



Using Applicant Match History

Main Residency Match and Specialties Matching Service



Users:

- Institutional Officials (IOs)
- Institutional Administrators (IAs)
- Program Directors (PDs)
- Program Coordinators (PCs)

The screenshot shows the 'Applicant Match History' page on the THE MATCH website. The page has a dark blue header with the logo and navigation links. Below the header, there's a teal bar with the title 'Applicant Match History'. The main content area is white and contains a search bar at the top. Below the search bar, there's a paragraph of text explaining the NRMP Match Participation Agreement. Further down, there's a section titled 'The Applicant Match History can be used to conduct single or bulk searches of applicants:' followed by a list of instructions. At the bottom, there's a search form with fields for NRMP ID, AAMC ID, First Name, Last Name, and School Name. There are also buttons for 'Click to Find School', 'Reset', and 'Search'.

THE MATCH
NATIONAL RESIDENT MATCHING PROGRAM®

United States — Registration, Ranking, and Results (R3 ®) Main Residency Match

Applicant Match History

Search for Multiple Applicants via Bulk Upload

The NRMP Match Participation Agreement prohibits a program from discussing, interviewing for, or offering a position to an applicant who has obtained a concurrent year position in another program through the NRMP or who is ineligible as the result of a denied waiver or a confirmed violation. Applicants whose waiver requests are denied or who are found in violation of the Match Participation Agreement may be barred from accepting or starting a position in any program sponsored by a Match-participating institution, regardless of the program's Match participation status, if that position has a start date within one year from the date of the NRMP's decision. Any program that discusses, interviews for, or offers a position to that applicant to commence training during the one-year period will be in violation of the Match Participation Agreement.

Programs shall not discuss with an applicant or offer any potential position unless the program first has determined that the applicant is eligible for appointment. NRMP institutional officials and program directors shall determine the applicant's eligibility by verifying the applicant's PGY-1, PGY-2, or fellowship appointment status in the Applicant Match History. The Applicant Match History also will indicate whether an applicant has a waiver or violation history. Sanctions levied as the result of a denied waiver or a confirmed violation will be reflected in the Applicant Match History for one to three years or permanently, as determined by the NRMP. Term limits of any sanction(s) are included to identify the length of time the sanction is in effect.

The Applicant Match History can be used to conduct single or bulk searches of applicants:

- To conduct a single search, please enter search criteria below. If searching only by name, you must enter at least part of the First and Last Names.
- To conduct a bulk search, click on the "Search for Multiple Applicants via Bulk Upload" button at the top of the screen. The bulk search option offers an option for exact matching.

NRMP ID (#####)
AAMC ID (#####)
First Name
Last Name
School Name

Click to Find School

Reset Search

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The Applicant Match History was designed to assist program directors, program coordinators, and institutional officials in determining whether an applicant is eligible for appointment, eligible for an unfilled position during the Supplemental Offer and Acceptance Program® (SOAP®) in the Main Residency Match, or has a concurrent match commitment to another program. It also displays waiver requests and violation investigations. This information is accessible throughout the year, regardless of whether the Match in which the institution participates is open or closed.



- When searching during the application and interview season, medical school senior students will not appear in search results because they have not yet participated in a Match.
- During SOAP in the Main Residency Match, senior student's eligibility for unfilled positions will appear.
- Applicants who participate in Matches outside the NRMP will not appear in the Applicant Match History.

Login:

1. Enter the **Username** and **Password** you created for accessing the Registration, Ranking, and Results (R3®) system.
2. Click **Login**.

Matches and Roles Page:

3. If your institution participates in more than one Match, the role and Match combinations for your account are displayed.



The yellow icon indicates Matches that have pending tasks requiring your attention.

4. Click on your **Role & Institution Name** for the appropriate Match.

Match	Match Status	Your Role & Institution Name	City	State
Main Match	REGISTRATION	Prog Coordinator Secondary Test Institution	Anytown	DC

The **Match Home Page** displays for the Match you selected. An example from both Matches is shown on this page.

Main Residency Match Home Page:

5. Your institution, role, username, and Match year display.
6. The programs for which you are registered will display, along with each program's NRMP program code, status, director, reversions, and quota number.
7. Main Residency Match Event dates display.

Match Home Page

My Institution: [Secondary Test Institution](#) - Anytown, DC
 My Role: Institution Program Coordinator
 Username: [boyd03](#)
 Match Year:

You currently have 1 Active Program in the Match. Click a Program Description to manage the Program.

Program Description	NRMP Program Code	Program Status	Program Director	Reversions	Current Quota
Radiology-Diagnostic - Research	1894420A1	ACTIVE	Filus Filtwick (Pledged or)	D2 R0	2

Match Event

Match Event	Start Date	End Date
Register	22 Mar 12:00 PM EDT	31 May 09:00 PM EDT
Rank	26 May 12:00 PM EDT	31 May 09:00 PM EDT
Match Computation	31 May 09:00 PM EDT	14 Jun 12:00 PM EDT

Match Home Page

My Institution: [Secondary Test Institution](#) - Anytown, DC
 My Role: Institution Program Coordinator
 Username: [boyd03](#)
 Match Year:
 Appointment Year:

You currently have 1 Active Program in the Match. Click a Program Description to manage the Program.

Program Description	NRMP Program Code	Program Status	Program Director	Reversions	Current Quota
Breast Imaging	1894R02F0	ACTIVE	Filus Filtwick	D0 R0	2

Match Event

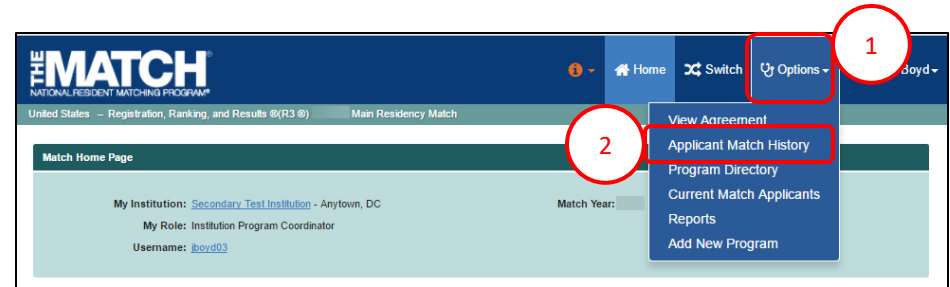
Match Event	Start Date	End Date
Register	22 Mar 12:00 PM EDT	31 May 09:00 PM EDT
Rank	26 May 12:00 PM EDT	31 May 09:00 PM EDT
Match Computation	31 May 09:00 PM EDT	14 Jun 12:00 PM EDT

Fellowship Match Home Page:

5. Your institution, role, username, Match year, and appointment year display.
6. The programs for which you are registered will display, along with each program's NRMP code, status, director, reversions, and quota number.
7. Fellowship Match event dates display.

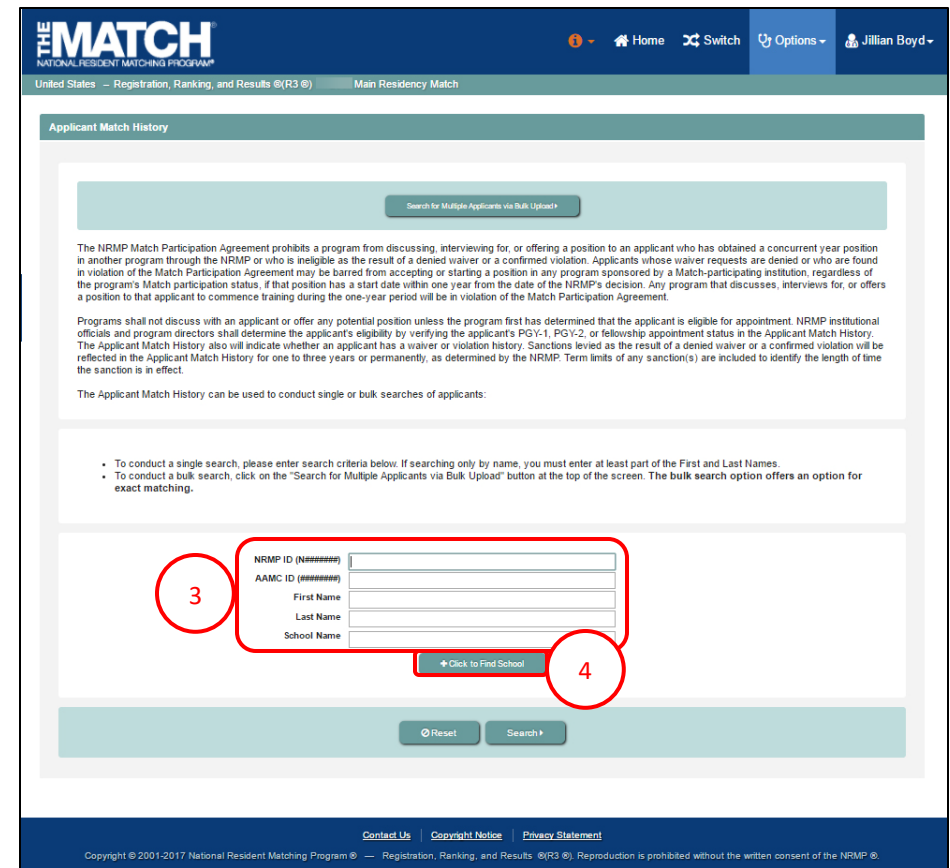
Searching for a Single Applicant:

1. Click the **Options** menu.
2. Click **Applicant Match History**.



The **Applicant Match History** page displays.

3. Enter the applicant search details in the appropriate fields. If searching by name only, you must enter at least part of the First and Last Names.
4. To search using a school name, click the **Click to Find School** button.



Searching for a Single Applicant, Continued:

The **School Lookup** fields display.

5. Select the school details, including country, state/province, and school type using the drop-down menus.
6. Click **Search**.
7. School results display. Click the appropriate school link.
8. The school is listed in the **School Name** field. Enter additional applicant search details in the appropriate fields.
9. Click **Search**.
10. To clear the school name or other field entries, click **Reset**.

The screenshot shows the 'School Lookup' form. A red box labeled '5' encloses the 'Country', 'State / Province', and 'School Type' drop-down menus. The 'Country' menu is open, showing 'United States'. A red circle labeled '6' is around the 'Search' button.


The screenshot shows the search results table. A red box labeled '7' encloses the table. The table has two columns: 'Code' and 'Name'. The rows are:

Code	Name
123	George Washington Univ SOM
122	Georgetown University SOM
127	Howard University COM
100	National School - Test

The screenshot shows the applicant search form. A red box labeled '8' encloses the 'NRMP ID (required)', 'AAMC ID (required)', 'First Name', 'Last Name', and 'School Name' fields. The 'School Name' field contains 'National School - Test'. A red circle labeled '9' is around the 'Search' button. A red circle labeled '10' is around the 'Reset' button.

Searching for a Single Applicant, Continued:


11. If the applicant has a Match History, search results display. If searching by name only, results may include numerous applicants with the same name.

 **NOTE:** If an applicant has a violation, a red flag will appear next to the applicant's name.

12. If the applicant does not have a Match history, an **Information** box will display noting there were no search results for the criteria you entered.

11

There are 4 Applicants Matching your search query Click any column header to sort by that column.

Name	School Name	NRMP ID	AAMC ID
Howard, Jennifer	Delaware State Medical University (125)		12345675
Howard, Jennifer	University of Alaska School of Medicine (199)		12345679
Howard, Jennifer	University of Wyoming School of Medicine (200)		12345677
 Howard, Jennifer	National School of Medicine and Health Sciences - Test School (100)	N0123459	12345676

1 to 4 of 4 rows

« First < Prev Next > Last »

12

THE MATCH
NATIONAL RESIDENT MATCHING PROGRAM

Home Switch Options Jillian Boyd

the program's Match participation status, if that position has a start date within one year from the date of the NRMP's decision. Any program that discusses, interviews for, or offers a position to that applicant to commence training during the one-year period will be in violation of the Match Participation Agreement.

Programs shall not discuss with an applicant or offer any potential position unless the program first has determined that the applicant is eligible for appointment. NRMP institutional officials and program directors shall determine the applicant's eligibility by verifying the applicant's PGY-1, PGY-2, or fellowship appointment status in the Applicant Match History. The Applicant Match History also will indicate whether an applicant has a waiver or violation history. Sanctions levied as the result of a denied waiver or a confirmed violation will be reflected in the Applicant Match History for one to three years or permanently, as determined by the NRMP. Term limits of any sanction(s) are included to identify the length of time the sanction is in effect.

The Applicant Match History can be used to conduct single or bulk searches of applicants.

Information

There were no search results for the criteria entered.

Note: Medical school senior students and applicants who participate in matches outside the NRMP will not appear in search results because they have not yet participated in an NRMP Match.

Ok

School Name

+ Click to Find School

Reset Search

Searching for a Single Applicant, Continued:

13. Click the applicant's name to review **Applicant Details** and confirm eligibility for appointment during the application and interview season. All applicants will have the same information during this time period, including:

- Matches in which the applicant obtained a position, along with the appointment year of that Match and the name of the matched program
- Any violations committed by the applicant
- Any waivers of the match commitment granted to the applicant

14. The example applicant's violation is explained, including the sanction imposed by the NRMP.

15. The example applicant has no violations and has both a preliminary and advanced commitment.

There are 4 Applicants Matching your search query Click any column header to sort by that column.

Name	School Name	NRMP ID	AAMC ID
Howard, Jennifer	Delaware State Medical University (125)		12345675
Howard, Jennifer	University of Alaska School of Medicine (199)		12345679
Howard, Jennifer	University of Wisconsin School of Medicine (200)		12345677
Howard, Jennifer	National School of Medicine and Health Sciences - Test School (100)	N0123459	12345676

1 to 4 of 4 rows

« First « Prev Next » Last »

Applicant Details

Applicant Name: Howard, Jennifer
 NRMP ID: N0123459
 AAMC ID: 12345676
 School: National School of Medicine and Health Sciences - Test School (100)

Main Residency Match: Howard, Jennifer

Status

The applicant did not obtain a position in the Match but does have a Violation in this Match.

Violation Official Statement: On Tuesday, March 15, at 5:30 p.m. eastern time, Jennifer Howard, M.D., a SOAP-eligible participant in the Main Residency Match, contacted by email the Family Medicine program at National Medical Center, a SOAP-participating residency program, to request consideration of her application for an unfilled position. Section 7.1 of the Match Participation Agreement for Applicants and Programs prohibits SOAP-eligible applicants from initiating contact with SOAP-participating programs outside of the Electronic Residency Application Service (ERAS).

Violation Sanction: The NRMP has identified Jennifer Howard, M.D. as a Match violator in the NRMP's Registration, Ranking, and Results (R3) system until 12/20/2023.

Match History: The applicant did not match in any previous NRMP match.
 The applicant may be offered a position until participation in a future match.

Close

Applicant Details

Applicant Name: Coleman, Aaron
 NRMP ID: N0123453
 AAMC ID: 12345672
 School: Tulane University School of Medicine (176)

Main Residency Match: Coleman, Aaron

Status	Matched Program	Matched Institution	Appt Year
Obtained Position	Surgery-General (1894440P0)	Secondary Test Institution	
Obtained Position	Interventional Radiology (Integrated) (1894416A0)	Secondary Test Institution	

Violations: No Violation found.
 Waivers: No waiver found.

Close

Searching for a Single Applicant, Continued

During SOAP:

If searching for Main Residency Match applicants to review eligibility for a program during SOAP, click the applicant's name to review **Applicant Details** as in the previous steps. The **Applicant Details** box will display.

16. Confirm eligibility for an unfilled position during SOAP and which position type(s) they are eligible for, as highlighted on the example screenshots.

17. After reviewing the applicant's details, click **Close** to return to the **Applicant Match History** page.

This screenshot shows the 'Applicant Details' window for an applicant named Elsaiey. The fields include Applicant Name, NRMP ID, AAMC ID, and School. Below these, the 'Main Residency Match' is listed as Elsaiey. The 'Status' field is highlighted with a red box and contains the text 'Not SOAP Eligible'. A red circle with the number 16 is placed next to the status field.

This screenshot shows the 'Applicant Details' window for an applicant named Garcia. The fields include Applicant Name, NRMP ID, AAMC ID, and School (University of Medicine and Health Sciences-St. Kitts (171495)). Below these, the 'Main Residency Match' is listed as Garcia. The 'Status' field is highlighted with a red box and contains the text 'Eligible for only PGY-2 advanced positions in SOAP'. A red circle with the number 16 is placed next to the status field. Below the status field, it says 'Violations: No violation found.' and 'Waivers: No waiver found.'

This screenshot shows the 'Applicant Details' window for an applicant named Hodgkin. The fields include Applicant Name, NRMP ID, AAMC ID, and School (Stanford University School of Medicine (169)). Below these, the 'Main Residency Match' is listed as Hodgkin. The 'Status' field is highlighted with a red box and contains the text 'Eligible for all available positions in SOAP'. A red circle with the number 16 is placed next to the status field. At the bottom of the window, there is a 'Close' button highlighted with a red box, with a red circle containing the number 17 next to it.

Searching for Multiple Applicants via Bulk Upload:

Multiple applicants can be searched simultaneously by pasting a list of names and AAMC IDs into the Applicant Match History tool. A batch of results will be returned. You can enter up to 500 applicants at a time.

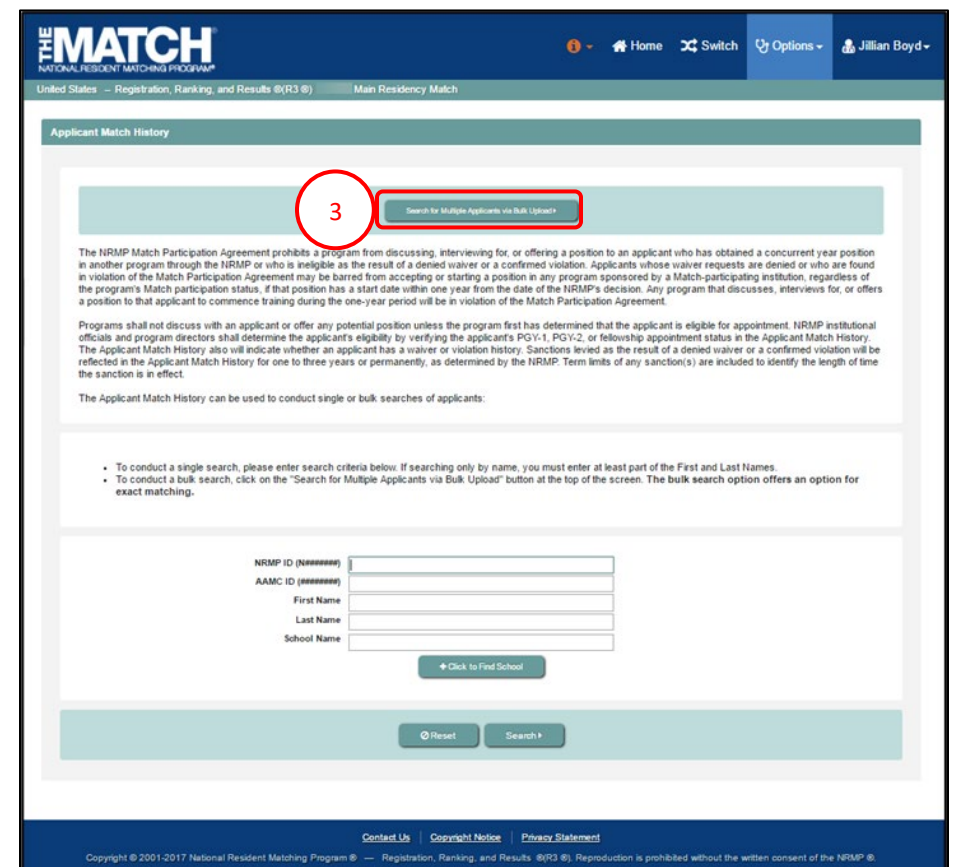
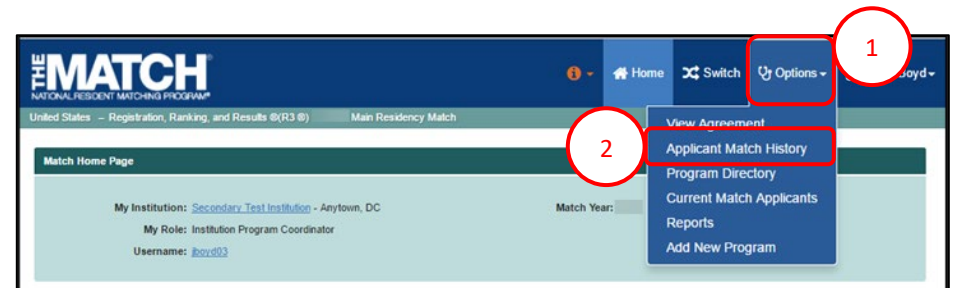
Prior to searching for multiple applicants, create a tab-delimited text file of the applicants with the following components:

- Three data elements per applicant: AAMC ID, First Name, and Last Name.
- Each data element must be separated by a Tab character; if extracting from Excel, use the format Text (Tab delimited).
- There must be one applicant per line.

1. Click the **Options** menu.
2. Click **Applicant Match History**.

The **Applicant Match History** page displays.

3. Click **Search for Multiple Applicants via Bulk Upload** at the top of the screen.



Searching for Multiple Applicants via Bulk Upload, Continued:

4. The **Search Applicants by Bulk Upload** page displays with detailed instructions for file preparation and searching.
5. Open your prepared applicant list. Select the rows of applicant records, and copy them by either:
 - a. Using standard menu **Edit→Copy**, right clicking and choosing Copy, or
 - b. Using **Ctrl+C** on the keyboard
6. Click in the **Applicant Data** field. Paste the applicant records using either:
 - a. The browser menu (**Edit→Paste**), right clicking and choosing Paste, or
 - b. **Ctrl+V** on the keyboard
7. Check the **Exact Matches Only** box to limit your search results to **only** applicants with the **exact** FirstName, LastName, and AAMC ID you enter on your list.
8. Click **Submit**.
9. Click **Show Prior Batches** to view your previous applicant searches and re-run, if necessary.

Search Applicants by Bulk Upload

- Create a list of applicants to be searched. This list must
 - contain three data elements per applicant: AAMC ID, First Name, and Last Name.
 - separate each element by a Tab character. If extracting from Excel use the format Text (Tab delimited).
 - reference only one applicant per row on the list.
 - include no more than 500 applicant rows per list.
- Copy and Paste this list into the Applicant Data box below.
- Click the Submit button once your list is ready. The system will return the Applicant Match History results of any applicants found from your list or will show you any errors in your submission.

EXACT MATCHING: Check the Exact Matches Only box below if you want to limit your search results to only applicants with the exact FirstName, LastName, and AAMC ID you enter on your list. Applicants for whom exact matches cannot be found (i.e., only two of the three elements match) must be checked through the single or traditional bulk search process.

Example:

AAMC ID	First Name	Last Name
88888888	John	Doe
88888888	Jane	Smith

Applicant Data:

☐ Exact Matches Only

[Q Show Prior Batches](#) [Cancel](#) [Submit](#)

	A	B	C
2	12345671	Kadesha	Simms
3	12345670	Ashley	Fetcher
4	12348909	Tom	Stanley
5	12349900	Louie	Charles
6	13138353	Aaron	Coleman
7	11507822	Eliza	Doolittle
8	12345676	Jennifer	Howard
9	12349090	Varsha	Makkapati
10	12358964	Kathy	Lane
11	12349665	Darrius	Carr

Applicant Data:

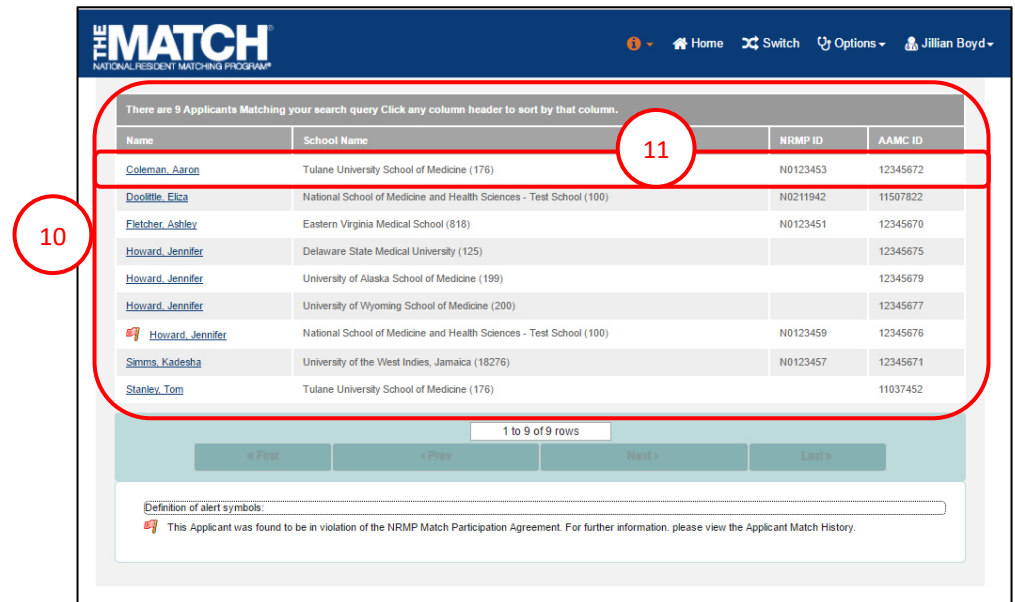
12345671 Kadesha Simms
 12345670 Ashley Fetcher
 12348909 Tom Stanley
 12349900 Louie Charles
 13138353 Aaron Coleman
 11507822 Eliza Doolittle
 12345676 Jennifer Howard

☐ Exact Matches Only

[Q Show Prior Batches](#) [Cancel](#) [Submit](#)

Searching for Multiple Applicants via Bulk Upload, Continued:

10. The bulk search results display.
11. Click each applicant's name to review **Applicant Details** and confirm eligibility for appointment.
If searching during the Main Residency Match SOAP process, confirm eligibility for an unfilled position during SOAP.
12. The example applicant has no violations and has both a preliminary and advanced commitment.
13. After reviewing the applicant's details, click **Close** to return to the **Applicant Match History** page.

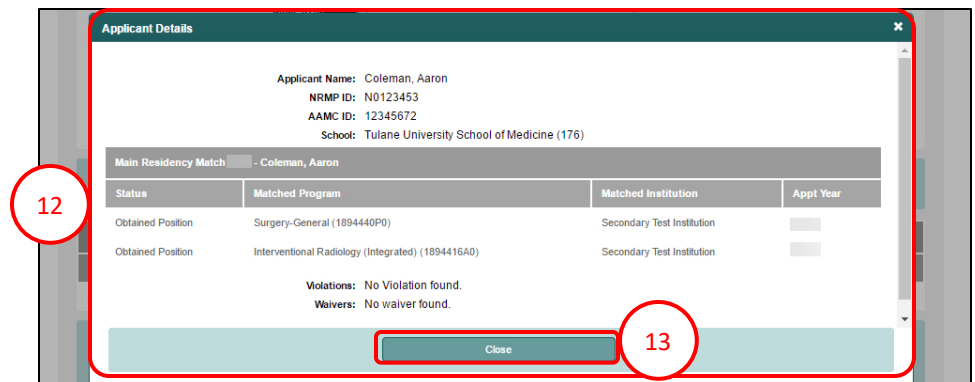


There are 9 Applicants Matching your search query Click any column header to sort by that column.

Name	School Name	NRMP ID	AAMC ID
Coleman, Aaron	Tulane University School of Medicine (176)	N0123453	12345672
Doolittle, Eliza	National School of Medicine and Health Sciences - Test School (100)	N0211942	11507822
Fletcher, Ashley	Eastern Virginia Medical School (818)	N0123451	12345670
Howard, Jennifer	Delaware State Medical University (125)		12345675
Howard, Jennifer	University of Alaska School of Medicine (199)		12345679
Howard, Jennifer	University of Wyoming School of Medicine (200)		12345677
Howard, Jennifer	National School of Medicine and Health Sciences - Test School (100)	N0123459	12345676
Simms, Kadesha	University of the West Indies, Jamaica (18276)	N0123457	12345671
Stanley, Tom	Tulane University School of Medicine (176)		11037452

1 to 9 of 9 rows

Definition of alert symbols:
 This Applicant was found to be in violation of the NRMP Match Participation Agreement. For further information, please view the Applicant Match History.



Applicant Details

Applicant Name: Coleman, Aaron
 NRMP ID: N0123453
 AAMC ID: 12345672
 School: Tulane University School of Medicine (176)

Main Residency Match - Coleman, Aaron

Status	Matched Program	Matched Institution	Appt Year
Obtained Position	Surgery-General (1894440P0)	Secondary Test Institution	
Obtained Position	Interventional Radiology (Integrated) (1894416A0)	Secondary Test Institution	

Violations: No Violation found.
 Waivers: No waiver found.

Close