



Supplemental Offer and Acceptance Program[®] (SOAP[®]): View & Respond to Offers

Main Residency Match



Users:

- Fully Unmatched or Partially Matched Applicants

The screenshot shows the SOAP Offers page in the MATCH system. The page header includes the MATCH logo, navigation links (Home, Options, ROL, SOAP), and the user name Michelle Young. The main content area is titled "SOAP Offers" and displays applicant information: Applicant Type: Senior in a U.S. Allopathic Medical School; Match Year: 2017; Username: myoung123; Applicant Status: CERTIFIED; NRMP ID: N0481118; Fee Status: Paid; AAMC ID: 33224789; Verification Status: Verified; USMLE ID: 5-555-555-5; SOAP Status: SOAP ELIGIBLE. A red banner indicates that all offers have been generated for the current round and will expire at 2:00 PM March 15, 2017 EDT. The next round of offers will be sent at 3:00 PM March 15, 2017 EDT. Below the banner, there are four sections: Accepted Offers (0), Pending Offers (2), Rejected Offers (0), and Expired Offers (0). The Pending Offers section is expanded, showing two offers: West Tennessee Univ-TN - Family Med/Jackson and Henrico Univ Hlth Sys-VA - Pediatrics. Each offer includes the Program Code and ACGME Code, and a "View Offer" button.

Note: This SOAP: View & Respond to Offers guide explains how to complete this task using a desktop. The menu options are the same whether using a mobile device or desktop.

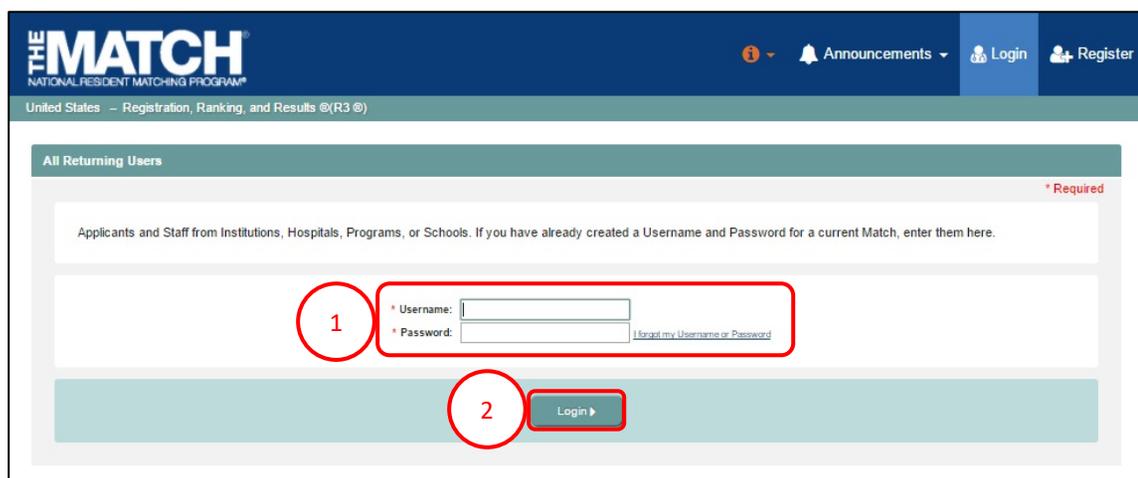
Applicants may receive offers in the Supplemental Offer and Acceptance Program (SOAP) through the NRMP's Registration, Ranking, and Results® (R3®) system. Offers are issued in order of a program's preference list and according to the number of unfilled positions remaining in the program. Applicants do not create preference lists during SOAP. Instead, applicants express their preferences by applying to programs using ERAS®.

There are multiple SOAP Offer Rounds. In each Offer Round, applicants have two hours to accept or reject offers in the R3 system. Offers not accepted or rejected expire automatically.

NOTE: The steps explained in this guide are the same for each Round.

Login:

1. Enter the **Username** and **Password** you created for accessing the R3 system.
2. Click **Login**.



The screenshot shows the Match R3 login interface. At the top, the Match logo and navigation links for 'Announcements', 'Login', and 'Register' are visible. Below the header, the page title is 'United States - Registration, Ranking, and Results @R3®'. The main content area is titled 'All Returning Users' and includes a red asterisk indicating a required field. A text box contains the instruction: 'Applicants and Staff from Institutions, Hospitals, Programs, or Schools. If you have already created a Username and Password for a current Match, enter them here.' Below this, there are two input fields: '* Username:' and '* Password:'. A red circle with the number '1' is drawn around these two fields. To the right of the password field is a link that says 'Forgot my Username or Password'. At the bottom of the form, there is a 'Login' button with a right-pointing arrow. A red circle with the number '2' is drawn around this button.

Match Home Page:

The Match Home page displays.

3. Click **SOAP** → **Offers**.

4. The **SOAP Offers** page displays.

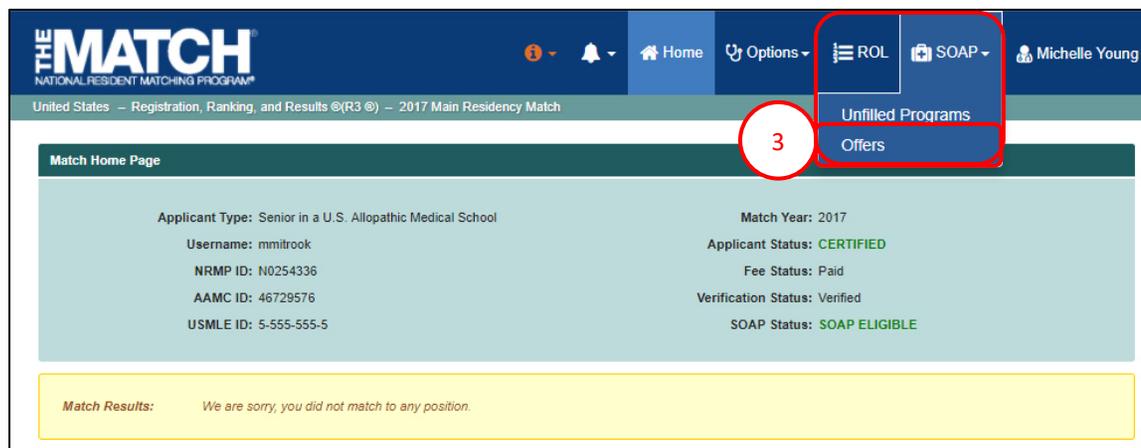
5. **Banner Messages:** Provide details about whether offers have been generated, when offers will expire, and when the next SOAP Offer Round begins. These messages change throughout SOAP Rounds. Note: The example banner message displays details prior to the start of Round 1.

6. **Offer Tabs:** Provide details about the state of an offer. These details will change throughout SOAP Rounds based on applicant offers and decisions.

- Accepted:** provides program details about any accepted offer(s).
- Pending:** provides program details about any current available offer(s) and is where applicants accept or reject offer(s).
- Rejected:** provides program details about any declined offer(s).
- Expired:** provides program details about any expired offer(s).

7. The numbers in the parentheses indicate how many programs are in that offer category.

8. Clicking the down arrow provides program details.



SOAP Offers Page – No Offers:

1. The **banner message** indicates there are no offers and when the next SOAP Offer Round begins.
2. The **Offers** tabs contain no program details as this example applicant has no offers.

The screenshot displays the SOAP Offers page for an applicant. At the top, a dark green header reads "SOAP Offers". Below this, a light blue box contains applicant information: "Applicant Type: Senior in a U.S. Allopathic Medical School", "Match Year: 2017", "Username: isekibo", "Applicant Status: CERTIFIED", "NRMP ID: N0478930", "Fee Status: Paid", "AAMC ID: 23424542", "Verification Status: Verified", "USMLE ID: 5-555-555-5", and "SOAP Status: SOAP ELIGIBLE". Below the applicant info is a dark red banner with white text: "All offers have been generated for the current round. You do not have any offers for the current offer round. The next round of offers will be sent at 3:00 PM March 15, 2017 EDT." A red circle with the number "1" is placed over the banner. Below the banner are four blue tabs with white text and dropdown arrows: "Accepted Offers (0)", "Pending Offers (0)", "Rejected Offers (0)", and "Expired Offers (0)". A red circle with the number "2" is placed over the "Rejected Offers (0)" tab.

Viewing and Accepting Pending Offers:

1. The **Pending Offers** tab displays the number of offers the applicant received in the Round. Click the down arrow on the **Pending Offers** tab to view the offer(s).
2. Click **View Offer**.
3. The **Offer Details** page displays. Select a response:
 - a. **Reject Offer**
 - b. **Accept Offer**
 - c. **Return to the View Offers** page.

All offers have been generated for the current round.
These offers will expire at 2:00 PM March 15, 2017 EDT.
The next round of offers will be sent at 3:00 PM March 15, 2017 EDT.

Accepted Offers (0) ▾

Pending Offers (2) 1 ▾

West Tennessee Univ-TN - Family Med/Jackson

Program Code: 2066120C2
ACGME Code: 1209966331 [View Offer](#)

Henrico Univ Hlth Sys-VA - Pediatrics

Program Code: 1743320C0
ACGME Code: 3205121241 2 [View Offer](#)

Rejected Offers (0) ▾

Expired Offers (0) ▾

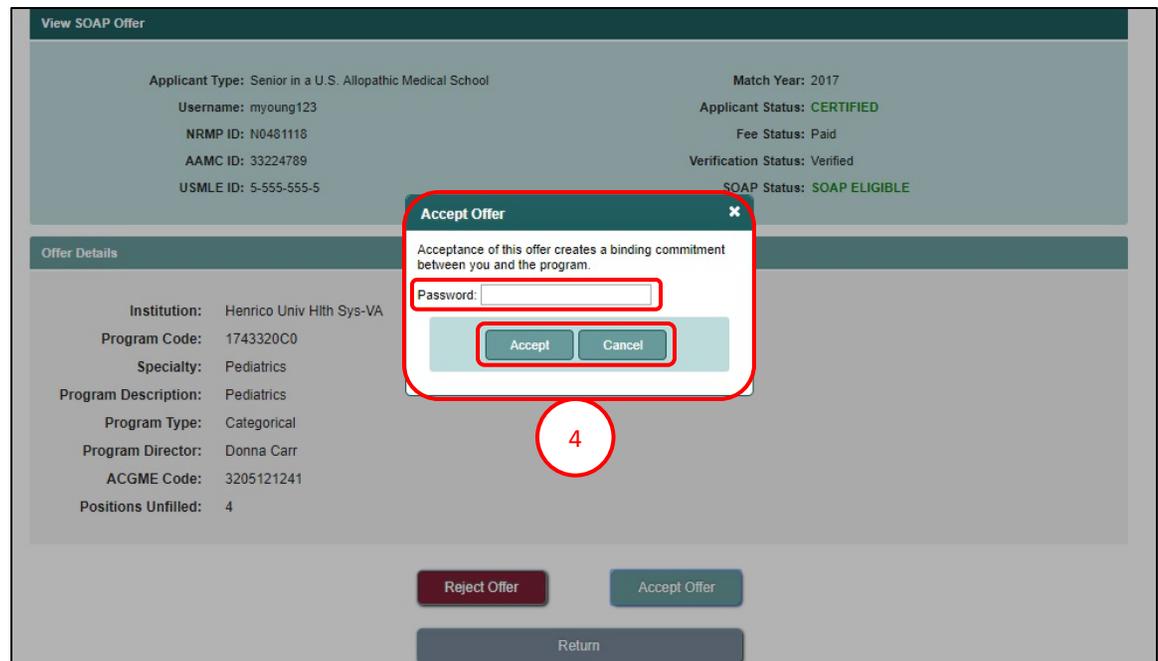
Offer Details

Institution: Henrico Univ Hlth Sys-VA
Program Code: 1743320C0
Specialty: Pediatrics
Program Description: Pediatrics
Program Type: Categorical
Program Director: Donna Carr
ACGME Code: 3205121241
Positions Unfilled: 4

3a [Reject Offer](#) 3b [Accept Offer](#)

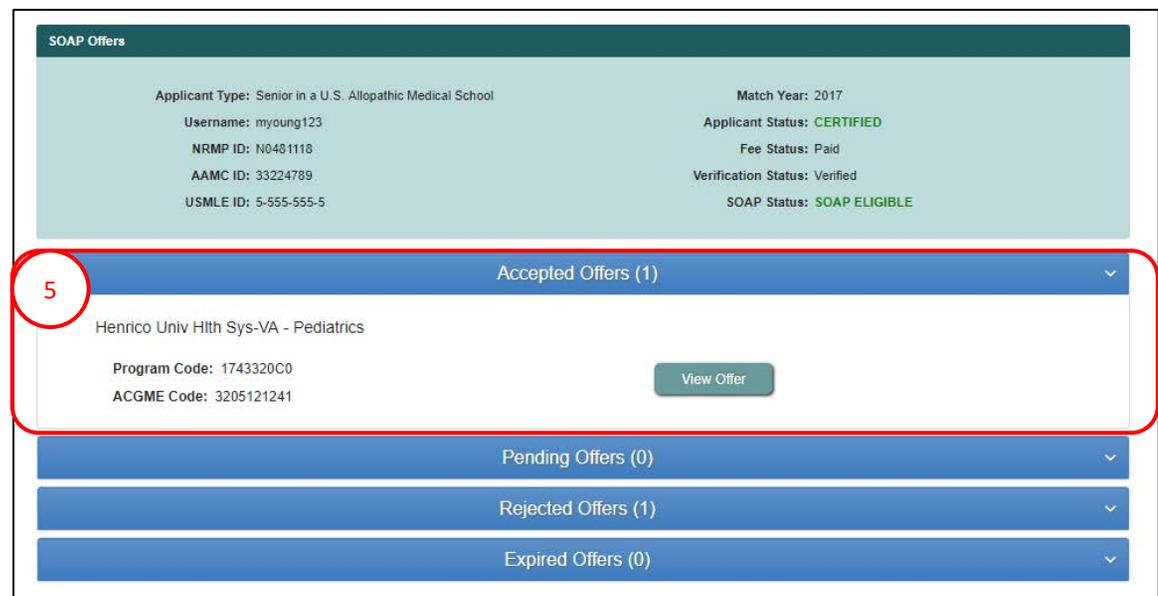
3c [Return](#)

4. To accept an offer, click **Accept Offer** and a pop-up displays. If you want to accept the offer, enter your **password** and click **Accept**. By accepting an offer, you enter into a binding commitment with the program to enter training.
 - a. Click **Cancel** to return to the **Offer Details** page.



5. The **Accepted Offers** tab displays the program details.

 Applicants who do not have a full course of training may continue in subsequent SOAP Rounds to attempt to secure a complementary position.



6. Once you have accepted an offer, your accepted offer(s) will display on the Match Home Page.

The screenshot displays the Match Home Page interface. At the top, a dark teal header reads "Match Home Page". Below this, a light blue box contains applicant details: "Applicant Type: Senior in a U.S. Allopathic Medical School", "Match Year: 2017", "Username: mmitrook", "Applicant Status: CERTIFIED", "NRMP ID: N0254336", "Fee Status: Paid", "AAMC ID: 46729576", "Verification Status: Verified", and "USMLE ID: 5-555-555-5", "SOAP Status: SOAP ELIGIBLE". A yellow box below indicates "Match Results: We are sorry, you did not match to any position." A red circle highlights the "SOAP Accepted Offers" section, which lists "Program Code: 1743320C0" and "Program Description: [Henrico Univ Hlth Sys-VA - Pediatrics](#)".

Match Home Page	
Applicant Type: Senior in a U.S. Allopathic Medical School	Match Year: 2017
Username: mmitrook	Applicant Status: CERTIFIED
NRMP ID: N0254336	Fee Status: Paid
AAMC ID: 46729576	Verification Status: Verified
USMLE ID: 5-555-555-5	SOAP Status: SOAP ELIGIBLE
Match Results: We are sorry, you did not match to any position.	
SOAP Accepted Offers:	
Program Code:	1743320C0
Program Description:	Henrico Univ Hlth Sys-VA - Pediatrics

Rejected and Expired Offers:

1. For applicants who accept an offer in a SOAP Round, the R3 system automatically **rejects** any concurrent year offer and lists program details in the **Rejected Offers** tab.

THE MATCH
NATIONAL RESIDENT MATCHING PROGRAM

Applicant Type: Senior in a U.S. Allopathic Medical School
Match Year: 2017
Username: myoung123
Applicant Status: **CERTIFIED**
NRMP ID: N0481118
Fee Status: Paid
AAMC ID: 33224789
Verification Status: Verified
USMLE ID: 5-555-555-5
SOAP Status: **SOAP ELIGIBLE**

Accepted Offers (1) ▾
Pending Offers (0) ▾
Rejected Offers (1) 1 ▾
Expired Offers (0) ▾

West Tennessee Univ-TN - Family Med/Jackson
Program Code: 2066120C2
ACGME Code: 1209966331
View Offer

2. Offers that are not accepted or rejected during the two-hour SOAP Round are listed in the **Expired Offers** tab.



An offer that is rejected or expires will not be extended to the applicant again in future SOAP Rounds.

NOTE: For all subsequent Rounds, follow the above steps to respond to offers.

Accepted Offers (1) ▾
Pending Offers (0) ▾
Rejected Offers (0) ▾
Expired Offers (1) 2 ▾

DC Univ Hospital - Surgery-Preliminary
Program Code: 1801440P0
ACGME Code: 4400000000
View Offer

Once SOAP concludes, if you still have not secured a position, you can contact programs with unfilled positions directly. The final **List of Unfilled Programs** is available in the R3 system one hour after the final SOAP Offer Round concludes and includes programs that did not participate in SOAP.