



# Navigating Match Week and SOAP

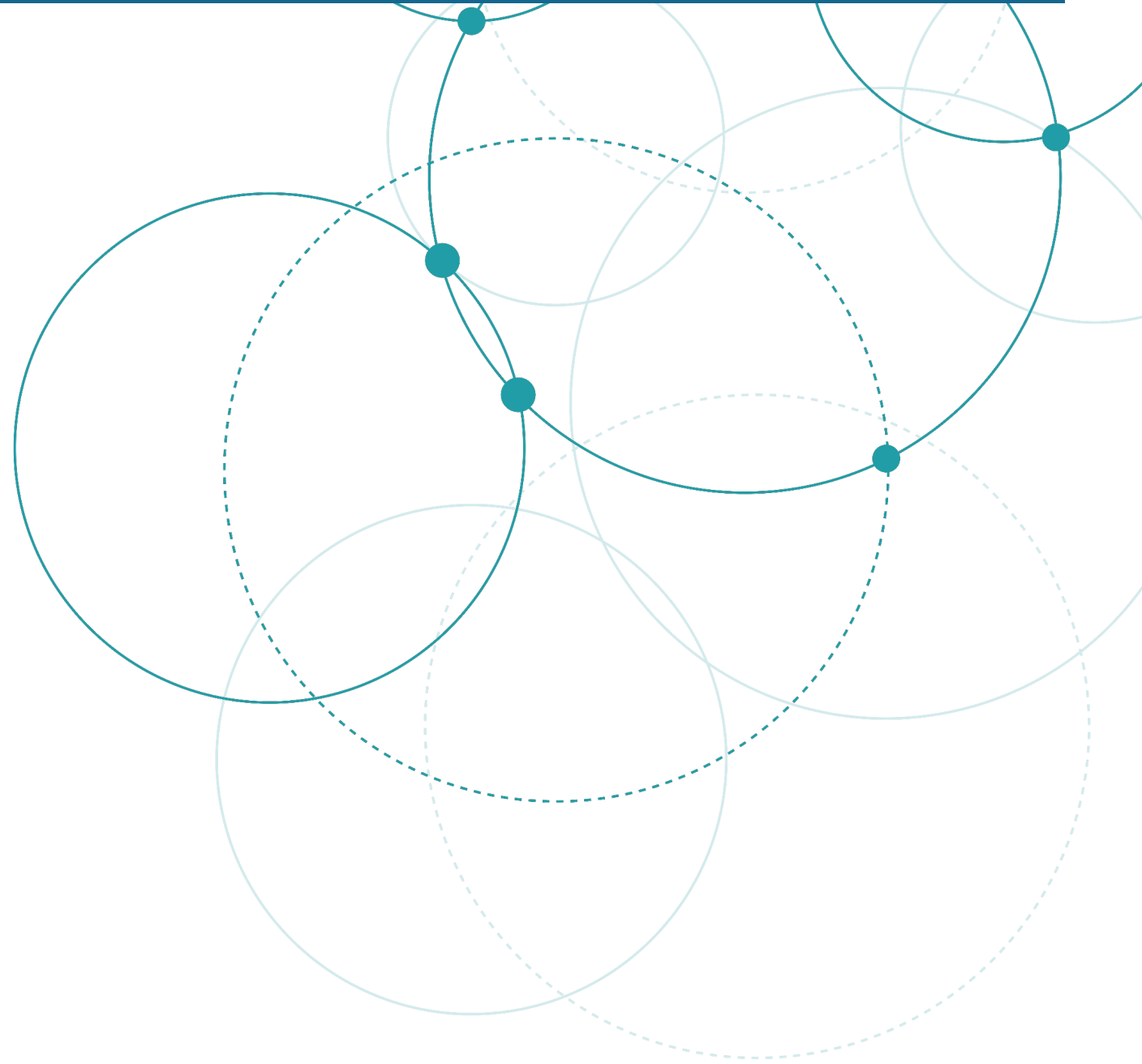
Jeanette Calli, Chief of Match Operations

March 3, 2022

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NATIONAL RESIDENT MATCHING PROGRAM<sup>®</sup>

# Agenda

1. What is SOAP?
2. SOAP Policies/Communication
3. Preparing for SOAP
4. ERAS PDWS
5. Creating a Preference List
6. How SOAP Rounds Work
7. Monitoring & Updating Preference Lists
8. Updating the List of Unfilled Programs
9. Post SOAP and Match Day!



# What is SOAP?

- Supplemental Offer and Acceptance Program® (SOAP®)
- Programs review ERAS® applications, contact applicants of interest, and express preferences with lists of applicants created in the R3® system.
- Unfilled positions are offered to eligible applicants on the program's preference list in a series of four rounds.
- It is NOT another Match.
- Positions offered and accepted constitute a binding commitment under the Match Participation Agreement.



# SOAP Policies



**Programs participating in SOAP must accept applications only through ERAS and must offer unfilled positions only through SOAP until SOAP concludes at 9:00 p.m. ET on Thursday, March 17<sup>th</sup>.**

- Programs cannot contact applicants or their representatives until an application is received.
- Programs cannot ask applicants to indicate whether they will accept an offer if one is extended through SOAP.
- Programs cannot contact SOAP-ineligible applicants until SOAP concludes.
- Programs that opt out of SOAP participation **CANNOT** extend offers until after SOAP concludes.
- Programs can create positions for partially-matched applicants after SOAP concludes.

# Applicant Communication During SOAP

## SOAP-eligible applicants:

- Can access the *List of Unfilled Programs* only for positions for which they are eligible.
- Can apply only to unfilled Match-participating programs that are participating in SOAP.
- Are prohibited from using any means other than an ERAS application to apply to and contact programs.
- Must refrain from communicating with programs until the program contacts the applicant
- Can receive multiple offers in a SOAP round.

# Preparing for SOAP

- ✓ View the videos and SOAP resources on the NRMP web site so you fully understand SOAP policy and functionality.
- ✓ Update Public Contact Information for your program in the R3 system.
- ✓ Identify staff to participate, if necessary, and ensure that those staff understand SOAP policies and procedures.
- ✓ Subscribe to the NRMP & ERAS SOAP and Match Week Listserv.



# Match Week & SOAP Schedule

## Monday, March 14

- 9:00 a.m. Programs learn if they filled  
Applicants learn if they matched
- 10:00 a.m. SOAP applicants can start preparing and sending applications via ERAS

## Tuesday, March 15

- 8:00 a.m. Programs can begin viewing SOAP applications in ERAS and can contact applicants upon receipt of an application
- 11:30 a.m. Programs can begin creating preference lists in the R3 system

All times are Eastern Time

# Viewing Unfilled Status

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Home Switch Options SOAP Donna Carr

Unfilled Programs  
SOAP Programs

**Match Home Page**

Institution: [Henrico Univ Hlth Sys-VA](#) - Richmond, VA  
Role: Program Director  
Username: [dcarr123](#)

You currently have 1 Active Program in the Match. Click a Program Description to manage the Program.

Program Description	NRMP Program Code	Reversions	Program Status	Did My Program Fill?	Post Match Quota	Filled in Match	Original Unfilled	SOAP ⓘ
<a href="#">Pediatrics</a>	1743320C0	D0 R1	CERTIFIED	UNFILLED	16	12	4	Yes
<a href="#">Peds-Prelim/Child Neurology</a>	1743320P0	D0 R0	NOTPARTICIPATING	NOT PART.	N/A	N/A	N/A	No



# Creating a Preference List

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United States – Registration

**SOAP Programs**

Institution: [Henric Univ Hlth Sys-VA - Richmond, VA](#)  
Role: Program Director  
Username: [dcarr123](#)  
Institution Status: ACTIVE

NRMP Institution Code: 1743  
ACGME Inst Code: 140666

[Home](#) [Switch](#) [Options](#) [SOAP](#) [Donna Carr](#)

**Certify List**

You have 0 certified programs and 1 uncertified programs. Click any program to select it.

Programs List			
	Program Name	SOAP Status	Certification Status
1743320C0	Pediatrics	<a href="#">UnCertified (0)</a>	Not Certified

**List must be CERTIFIED to be active for the next round.**  
The list must be certified by 2:55 PM March 18, 2020 EST to participate in the next round.

[Search SOAP Applicants](#)

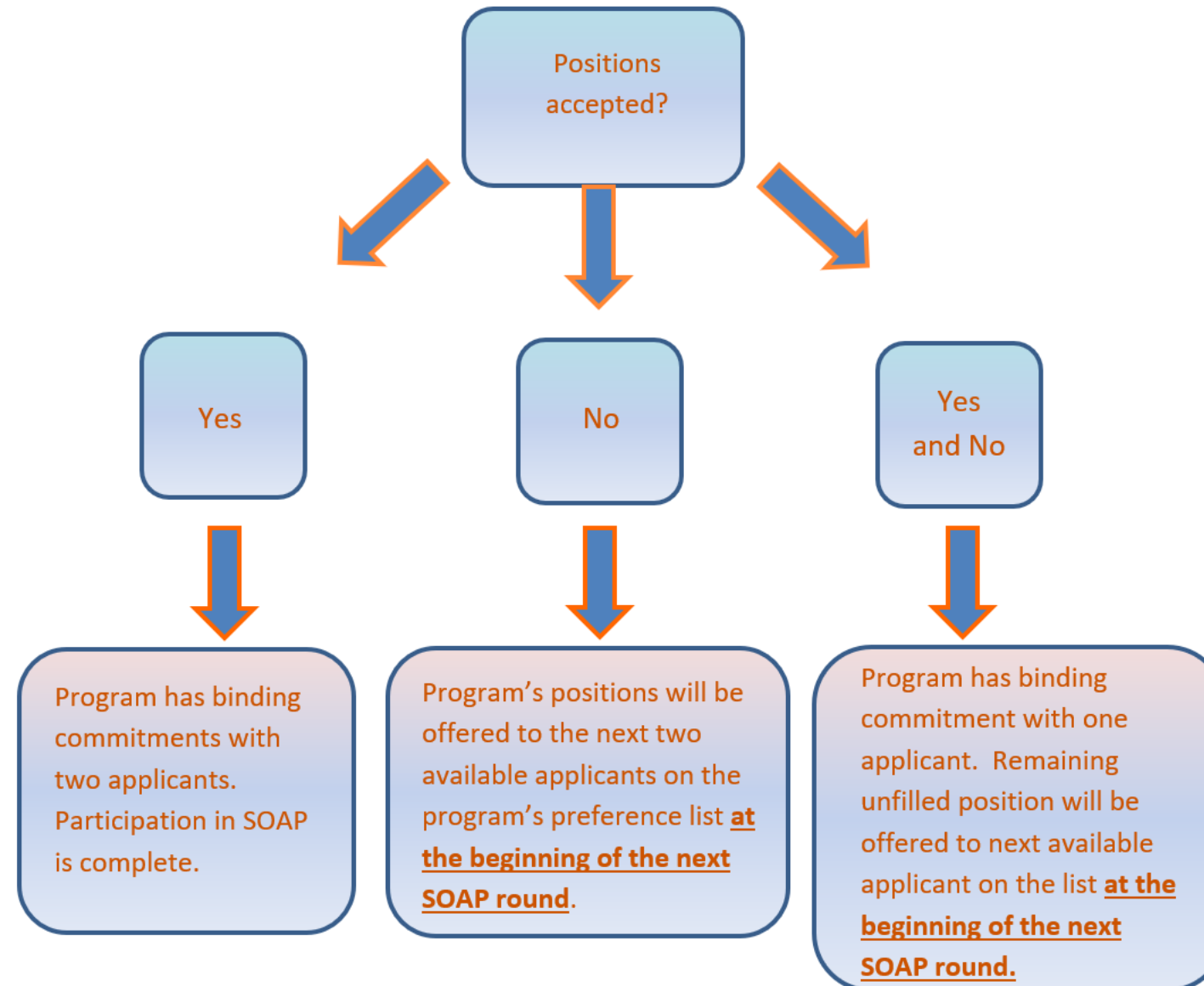
Preference List						
	Rank	AAMC ID	Name	School	Offer Status	Round No.
<input type="checkbox"/>	1	47675638	Eric Mellon	National School of Medicine and Health Sciences - Test School	Available	<a href="#">Delete</a>
<input type="checkbox"/>	2	33224789	Michelle Young	National School of Medicine and Health Sciences - Test School	Available	<a href="#">Delete</a>
<input type="checkbox"/>	3	58746759	Christopher Conway	National School of Medicine and Health Sciences - Test School	Available	<a href="#">Delete</a>
<input type="checkbox"/>	4	92774826	Morgan Blake	National School of Medicine and Health Sciences - Test School	Available	<a href="#">Delete</a>
<input type="checkbox"/>	5	58636588	Kelso Brooks	National School of Medicine and Health Sciences - Test School	Available	<a href="#">Delete</a>
<input type="checkbox"/>	6	46729576	Monica Mitrook	National School of Medicine and Health Sciences - Test School	Available	<a href="#">Delete</a>

After selecting a program use "Search SOAP Applicants" to add applicants to your list. Then drag them into the order you desire.  
You must Certify your list to participate in the next round.

# How SOAP Rounds Work



# How SOAP Rounds Work



# Offer Rounds Thursday, March 17

## Round 1 9:00 – 11:00 a.m.

8:55 a.m.	Deadline to certify preference list for Round 1 offers
9:00 a.m.	Applicants receive offers
11:00 a.m.	Applicant deadline to accept or reject offers

## Round 2 12:00 - 2:00 p.m.

11:55 a.m.	Deadline to modify and re-certify preference list for Round 2 offers
12:00 p.m.	Applicants receive offers
2:00 p.m.	Applicant deadline to accept or reject offers

## Round 3 3:00 – 5:00 p.m.

2:55 p.m.	Deadline to modify and re-certify preference list for Round 3 offers
3:00 p.m.	Applicants receive offers
5:00 p.m.	Applicant deadline to accept or reject Round 3 offers

## Round 4 6:00 – 8:00 p.m.

5:55 p.m.	Deadline to modify and re-certify preference list for Round 4 offers
6:00 p.m.	Applicants receive offers
8:00 p.m.	Applicant deadline to accept or reject Round 4 offers

# Monitoring & Updating Preference Lists

SOAP Programs

Institution: [Henrico Univ Hlth Sys-VA](#) - Richmond, VA

Role: Program Director

Username: [dcarr123](#)

Institution Status: ACTIVE

NRMP Institution Code: 1743

ACGME Inst Code: 140666

Uncertify List

You have 1 certified programs and 0 uncertified programs. Click any program to select it.

Programs List

	Program Name	SOAP Status	Certification Status
1743320C0	Pediatrics	Unfilled (2)	Certified

List is CERTIFIED and ready for the next round.

To make changes, uncertify the list.

Preference List

Rank	AAMC ID	Name	School	Offer Status	Round No.
	47675638	Eric Mellon	National School of Medicine and Health Sciences - Test School	Accepted	1
	33224789	Michelle Young	National School of Medicine and Health Sciences - Test School	Accepted	1
	92774826	Morgan Blake	National School of Medicine and Health Sciences - Test School	Offer Sent	1
1	46729576	Monica Mitrook	National School of Medicine and Health Sciences - Test School	Available	
	58746759	Christopher Conway	National School of Medicine and Health Sciences - Test School	Rejected	1
	58636588	Kelso Brooks	National School of Medicine and Health Sciences - Test School	Unavailable	

After selecting a program use "Search SOAP Applicants" to add applicants to your list. Then drag them into the order you desire.  
 You must Certify your list to participate in the next round.

# After the Rounds

## Thursday March 17

8:30 p.m. Programs can update the number of unfilled positions to be displayed on the *List of Unfilled Programs*

9:00 p.m. **SOAP Ends**

Updated *List of Unfilled Programs* available to applicants to include remaining unfilled SOAP programs and unfilled programs not participating in SOAP

Note: Program *Confidential Roster of Matched Applicants* will be released (by email and R3 system) on at 2:00 p.m. ET.



# Updating the *List of Unfilled Programs*

The screenshot displays the 'View Program Details' page for 'West Tennessee Univ-TN - Memphis, TN'. The program is categorized as 'Family Med/Rural' and is currently 'CERTIFIED'. It has 3 unfilled positions. The 'Update Unfilled' section shows a 'Current Unfilled' input field with the value '3' circled in red. Below this, there are two buttons: 'Cancel' and 'Set Current Unfilled', with the latter also circled in red.

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**View Program Details**

Institution: [West Tennessee Univ-TN - Memphis, TN](#)  
Role: Program Director  
Username: [rfitzhugh](#)  
Institution Status: ACTIVE  
Program Name: Family Med/Rural  
Program Type: Categorical  
Program Status: **CERTIFIED**

NRMP Institution Code: 2066  
ACGME Inst Code: 140999  
NRMP Program Code: [2066120C1](#)  
ACGME Program Code: 1209966331  
SOAP Participation: Yes

**Rank Order List**

**Update Unfilled**

Did My Program Fill? **UNFILLED**

Your Program currently has 3 unfilled positions. Update the number of unfilled positions shown to the Public.

Current Unfilled

# Post-SOAP

All applicants who are unmatched or partially matched will have access to the *List of Unfilled Programs*.

Applicants apply to remaining unfilled programs through ERAS.

Programs can create positions ONLY for partially-matched applicants beginning at 9:00 p.m. Eastern Time on Thursday

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Specialty	Unfilled Programs	Unfilled Positions
<a href="#">Anesthesiology - R</a>	1	1
<a href="#">Child Neurology - A</a>	3	3
<a href="#">Child Neurology - C</a>	1	1
<a href="#">Child Neurology - R</a>	6	6
<a href="#">Emergency Medicine - C</a>	3	4
<a href="#">Internal Medicine - P</a>	1	4
<a href="#">Neurodevelopmental Disabilities - A</a>	1	2
<a href="#">Neurodevelopmental Disabilities - R</a>	1	1
<a href="#">Neurology - R</a>	1	1
<a href="#">Nuclear Medicine - A</a>	1	1
<a href="#">Osteopathic Neuromusculoskeletal Medicine - R</a>	1	1
<a href="#">Radiation Oncology - A</a>	6	7
<a href="#">Radiology-Diagnostic - A</a>	5	7
<a href="#">Radiology-Diagnostic - R</a>	2	3
<a href="#">Surgery-General - P</a>	1	2
<a href="#">Thoracic Surgery - C</a>	1	1

35 program(s) found with 45 currently unfilled position(s)

**Program Type Legend**  
 C = Categorical programs that begin in the PGY-1 year and provide the full training required for specialty board certification.  
 P = Preliminary one-year programs that begin in the PGY-1 year and provide prerequisite training for advanced programs.  
 A = Advanced programs that begin in the PGY-2 year after a year of prerequisite training.  
 R = Physician reserved programs for physicians who have had prior graduate medical education. Reserved programs offer PGY-2 positions that begin in the year of the Match and thus are not available to senior medical students.  
 M = Categorical programs in primary care medicine and primary care pediatrics that begin in the PGY-1 year and provide the full training required for specialty board certification.



# Match Day!

## Friday, March 18

12:00 p.m. Medical school Match Day ceremonies.

*Program Match Results by Ranked Applicant and SOAP Programs Preferred Applicants* available in R3 under Options → Reports

Applicant Match results available

*Advance Data Tables* available



# Print and Save Your Reports

The Main Residency Match closes in the R3 system at **11:59 p.m. ET on June 30.**

- Match reports will no longer be available after June 30.
- Print, save, and archive Match reports for future use.
- NRMP charges \$200 per report after the Match has closed in the R3 system, and only *Match Results by Ranked Applicants* and *Characteristics of Matched Applicants* reports will be available.

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**Confidential Roster of Program's Matched Applicants**  
**Main Residency Match - 2021**  
**Appointment Year 2021**

This information is embargoed until 12:00 PM eastern time on Match Day. Do not contact these applicants or release this information before Mar 19, 2021.

Institution: [REDACTED]  
Program Description: Anesthesiology  
Program Code: [REDACTED]

**MATCH RESULT NOTIFICATION**

We are pleased to announce that the following applicants have been matched to this program:

NRMP ID	AAMC ID	Name	Medical School
N0774952	13919954	[REDACTED]	Medical University of South Carolina College of Medicine
N0749886	13307956	[REDACTED]	Tufts University School of Medicine
N0742162	14209014	[REDACTED]	Louisiana State University School of Medicine in New Orleans
N0739852	14155046	[REDACTED]	Medical College of Georgia at Augusta University
N0764898	14219896	[REDACTED]	Medical College of Georgia at Augusta University
N0711824	14320272	[REDACTED]	Wake Forest University School of Medicine
N0728200	14222934	[REDACTED]	University of Florida College of Medicine
N0744996	14276467	[REDACTED]	Virginia Commonwealth University School of Medicine
N0731874	13628517	[REDACTED]	Louisiana State University School of Medicine in Shreveport
N0750604	14034158	[REDACTED]	University of Louisville School of Medicine

Page 1 of 2

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# Video Resources & Support Guides

**Supplemental Offer and Acceptance Program® (SOAP®): Monitoring a Preference List**

Main Residency Match

Users:

- Institutional Officials (IOs)
- Institutional Administrators (IAs)
- Program Directors (PDs)
- Program Coordinators (PCs)

**Calendar Snippet:**

Month	Day	Event
Feb	01	Rank order list entry deadline
Mar	03	Rank Order List Deadline and deadline to withdraw from the Main Residency Match! Rank order lists must be certified no later than 9:00 p.m. ET.

# Questions?





# Thank you and Good Luck in the Match!

## Contact NRMP

[www.nrmp.org](http://www.nrmp.org)

[support@nrmp.org](mailto:support@nrmp.org) or 866-653-6767

## Contact ERAS

[www.aamc.org/contact-eras](http://www.aamc.org/contact-eras)

(202) 828-0413