



2023 Main Residency Match® Medical School Checklist

[Resources and support guides](#) to assist you with the Match process are available at www.nrmp.org.

Registration

Main Residency Match opens: September 15, 2022 at 12:00 p.m. ET

- [Register for the Match](#). Users must not share their username and password.
 - **New School Official/Administrator:** Create your individual account in the Registration, Ranking, and Results® (R3®) system using the token link sent by email when the Match opens.
 - **Returning School Official/Administrator:** When the Match opens, log in to the R3 system by entering your username and password.
- [Set a school administrator](#). If desired, school officials can add or update a school administrator to assist with the matching process. The administrator must create an individual account. It is a Match violation if the administrator uses the school official's log in credentials to access the R3 system.
- **Remind students to register for the Match.** Students must register with both NRMP and ERAS® to use the services of each. Standard registration for the Match is available September 15, 2022 – January 31, 2023 for the \$70 registration fee; after January 31, an additional \$50 late registration fee will be charged.
- Share [“The Match Process”](#) and [“How the Matching Algorithm Works”](#) videos with students for an overview of the Matching Program and encourage them to review the [applicant resources](#).
- Ensure all staff involved in the interview and matching processes understand and adhere to the terms of the [Match Participation Agreement](#) and [Code of Conduct](#).
- View the [medical school resources](#).
- **Like and follow the NRMP** on Facebook, Twitter, or LinkedIn for reminders and updates. Use #Match2023 in social media posts.

- [Track the registration and participation of students by uploading rising seniors](#). Functionality to upload the student list begins at 8:00 a.m. ET on October 1, 2022.
- **Remind students to enter their NRMP ID in their MyERAS Personal Information section.** Students can send the ERAS application without an NRMP ID, but they should log back into ERAS to provide it so programs can find them easily during the ranking process.

Credential Verification and Ranking

Rank order list opens and credentials verification begins: February 1, 2023 at 12:00 p.m. ET

- [Begin verifying student/graduate graduation credentials](#). Students who will not be eligible to enter graduate medical education on July 1, 2023 or who have matched in the military selection process must be withdrawn from the Match by the Rank Order List Certification Deadline.

Deadline to verify graduation credentials: March 1, 2023 at 9:00 p.m. ET

- **Advise students on [creating their rank order list \(ROL\)](#).** Students should rank programs in order of their TRUE PREFERENCE, not where they think they will match.

Rank Order List Certification Deadline: March 1, 2023 at 9:00 p.m. ET

- [Learn about the Supplemental Offer and Acceptance Program® \(SOAP®\)](#) and join the Match Week and SOAP Listserv.
- **Encourage the school's communications department to join NRMP's communications staff email list** to receive Match Week press releases and data. Email media@nrmp.org with their name, institution, and email address.

Results

Match Week: March 13-17, 2023

- **Review the school's Match results and assist unmatched students through the SOAP process.** *Unmatched Applicants* report will be available on Monday, March 13, at 9:30 a.m. ET. The report is embargoed until your students find out if they matched.
- **Prepare Match Day letters.** *Match Results for Seniors/Graduates* report and Match Day letters will be accessible in the R3 system on Thursday, March 16, at 8:00 a.m. ET. The information cannot be shared.

- **Monitor unmatched students' activity in SOAP** by viewing the *SOAP Schools* report in the R3 system. The report is available beginning at 9:00 a.m. ET on Thursday, March 16.
- **Celebrate Match Day!** Match Day is Friday, March 17. Schools may release results at Match Day ceremonies beginning at 12:00 p.m. ET. Results are also available to students in the R3 system and by email at 12:00 p.m. ET.
- **Print Match reports.** The Match will close in the R3 system on June 30, 2023 at 11:59 p.m. ET and Match reports no longer will be available.