicants to the list by entering their NRMP ID or AAMC ID below, searching for them on the "Find & Add A and drop the icons in the "Drag & Drop" column to move an Applicant's rank, ed X on any Applicant record below to delete them from the list. n or edit Rank Order Lists in multiple tabs or browsers simultaneously. Ind & Add Applicant Changes Save Applicant Search my List Rank Applicant Name Medical School 1 Coppock, Cohen Michael Medical University of South Carolina College of Medicine	dd Applicants to the list by entering their NRMP ID or AAMC ID below, searching for them on the "Find & Add Applicants" tab, or enterin and drop the icons in the "Drag & Drop" column to move an Applicant's rank, ed X on any Applicant record below to delete them from the list. In or edit Rank Order Lists in multiple tabs or browsers simultaneously. Ind & Add Applicant ✓ Certify List Pel Changes Save Applicant Mame Medical School Status © 1 Coppock, Cohen Michael Medical University of South Carolina College of Medicine ACTIVE	dd Applicants to the list by entering their NRMP ID or AAMC ID below, searching for them on the "Find & Add Applicants" tab, or entering multiple IDs in and drop the icons in the "Drag & Drop" column to move an Applicant's rank. ed X on any Applicant record below to delete them from the list. n or edit Rank Order Lists in multiple tabs or browsers simultaneously. Ind & Add Applicant Certify List Print Rank Applicant Name Medical School Status © NRMP ID I Coppock, Cohen Michael Medical University of South Carolina College of Medicine ACTIVE N1082488	Id Applicants to the list by entering their NRMP ID or AAMC ID below, searching for them on the "Find & Add Applicants" tab, or entering multiple IDs in the "Import Applicant record below to delete them from the list. or edit Rank Order Lists in multiple tabs or browsers simultaneously. Id & Add Applicant Vertify List Import Print Import Rank Applicant Name Medical School Status Import Import Import

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10 The list you created displays. The **Rank** column identifies the preferred order for the applicants listed.

To change the rank order of the applicants, click and hold the icon in the **Drag & Drop** column and drag the applicant to the position you desire or change the rank number in the **Rank** column.

Click the **Save** button to maintain the rank order change. Click **Cancel Changes** to return the list to the last saved version.

 You m Click, e Select Do not 	ay add Applicants t drag and drop the id the red X on any A t open or edit Rank	o the list by entering their Ni cons in the "Drag & Drop" co opplicant record below to del Order Lists in multiple tabs	RMP ID or AAMC ID be olumn to move an Appl ete them from the list. or browsers simultane	elow, searching for them on the "Find & Add icant's rank. ously.	d Applicants" tab, or	entering mul	tiple IDs in the	"Import Applic	ant List" ta
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Drag & Drop	Rank	Applicant Name	Medical School		s	tatus 🕜	NRMP ID	AAMC ID	Remove
≡	1	<u>Morgan, Latonya Brandi</u>	Tulane University S	School of Medicine	A	CTIVE	N1112186	47815422	X
	2	Coppock, Cohen Michael	Medical University	of South Carolina College of Medicine	A	CTIVE	N1082488	-	x
	3	<u>Majersky, James</u> <u>Christopher</u>	Nova Southeasterr Medicine	University Dr Kiran C Patel College of Oste	opathic A	CTIVE	N1031424	31224785	x
_		Comacho, Ellie Marie	University of Colora	ado School of Medicine	A	CTIVE	N1105308	57743321	¥

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11 To remove an applicant, click the **red X**. You must confirm and save the change.

Click **Delete All** and then confirm to remove all applicants from the list. Once deleted, the list cannot be recovered.

	a, Find & Add Ap	plicant		Certify List					
	Cancel Changes			A Search my List	🖨 Print		🖹 Delete All		
Drag & Drop	Rank	Applicant Name	Medical Sch	ool	Status	NRMP ID	AAMC ID	Remov	
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\equiv	2	Coppock, Cohen Michae	Medical Univ	ersity of South Carolina College of Medicine	ACTIVE	N1082488		x	
\equiv	3	<u>Majersky, James</u> <u>Christopher</u>	Nova Southe Medicine	astern University Dr Kiran C Patel College of	Osteopathic ACTIVE	N1031424	31224785	x	
	4	<u>Comacho, Ellie Marie</u>	University of	Colorado School of Medicine	ACTIVE	N1105308	57743321	x	
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5		Applicant NRMP ID or A	AMC ID			Add Ap	plicant & Sav	е	

Adding an Applicant Using Find & Add Applicant

Rem	ninder: The	Rank Order List Ce	rtification Dea	dline is Wednesday,	9:00 PM ET			
You m Click, Select	ay add Applicant drag and drop th	ts to the list by entering their N e icons in the "Drag & Drop" of Applicant record below to del	RMP ID or AAMC ID be plumn to move an Appl ate them from the list	low, searching for them on the "Find & Add Applic cant's rank.	ants" tab, or entering mul	tiple IDs in the	"Import Applic	ant List" ta
Do not	t open or edit Ra	nk Order Lists in multiple tabs	or browsers simultane	busly.				
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-	2	Coppock, Cohen Michael	Medical University	of South Carolina College of Medicine	ACTIVE	N1082488	-	x
	3	Majersky, James Christopher	Nova Southeastern Medicine	University Dr Kiran C Patel College of Osteopathic	ACTIVE	N1031424	31224785	x
=		Comacho Ellio Maria	University of Colora	do School of Medicine	ACTIVE	N1105308	57743321	x
	4	Comacho, Elle Mane						

13 The **Find & Add Applicants** pop-up displays. Enter available search criteria into the appropriate fields.

• Entering search criteria in each box will limit results to those applicants who meet *all* entered criteria.

• Partial data may be entered in a field. For example, entering the text "Johns" in the Last Name field will return applicants with names such as "Johnston"; however, a last name of "John" will not be returned.

• Using the AAMC ID may not find an applicant who did not enter an AAMC ID or who entered it incorrectly.

Click **Reset** to clear the search fields.

Once search criteria are entered, click **Search**.

Reminder: The Ran	Find & Add Applicants	3	
You may add Applicants to the Click, drag and drop the icons Select the red X on any Applica Do not open or edit Rank Orde	NRMP ID	e IDs in the '	'Import
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		N1082488	
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4 Coma		N1105308	5774:
O Cancel Changes	🖹 Save 🛗 Search my List 🖨 Print	(J Delet

14 Search results display. Click the applicable name to review the information and confirm this is the applicant you wish to rank.

Q , Find & Add Applican	First Nam	ne Grace			2 II	nport
⊘ Cancel Changes	Medical School Nam				Í	Delete All
Rank Appli		+ Select a S	School		NRMP ID	AAMC ID
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		1 to 2 of 2 r	ows		Add Apt	nicant & Sa
	« First	(Prev	Next >	Last>		

15 The **Applicant Details** pop-up displays. Review the information and click **Close** when you are done.

MATCH	Find & Add Applicants		🗙 ns 🗸 🔒 Hannah Goodstone 🗸
ATONAL RESIDENT MATCHINE PROGRA You may add Applicants to the Click, drag and drop the icons Select the red X on any Applica Do not open or edit Rank Orde Q. Find & Add Applican	NRMP ID AAMC ID USMLE/ECFMG ID First Name Last Name Grace		e IUS in the "Import Applicant List" tab.
Applicant Details			*
	Applicant Name: Grace, Beatrice NRMP ID: N1074556 AAMC ID: - School: U Kentucky COM (135) Match History: The applicant did not match in a in the past ten years. The applicant may be offered a participation in a future match.	ny NRMP matches position until	Remove X X X X
	Close 1 to 2 of 2 row	vs	
	«First (Prev	Next > Last >	

16 Click the checkbox next to the name(s) of the applicant(s) you want to add to the rank order list.

You may add Applicants to the Click, drag and drop the icons Select the red X on any Applica Do not open or edit Rank Orde Q Find & Add Applican O Cancel Changes	NRMP ID AAMC ID USMLE/ECFMG ID First Name Last Name Grace Medical School Name	≥ IDs in the "import ▲ Import È Deiet	Applicant List" ta
rag & Rank Appli	+ Select a School	NRMP ID AAM	C ID Remov
	There are 2 applicants matching your query. Click any column header to sort by that column.	v1082488	×
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Cancel Changes Appl	Grace. University of ACTIVE School Of Medicine and Dentistry	🖹 Delet Add Applicant &	e All ≩ Save
	T to 2 of 2 rows CFirst CProv Next > Last >		
Copyright © 2001-2025 f		consent of the NRMF	

Click the Add Selected Applicants to ROL & Save button.

17 A green note displays at the top of the screen indicating your rank order list has been saved (not shown). The updated rank order list displays with the added applicant in the last position on the list. The applicant rank can then be edited using the **Drag & Drop** column or by changing the rank number in the **Rank** column.

6	Rind & Add A	Applicant					± 1	mport		
00	⊘ Cancel Changes 🛛 🖺 S		🖺 Sa	ve	🛱 Search my List	🖨 Print	Print 💼 Delete		All	
j & p	Rank	Applicant	Name	Medical School		Status 🛞	NRMP ID	AAMC ID	Remov	
=	1	<u>Morgan, La</u>	atonya Brandi	Tulane Universit	y School of Medicine	ACTIVE	N1112186	47815422	x	
	2	Coppock, C	Cohen Michael	Medical Universi	ty of South Carolina College of Medicine	ACTIVE	N1082488	æ	x	
=	3	<u>Majersky, J</u> Christophe	lames L	Nova Southeast Medicine	ern University Dr Kiran C Patel College of Osteop	pathic ACTIVE	N1031424	31224785	x	
	4	<u>Comacho,</u>	Ellie Marie	University of Col	orado School of Medicine	ACTIVE	N1105308	57743321	x	
=	5	Grace, Bea	atrice Rosanne	University of Ker	ntucky College of Medicine	ACTIVE	N1074556	-	X	

In addition to the ID and Name search fields, you also can enter a school name when searching for applicants.

 You may 	ay add Applicant	s to the list by e	ntering their NRMP ID or AAMC	ID below, sea	arching for them on the	Find & Add Applicar	nts" tab, or entering mu	Itiple IDs in the	"Import Applic	ant List" ta
 Click, o Select Do not 	frag and drop the the red X on any open or edit Rar	e icons in the "E Applicas" nk Orde Find	a Add Applicants	Applicant's n	ank.			×		
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≡	4	Coma						N1105308	57743321	x
		Grace	Cance		Add Selected Appl	licants to ROL & Sav	/e	N1074556		x

Click the **Select a School** button.

19 The **School Lookup** section opens. Select the applicable school search criteria using the drop-down menus.

Click **Search**. Search results display. Click the school name you want to add to your search criteria.

DENT MATCHING PRO	AAMC ID VUSMLE/ECFMG ID		oodoton
Rank Aj	Last Name	e I AAMC ID	Remo
<u>1</u>	Medical School Name	* v1112186 47815422	x
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ancel Changes	Click on a school name belo Code * Name 192 Alpe	w to populate the School Name field above. 1 records found.	/e
	< First	1 to 1 of 1 rows	

20 The school is listed in the **Medical School Name** field. Enter additional search criteria, if applicable, into the ID and Name fields. To search for all registered applicants at this school, leave the other search fields blank.

Click, Select Do not	drag and drop th the red X on any t open or edit Ra	e icons in 1 y Applicaet nk Orde	he "Drag & Drop" column to move an Ap Find & Add Applicants	plicant's rank.	u .	×	
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&.)	Rank	Appli	First Name Last Name			NRMP ID	AAMC ID
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	4	<u>Coma</u>				N1105308	57743321
=	5	Grace	Cancel	Add Selected Applica	ints to ROL & Save	N1074556	
		s	🖺 Save	n Search my List	🖨 Print	1	Delete All

Click **Search**.

21 Search results display. Click the checkbox next to the name(s) of the applicant(s) you want to add to the rank order list.

Click the **Add Selected Applicants to ROL & Save** button or click **Cancel** to return to the **Program Rank Order List Screen**.

4 Com 5 Street 5 Street Cancel Changes 6 Applicant Concel Changes Abraham, The Warren Alpert Medical School of Brown University Copyright Cool-coops Addo. The Warren Alpert Medical School of Brown University Addo. The Warren Alpert Medical School of Brown University Addo. The Warren Alpert Medical School of Brown University Addo. The Warren Alpert Medical School of Brown University Addo. The Warren Alpert Medical School of Brown University Addo. The Warren Alpert Medical School of Brown University Addo. The Warren Alpert Medical School of Brown University Addo. The Warren Alpert Medical School of Brown University Addo. The Warren Alpert Medical School of Brown University Addire. The Warren Alpert Medical School of Brown University	3 Majer Christ	C Reset Q Search	N1031424 31224785 X
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Addo. The Warren Alpert Medical School of Brown University ACTIVE Image: Comparison of Addition Image: Comparison of Addition ACTIVE Image: Comparison of Addition Image: Comparison of Addition ACTIVE Image: Comparison of Addition ACTIVE Image: Comparison of Addition ACTIVE Image: Comparison of Addition Image: Comparison of Addition Image: Comparison of Addition ACTIVE Image: Comparison of Addition Image: Comparison of Add	6 Appl	Aceves. The Warren Alpert ACTIVE Medical School of Brown University	Add Applicant & Save
Copyright © 2001-2025 t Adkins. The Warren Alpert Medical School of Brown University ACTIVE Consent of the NRMP @. Adler. The Warren Alpert Medical School of Brown University ACTIVE Consent of the NRMP @.		Addo. The Warren Alpert ACTIVE Medical School of Brown University	
Adler. The Warren Alpert ACTIVE Medical School of Brown University	Copyright © 2001-2025 f	Adkins, The Warren Alpert ACTIVE Medical School of Brown University	consent of the NRMP ®.
		Adler. The Warren Alpert Medical School of Brown University	
		Cancel Add Select of Applicar Is to ROL & Save	

Importing Applicants from a file

(i) In addition to entering a rank order list rank by rank, you can import a comma delimited, text file into the R3 system to create a rank order list.

The file must contain both the applicant's rank number and one of three identifiers (NRMP ID, USMLE ID, or AAMC ID). **The NRMP ID is the preferred identifier for the ROL import since it is the only required identifier for applicants in the R3 system.** The applicant's rank number and one identifier MUST be the first two elements, and each element MUST be separated by a comma. Only one rank per line is permitted.



If you already have begun ranking applicants, using the **Import** function will delete your existing rank order list.

22 From the **Program Rank Order List** screen, Click **Import**.

Reminder:	The Rank	Order List Certificati	on Deadline is Wednesday,	9:00 PM	ET	
 You may add App Click, drag and d Select the red X Do not open or e 	plicants to the lis frop the icons in on any Applican dit Rank Order I	st by entering their NRMP ID or / the "Drag & Drop" column to me t record below to delete them fre Lists in multiple tabs or browsers	AAMC ID below, searching for them on the ' ove an Applicant's rank. m the list. s simultaneously.	'Find & Add Applicants" tab, or enter	ing multiple IDs in the "Import Applicant List" tat	
Q, Find & J	Add Applicant			± Import		
⊘ Cancel Cł	nanges	🖺 Save	🛱 Search my List	🖨 Print	🛱 Delete All	
Drag & Drop	Rank	Applicant Name	Medical School Stat	us 🕜 NRMP ID	AAMC ID Remove	
Ø Cancel Ct	nanges	🖺 Save	Search my List	🖨 Print	首 Delete All	

The **Import a Text File to Create a Rank Order List** pop-up displays. Review the information. Select which identifier you are using in the rank order list file.

Ê		
NATIC	Import a Text File to Create a Rank Order List (ROL)	×
		le: 199501
	In addition to entering a rank order list rank by rank, you can import a comma delimited, text file into	le: <u>1208140C0</u>
	the R3 system to create a rank order list.	le: 1405555555
	The file must contain both the applicant's rank number and one of the three identifiers (NRMP ID, USMLE ID, or AAMC ID). The NRMP ID is the preferred identifier for the ROL import since it is the only required identifier for applicants in the R3 system. The applicant's rank number and <u>one</u> identifier MUST be the first two elements, and each element MUST be separated by a comma. Only one rank per line is permitted.	
Program Ran	From ranking data created in an Excel File:	
	Save the Excel file as Comma delimited type (.csv)	
	 Open the saved file in Notepad Select the identifier you are using in the file from the options below. NRMP ID is recommended for the most comprehensive results. Copy and paste the contents of the file from Notepad in the File Contents box. See example below. 	2025 9:00 PM ET
:	Click "Upload Applicants and Save List"	plicants" tab, or entering multiple IDs in t
	All applicants you intend to rank may not be found using the import function. Applicants who are not found may not have registered yet with the NRMP or may not have entered the identifier you selected. Please review your imported ROL carefully and search for individual applicants who may not have been imported in the "Find and Add Applicants" function to add them to your ROL.	
	Example:	
	1,N0123456	🖨 Print
	2,N0234567 3,N0345678	
Drag	4, N9456789	NRMP ID AAMC ID
	3,100,000	
	Please indicate which of the 3 identifiers you are using in the file. You can only use one of these identifiers.	⊖ Print
	File Contents:	Add
		ş
		on is prohibited without the written consent
		· · · · · · · · · · · · · · · · · · ·
	Cancel Clear Contents Upload Applicants & Save List	

24 The file example in this guide began as an Excel file \rightarrow then was saved as a CSV file \rightarrow then opened in Notepad.

Open the prepared file you created in Notepad. Select the applicant data, and copy them by using **Ctrl+A**, then **Ctrl+C** on the keyboard.

Pac	אַ אַ דר -ניי קיים מוµנ	Cut Copy ~ Format Painte	Apto	s Narrow
F2		poard	и ГЭ	Ι ⊻ ∽
		v i x	1 fx -	
	A	R	c .	а ^р D
t	1	N1112186		
2	2	N1082488		
2	3	N1031424		19
4	4	N1105308		
5	5	N1074556		
6	6	N1045934		
7	7	N1083634		
0	8	N1069182		
9	9	N1105100		
10	10	N1111132		
11	11	N1094436		
12	12	N1026002		
13	13	N1111046		
14	14	N1111199		
15				

File Edit View 1,N1112186 2,N1082488 3,N1031424 4,N1105308 5,N1074556 6,N1045934 7,N1083634 8,N1069482 9,N1105190 10,N1111132 11,N1094436 12,N1026602 13,N1111646 14,N1111199			۰	To par 🔹
1,N1112186 2,N1082488 3,N1031424 4,N1105308 5,N1074556 6,N1045934 7,N1083634 8,N1069482 9,N1105190 10,N1111132 11,N1094436 12,N1026602 13,N1111646 14,N1111199	File	Edi	it	View
2,N1082488 3,N1031424 4,N1105308 5,N1074556 6,N1045934 7,N1083634 8,N1069482 9,N1105190 10,N1111132 11,N1094436 12,N1026602 13,N1111646 14,N1111199	1,N1:	1121	86	
3,N1031424 4,N1105308 5,N1074556 6,N1045934 7,N1083634 8,N1069482 9,N1105190 10,N1111132 11,N1094436 12,N1026602 13,N1111646 14,N1111199	2,N1	0824	88	
4,N1105308 5,N1074556 6,N1045934 7,N1083634 8,N1069482 9,N1105190 10,N1111132 11,N1094436 12,N1026602 13,N1111646 14,N1111199	3,N1	0314	24	
5,N1074556 6,N1045934 7,N1083634 8,N1069482 9,N1105190 10,N1111132 11,N1094436 12,N1026602 13,N1111646 14,N1111199	4,N1	1053	80	
6,N1045934 7,N1083634 8,N1069482 9,N1105190 10,N1111132 11,N1094436 12,N1026602 13,N1111646 14,N1111199	5,N1	0745	56	
7,N1083634 8,N1069482 9,N1105190 10,N1111132 11,N1094436 12,N1026602 13,N1111646 14,N1111199	6,N1	0459	34	
8,N1069482 9,N1105190 10,N1111132 11,N1094436 12,N1026602 13,N1111646 14,N1111199	7,N1	0836	34	
9,N1105190 10,N1111132 11,N1094436 12,N1026602 13,N1111646 14,N1111199	8,N1	0694	82	
10,N1111132 11,N1094436 12,N1026602 13,N1111646 14,N1111199	9,N1:	1051	90	
11,N1094436 12,N1026602 13,N1111646 14,N1111199	10,N	1111	132	
12,N1026602 13,N1111646 14,N1111199	11,N	1094	436	
13,N1111646 14,N1111199	12,N	1026	602	
14,N1111199	13,N	1111	646	
	14,N	1111	199	

Opened in Notepad

25 Click in the **File Contents** field. Paste the applicant records by using **Ctrl+V** on the keyboard.

The applicant data are pasted in the File Contents Field. If there are no errors with the pasted list, click **Upload Applicants & Save List**.

If there are errors, click **Clear Contents** to remove the data or click **Cancel** to start over.

All applicants you intend to rank may not be found using the import function. Applicants who are not found may not have registered yet with the NRMP or may not have entered the identifier you selected. Please review your imported ROL carefully and search for individual applicants who may not have been imported in the "Find and Add Applicants" function to add them to your ROL.		
Example:		
1,N0123456 2,N0234567 3,N0345678 4,N0456789 5,N0567890	e IDs in the "In	port Applicant List" ta
Please indicate which of the 3 identifiers you are using in the file. You can only use one of these identifiers.		
NRMP ID USMLE ID AAMC ID	土 Imp	ort
File Contents:	Ö D	elete All
1,N1112186 2,N1082488 3,N1031424 4,N1105308 5,N1074556	AMC ID	Remove
6,N1045934 7,N1083634	1 B	elete All
9.N1105190	Add Applic	ant & Save
Cancel Clear Contents Upload Applicants & Save List		
	An applicants you mend to tark may not be round using the import duction. Applicants who are not found may not have registered yet with the NRMP or may not have entered the identifier you selected. Please review your imported ROL carefully and search for individual applicants who may not have been imported in the "Find and Add Applicants" function to add them to your ROL. Example: 1, M0122455 2, M0234557 3, N03345578 4, M0455789 5, M0567890 S, N0567890 5, M0567890 5, M0567890 Please indicate which of the 3 identifiers you are using in the file. You can only use one of these identifiers. 6 NRMP ID USMLE ID AAMC ID File Contents: 1, M1112186 2, M1082488 3, M105308 5, M1074556 6, M1045934 7, M1083634 8, M1069482 9, M1105190	Air applicants you ment to rain may not be round using the import function. Applicants who may not have been imported ROL carefully and search for individual applicants who may not have been imported ROL carefully and search for individual applicants who may not have been imported ROL carefully and search for individual applicants who may not have been imported in the "Find and Add Applicants" function to add them to your ROL. Example: ., weights of the search o

26 The **View ROL Import File** screen displays. Review the list. Only applicants with an OK in the **Message** column will be imported. You may continue to import the list and make any additional changes manually, or you can select cancel and fix the import file and re-import.

Click **Import** to import the list. Click **Cancel** to fix the list or to re-import additional applicants.

y select Cance	I to re-enter and fix the	import file and perform	this operation again.	message win be imponed. Tou may o	continue to import this list and make additional changes manually, or
Record #	NRMP ID	AAMC ID	U SMLE ID	Name	Message
1	N1112186	47815422	5-511-295-7	Latonya Morgan	ок
2	N1082488	-	5-517-070-8	Cohen Coppock	ок
3	N1031424	31224785	4-191-038-1	James Majersky	ОК
4	N1105308	57743321	5-507-696-2	Ellie Comacho	ок
5	N1074556	-	5-507-975-0	Beatrice Grace	ок
6	N1045934	87452171	5-504-740-1	Emma Passariello	ок
7	N1083634	-	5-526-054-1	William McElroy	ок
8	N1069482	91245632	5-508-252-3	Douglas Baker	ок
9	N1105190	37488164	-	Sadokan Razvieva	ОК
10	N1111132	14690487	5-494-854-2	Kelly Rivera Escobar	ок
11	N1094436	-	-	Joseph Peters	ок
12	N1026602	98745612	-	Kate Buzwell	ок
13	N1111646	78849124	-	Omar Mohammad	ок
14	N1111199	4	-	9 <u>0</u>	Invalid NRMPID - Applicant Not Found

 \triangle

All applicants you intend to rank may not be found using the import function. Applicants who are not found may not have registered yet with the NRMP or may not have entered the identifier you selected. Please review your imported ROL carefully and search for individual applicants who may not have been imported in the **Find and Add Applicants** function to add them to your ROL. 27 The applicants from the import file are saved to the rank order list. To change the rank order of the applicants, click and hold the icon in the **Drag & Drop** column and drag the applicant to the position you desire or change the rank number in the **Rank** column.

A green note will display at the top of the screen indicating a change has been made to the list and a yellow note provides a reminder to save the changes (not shown).

Click either the **Save** button to maintain the rank order change or click **Cancel Changes**.

To remove an applicant, click the red **X** and confirm. You must save the change after the applicant has been removed.

Click **Delete All** and then confirm to remove all applicants from the list. Once deleted, the list cannot be recovered.

G	A Find & Add A	pplicant	✓ Certify List		± 11	mport	
	Cancel Change	s 🔁 🖻 S	ave 🕺 🤺 Search my List	🕒 Print	É	g Delete All	
g & P	Rank	Applicant Name	Medical School	Status 🕜	NRMP ID	AAMC ID	Rem
=	1	Morgan, Latonya Brandi	Tulane University School of Medicine	ACTIVE	N1112186	47815422	×
=	2	Coppock, Cohen Michael	Medical University of South Carolina College of Medicine	ACTIVE	N1082488	-2	x
≡	3	<u>Majersky, James</u> <u>Christopher</u>	Nova Southeastern University Dr Kiran C Patel College of Osteopathic Medicine	ACTIVE	N1031424	31224785	x
=	4	Comacho, Ellie Marie	University of Colorado School of Medicine	ACTIVE	N1105308	57743321	x
	5	Grace, Beatrice Rosanne	University of Kentucky College of Medicine	ACTIVE	N1074556	-	×
	6	Passariello, Emma	The Warren Alpert Medical School of Brown University	ACTIVE	N1045934	87452171	x
		<u>McElroy, William V</u>	Virginia Commonwealth University School of Medicine	ACTIVE	N1083634	-	×
	8	Baker, Douglas Scott	Georgetown University School of Medicine	ACTIVE	N1069482	91245632	x
	9	Razvieva, Sadokan	Tashkent Medical Academy	ACTIVE	N1105190	37488164	X
	10	Rivera Escobar, Kelly Lynn	Universidad Central del Caribe School of Medicine	ACTIVE	N1111132	14690487	X
≡	11	Peters, Joseph	AT Still University Kirksville College of Osteopathic Medicine	ACTIVE	N1094436	4	>
	12	Buzwell, Kate Presley	St. George's University	ACTIVE	N1026602	98745612	X
=	13	Mohammad, Omar	Allama lqbal Medical College	ACTIVE	N1111646	78849124	X

Searching a Rank Order List

28 Click **Search my List**. The search field displays. Enter one of the following search criteria:

- Applicant's last name
- NRMP ID
- AAMC ID

Click the magnifying glass icon.

	Q, Find & Add /	Applicant		🛩 Certify List		4	mport	
0	Cancel Chang	es	🖺 Save	A Search my List	e Print		窗 Delete All	
		(Peters					
rag & rop	Rank	Applicant Name	Medical Sch	hool	Status		AAMC ID	Remove
≡	1	Morgan, Latonya Bra	ndi Tulane Unive	ersity School of Medicine	ACTIV	E N1112188	47815422	x
=	2	Coppock, Cohen Mic	hael Medical Univ	versity of South Carolina College of Medicine	ACTIV	E N1082488		x
≡	3	<u>Majersky, James</u> <u>Christopher</u>	Nova Southe Medicine	eastern University Dr Kiran C Patel College of O	steopathic ACTIV	E N1031424	31224785	x
=	4	Comacho, Ellie Marie	University of	f Colorado School of Medicine	ACTIV	E N1105308	57743321	x
≡	5	Grace, Beatrice Rosa	University of	f Kentucky College of Medicine	ACTIV	E N1074556	-	X
	6	Passariello, Emma	The Warren	Alpert Medical School of Brown University	ACTIV	E N1045934	87452171	x
\equiv	7	Baker, Douglas Scot	Georgetown	University School of Medicine	ACTIV	E N1069482	91245632	X
	8	McElroy, William V	Virginia Com	nmonwealth University School of Medicine	ACTIVE	E N1083634	1771	x
≡	9	Razvieva, Sadokan	Tashkent Me	edical Academy	ACTIV	E N1105190	37488164	x
	10	Rivera Escobar, Kelly	<u>/ Lynn</u> Universidad	Central del Caribe School of Medicine	ACTIVE	E N1111132	14890487	x
\equiv	11	Peters, Joseph	AT Still Unive	ersity Kirksville College of Osteopathic Medicine	ACTIV	E N1094436	72	x

29 The **Applicant(s) found on the ROL** pop-up displays. Review the information. If the applicant is not found on the ROL by the entered search criteria, a note will display.

	3, Find & Add	Applicant							ا 🕹	mport	
					A Search my I	List	e) Print		🖹 Delete All	
			Peter	s				Q			
Drag & Drop	Rank	Applicant Nam	e	Medical So	shool			Status 🕜	NRMP ID	AAMC ID	Remove
≡	1	Morgan, Latony	Applica	nt(s) found o	n the ROL	_		×	N1112186	47815422	x
≡	2	Coppock, Coher		Applicant				AAMC	N1082488	-	x
≣	3	Majersky, Jamer Christopher	Rank	Name	Medical School	Status	NRMP ID	10	N1031424	31224785	x
	4	Comacho, Ellie		Joseph	College of Osteopathic Medicine	- ACTIVE	111034430		N1105308	57743321	x
≡	5	Grace, Beatrice						E	N1074558	-	X
	8	Passariello, Em			Close			E	N1045934	87452171	x
	7	Baker, Douglas	Scott	Georgetow	n University School of Medicine			ACTIVE	N1069482	91245632	x
\equiv	8	McElroy, William	<u>IV</u>	Virginia Co	mmonwealth University School o	of Medicine		ACTIVE	N1083634	-	x
	8	Razvieva, Sado	<u>kan</u>	Tashkent M	ledical Academy			ACTIVE	N1105190	37488164	X

Click **Close** to close the pop-up.

Certifying a Rank Order List

(i)

A rank order list must be certified to be used when the matching algorithm is processed. When certifying a ROL, the system prompts the program director to enter their unique user password to confirm certification.

Program coordinators can create and edit rank order lists, but they cannot certify them and will not see the **Certify List** button. Use of the program director's username and password by the program coordinator to access the R3 system is a breach of the Match Participation Agreement.

Institutional officials can modify and/or certify a rank order list if the program director has registered for the Match, although institutional officials should only do so with the approval of the program director. Rank order lists cannot be submitted for programs if the program director has not registered and electronically signed the Match Participation Agreement.

You cannot certify your rank order list when there are change requests in Pending status. The institutional official must approve or deny any change request before the rank order list can be certified.

A match between an applicant and program is a binding commitment, so rank and certify a list including only those applicants deemed acceptable to train.

30 From the **Program Rank Order List** screen, click **Certify List**.

 \triangle

	open of edit rank Older	Lists in multiple tab	es or browsers simultane	Pously.				
0	Find & Add Applican	ti 📃		Certify List		2	Import	
00	Cancel Changes	E) Save	A Search my List	🖨 Print		🗎 Delete All	
Drag & Drop	Rank Applica	nt Name	Medical School		Status	NRMP ID	AAMC ID	Remove
	1 Morgan	Latonya Brandi	Tulane University S	ichool of Medicine	ACTIVE	N1112186	47815422	x
	2 Coppoc	<u>Cohen Michael</u>	Medical University	of South Carolina College of Medicine	ACTIVE	N1082488	-	x
Ξ	3 Majersk Christop	<u>y, James</u> <u>her</u>	Nova Southeastern Medicine	University Dr Kiran C Patel College of Osteopathic	ACTIVE	N1031424	31224785	x
=	4 Comach	o <u>Ellie Marie</u>	University of Colora	do School of Medicine	ACTIVE	N1105308	57743321	x
Ξ	5 Grace	Beatrice Rosanne	University of Kentu	cky College of Medicine	ACTIVE	N1074556	7	X
	6 Passari	ello, Emma	The Warren Alpert	Medical School of Brown University	ACTIVE	N1045934	87452171	x
=	7 Baker	ouglas Scott	Georgetown Univer	sity School of Medicine	ACTIVE	N1069482	91245632	X

31 The **Please Enter Your Authentication Information** pop-up displays. Review the information.

(3, Find & Add	Applicant					土 Ir	nport	
				A Search my List	🖨 Prir	ıt	Į į) Delete All	
			Peters			Q			
irag & Irop	Rank	Applicant Name	Please Enter Your	Authentication Information		Natus 🕜	NRMP ID	AAMC ID	Remove
	1	Morgan, Latonya Br	ar			CTIVE	N1112186	47815422	x
≡	2	Coppock, Cohen Mi	You have 13 appl	icants ranked. ipation Agreement to which you affixed your that the listing of an applicant on your part	password during	CTIVE	N1082488	-	x
	3	Maiersky, James Christopher	establishes a bin Failure to honor t NRMP's Violation	ding commitment to offer an appointment if a hat commitment may result in penalties as o is Policy.	match results. escribed in the	CTIVE	N1031424	31224785	×
	4	Comacho, Ellie Mar	To have your ran certification proce	k order list included in the Match, you must on the set of the set	complete the cking the Submit	CTIVE	N1105308	57743321	X
	5	Grace, Beatrice Ros	a Pa	ssword:)	CTIVE	N1074556	-	x
≡	6	Passariello, Emma		Cancel		CTIVE	N1045934	87452171	x
	7	Baker, Douglas Sco	t			CTIVE	N1069482	91245632	x
	8	McElroy, William V	Virginia Com	nonwealth University School of Medicine		ACTIVE	N1083634	-	x
-		Razvieva, Sadokan	Tashkent Me	dical Academy		ACTIVE	N1105190	37488164	x

Enter your password in the **Password** field and click **Submit**.

32 The green note confirms rank order list certification.

The Program Status is **CERTIFIED**. *HMAT* 📵 🗸 🜲 - 🕋 Home 💢 Switch 😲 Options - 🔒 Hannah Goodstone and Results @(R3 @) – Main Residency Match Your Rank Order List has been saved and certified. Program Rank Order List Match Year: Institution: City University Medical Center - Richmond, VA Role: Program Director NRMP Institution Code: 1208 Username: hgoodstone ACGME Inst Code: 199501 Institution Status: ACTIVE NRMP Program Code: 1208140C0 Program Name: Internal Medicine ACGME Program Code: 1405555555 Program Type: Categorical Program Status: CERTIFIED Program Rank Order List Print List 🧪 Edit List Status 🛞 NRMP ID Tulane University School of Medicine 1 Morgan, Latonya Brandi ACTIVE N1112186 47815422 2 Coppock, Cohen Michael Medical University of South Carolina College of Medicine ACTIVE N1082488 -3 Majersky, James Christopher Nova Southeastern University Dr Kiran C Patel College of Osteopathic Medicine N1031424 31224785 ACTIVE 4 Comacho, Ellie Marie University of Colorado School of Medicine ACTIVE N1105308 57743321 5 Grace, Beatrice Rosanne University of Kentucky College of Medicine N1074556 -ACTIVE

33 To edit a certified rank order list, click **Edit List**.

	Institution: City University Med	ical Center - Richmond, VA	Match Year:				
	Role: Program Director		NRMP Institution Code:	1208			
	Username: hopodstone		ACGME Inst Code:	199501			
1	Institution Status: ACTIVE		NRMP Program Code:	1208140C0			
	Program Name: Internal Medicine		ACGME Program Code:	1405555555			
	Program Type: Categorical						
	Program Status: CERTIFIED						
	_	Print Lis	Edit List				
		Print Lis					
Rank	Applicant Name	Print List Medical School		5	Status 🔘	NRMP ID	AAMC ID
Rank	Applicant Name Morgan, Latonya Brandi	Print List Medical School Tulane University School of Medicine	E Edit List	S	Status 🕑	NRMP ID N1112186	AAMC ID 47815422
Rank 1	Applicant Name Morgan, Latonya Brandi Coppock, Cohen Michael	Print Lis Medical School Tulane University School of Medicine Medical University of South Carolina Colley	t Cdit List	S A A	itatus 🕑 ICTIVE	NRMP 1D N1112188 N1082488	AAMC ID 47815422
Rank 1 2 3	Applicant Name Morgan Latonya Brandi Coppook, Cohen Michael Maiersky, James Christopher	Print Lis Medical School Tulane University School of Medicine Medical University of South Carolina Colleg Nova Southeastern University Dr Kiran C F	ge of Medicine Patel College of Osteopathic Medicine	A A A	icatus 🕑 ACTIVE ACTIVE	NRMP ID N1112186 N1082488 N1031424	AAMC ID 47815422 31224785
Rank 1 2 3 4	Applicant Name Morgan, Latonya Brandi Coopook, Cohen Michael Majersky, James Christopher Comacho, Ellie Marie	Print List Medical School Tulane University School of Medicine Medical University of South Carolina Colleg Nova Southeastern University Dr Kiran C P University of Colorado School of Medicine	ge of Medicine Patel College of Osteopathic Medicine	A A A A A	Status	NRMP ID N1112188 N1082488 N1031424 N103308	AAMC ID 47815422 31224785 57743321
Rank 1 2 3 4 5	Applicant Name Morgan, Latonya Brandi Coppook, Cohen Michael Majersky, James Christopher Comacho, Ellie Marie Grace, Beatrice Rosanne	Print List Medical School Tulane University School of Medicine Medical University of South Carolina Coller Nova Southeastern University Dr Kiran C F University of Colorado School of Medicine University of Kentucky College of Medicine	ge of Medicine Patel College of Osteopathic Medicine	A A A A A A	itatus @ NCTIVE NCTIVE NCTIVE NCTIVE NCTIVE	NRMP ID N1112188 N1082488 N1031424 N105308 N1074558	AAMC ID 47815422 - 31224785 57743221



NRMP does not retain previously saved versions of your rank order list. If changes are made and saved, the previous list is no longer available

34 The **Please Enter Your Authentication Information** pop-up displays. Review the information.

Enter your password in the **Password** field and click **Submit** to edit your list.

	Institution: City University Med	ical Center - Richmond, VA Match Year:			
	Role: Program Director	NRMP Institution Code: 1208			
	Username: hgoodstone	ACGME Inst Code: 199501			
	nstitution Status: ACTIVE	NRMP Program Code: 12081400	20		
	Program Name: Internal Medicine	Please Enter Your Authentication Information			
	Program Type: Categorical Program Status: CERTIFIED	Reminder: The Rank Order List Certification Deadline is Wednesday, 9:00 PM ET			
ram Rank	Order List	By submitting your password below, your program status will be changed from Certified to Ranking. After editing, you must Certify the list again prior to the Rank Order List Certification Deadline in order for the list to be used in the Match. Please enter your password and click the Submit button to chance your			
		program status from Certified to Ranking and edit your rank order list. Password:)		
Rank	Applicant Name	program status from Certified to Ranking and edit your rank order list. Password:	Status 🕢	NRMP ID	AAMC ID
Rank 1	Applicant Name Morgan, Latonya Brandi	program status from Certified to Ranking and edit your rank order list. Password: Cancel Submit	Status () ACTIVE	NRMP ID N1112188	AAMC ID 47815422
Rank 1 2	Applicant Name Morgan, Latorya Brandi Coopock, Cohen Michael	program status from Certified to Ranking and edit your rank order list. Password: Cancel Submit	Active	NRMP ID N1112188 N1082488	AAMC ID 47815422
Rank 1 2 3	Applicant Name Morgan, Latonya Brandi Coopook, Cohen Michael Malersky, James Christopher	program status from Certified to Ranking and edit your rank order list. Password: Cancel Submit Nova Southeastern University Dr Kiran C Patel College of Osteopathic Medicine	ACTIVE ACTIVE ACTIVE	NRMP ID N1112188 N1082488 N1031424	AAMQ1D 47815422 31224785
Rank 1 2 3 4	Applicant Name Morgan, Latonya Brandi Coppock, Cohen Michael Malensky, James Christopher Comacho, Elle Marie	program status from Certified to Ranking and edit your rank order list. Password: Cancel Submit Nova Southeastern University Dr Kiran C Patel College of Osteopathic Medicine University of Colorado School of Medicine	ACTIVE ACTIVE ACTIVE ACTIVE ACTIVE	NRMP ID N1112188 N1082488 N1081424 N106308	AAMC ID 47815422 31224785 57743321
Rank 1 2 3 4 5	Applicant Name Morgan, Latonya Brandi Cospock, Cohen Michael Malersky, James Christocher Comacho, Elle Marie Grace, Beatrice Rosanne	program status from Certified to Ranking and edit your rank order list. Password: Cancel Submit Cancel Submit Nova Southeastern University Dr Kiran C Patel College of Osteopathic Medicine University of Colorado School of Medicine University of Kentucky College of Medicine	ACTIVE ACTIVE ACTIVE ACTIVE ACTIVE ACTIVE ACTIVE	NRMP ID N1112188 N1082458 N1031424 N105308 N1074556	AAMC ID 47815422 31224785 57743321

35 The list is returned to **RANKING** status. Edit the list as needed following previous directions in this guide. Once complete, certify the list prior to the Rank Order List Deadline.

BILLAINCALL				Options - d	Hannah Good	Istone -
United States - Registration, Ranking, an	d Results @(R3 @) – Main Residency M	/latch				
v Program Details						
Institution: City University N	fedical Center - Richmond, VA	Match Year:				
Role: Program Directo	r	NRMP Institution Code:	1208			
Username: hgoodstone		ACGME Inst Code:	: 199 <mark>5</mark> 01			
Institution Status: ACTIVE		NRMP Program Code:	1208140C0			
Program Name: Internal Medicin	e	ACGME Program Code:	1405555555			
Program Type: Categorical Program Status: RANKING						
ram Rank Order List						
gram Rank Order List Reminder: The Rank Ord • You may add Applicants to the list by • Click, drag and drop the icons in the • Select the red X or any Applicant rec • Do not open or edit Rank Order Lists Q. Find & Add Applicant	der List Certification Deadline entering their NRMP ID or AAMC ID below, se Drag & Drop" column to move an Applicant's ord below to delete them from the list. in multiple tabs or browsers simultaneously.	e is Wednesday, earching for them on the "Find & Add Applic rank.	9:00 PM ET	nultiple IDs in the	"Import Applicant	List" tab.
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pram Rank Order List Reminder: The Rank Order • You may add Applicants to the list by • Click, drag and drop the icons in the ' • Select the red X on any Applicant re • Do not open or edit Rank Order Lists @ Find & Add Applicant @ Cancel Changes Drag & Rank Applicant N	der List Certification Deadline entering their NRMP ID or AAMC ID below, se Drag & Drop ⁺ column to move an Applicant's ord below to delete them from the list. In multiple tabs or browsers simultaneously. EStave ame Medical School	e is Wednesday, earching for them on the "Find & Add Applic rank. Centify List	9:00 PM ET cants" tab, or entering t Print Status	nultiple IDs in the	Import Applicant	List" tab.
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