RANKING APPLICANTS IN THE 2023 MAIN RESIDENCY MATCH®

Jeanette Calli, MS, Chief of Match Operations
David Dojcsak-Sparks, MBA, Senior Director of Policy and Compliance
Tuesday, January 24, 2023
• Match Calendar
• Quota Changes and Withdrawals
• Setting SOAP Participation
• Creating and Certifying a Rank Order List
• The Matching Algorithm
• Match Policies
• Q & A
<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuesday, January 31 11:59 P.M. ET</td>
<td>Quota Change, Withdrawal, &amp; SOAP® Participation Status Deadline</td>
</tr>
<tr>
<td>Wednesday, February 1 12:00 P.M. ET</td>
<td>Ranking Opens</td>
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<tr>
<td>Wednesday, March 1 9:00 P.M. ET</td>
<td>Rank Order List (ROL) Certification Deadline</td>
</tr>
<tr>
<td>Monday, March 13 10:00 A.M. ET</td>
<td>Match Week Begins Program and Applicant Match Status</td>
</tr>
<tr>
<td>Thursday, March 16 9:00 A.M. – 9:00 P.M. ET</td>
<td>Four SOAP Rounds</td>
</tr>
<tr>
<td>Friday, March 17 12:00 P.M. ET</td>
<td>Match Day!</td>
</tr>
<tr>
<td>≈ Saturday, July 1</td>
<td>Training Begins</td>
</tr>
</tbody>
</table>
R3® SYSTEM

United States - Registration, Ranking, and Results ©(R3 ®)

All Returning Users

Applicants and Staff from Institutions, Hospitals, Programs, or Schools. If you have already created a Username and Password for a current Match, enter them here.

* Username:

* Password:  

Login

Anniversary Celebration

The NRMP kicked off the year-long anniversary by interviewing constituents at

Interventional Cardiology to Join the Specialties Matching Service® in 2024 for the 2025 Appointment Year

Match Day for its Largest Fellowship Match – Medicine and Pediatric Specialties Match

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QUOTA CHANGES & WITHDRAWALS

- Quota is the number of positions to be filled in the Match.
- Quota information rolls over from the previous Match for each program.
- The Program Director (PD) is responsible for confirming the program’s quota, making any changes, or withdrawing the program.
- The PD must be registered before the Quota Change Deadline to review or change the quota.
- The Institutional Official (IO) is responsible for approving all quota changes and withdrawals.
# Quota Changes & Withdrawals

**Institution:** National Medical Center-Test Institution - Washington, DC  
**Role:** Program Director  
**Username:** gomez.addams  
**Institution Status:** ACTIVE  
**Program Name:** General Surgery  
**Program Type:** Categorical  
**Program Status:** ACTIVE  

**Match Year:** 2023  
**NRMP Institution Code:** 1000  
**ACGME Inst Code:**  
**NRMP Program Code:** 1100440000  
**ACGME Program Code:** 440122047  
**SOAP Participation:** Pending  

**Current Program Status:** ACTIVE  

**Quota**  
**SOAP Participation**  
**Change Requests & Approvals**  
**Program Director/Co-ord**

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JOINT A-P AND REVERSIONS

Joint Advanced-Preliminary
- Link an advanced (A) program with a preliminary (P) program to create a full course of training for applicants.
- Only applicants ranking the A program on their primary ROL can rank the joined P program on the attached supplemental ROL.
- Must be entered and approved by January 31st, before ranking opens.

Reversions
- Donate unfilled positions in one program or track to another during the matching process.
- Reversions do not roll over. Must be created and approved by the ROL Certification Deadline.
SETTLING SOAP PARTICIPATION

• SOAP Participation status should be set in the R3 system by the January 31 Quota Change Deadline.

• Programs electing to participate in SOAP agree to accept applications ONLY through ERAS and offer positions ONLY through SOAP.

• Programs electing not to participate in SOAP are prohibited from extending offers until after SOAP concludes on Thursday of Match Week.
SETTING SOAP PARTICIPATION
• Ranking function opens in the NRMP R3 system at 12:00 p.m. ET on Wednesday, February 1.
• ROLs can be entered by either the PD or PC.
• PD is responsible for certifying the list.
• Applicants are ranked in order of preference, with the most preferred applicant ranked first.
• Multiple methods are available in the R3 system to enter and edit a ROL.
ADD BY AAMC ID OR NRMP ID

You may add Applicants to the list by entering their NRMP ID or AAMC ID below, searching for them on the “Find & Add Applicants” tab, or entering multiple IDs in the “Import Applicant List” tab.

- Click, drag and drop the icons in the “Drag & Drop” column to move an Applicant’s rank.
- Select the red X on any Applicant record below to delete them from the list.

[Screen Capture of Applicant Management Interface]
**FIND & ADD APPLICANTS**

You may add applicants to the list by entering their NRMP ID or AAMC ID below, searching for them on the "Find & Add Applicants" tab, or entering multiple IDs in the "Import Applicant List" tab.

Click, drag, and drop the icons in the "Drag & Drop" column to move an applicant's rank.

Select the red 'X' on any applicant record below to delete them from the list.

⚠️ You have unsaved changes! Click "Save" to maintain the current rank order.

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<table>
<thead>
<tr>
<th>Drag &amp; Drop</th>
<th>Rank</th>
<th>Applicant Name</th>
<th>Medical School</th>
<th>Status</th>
<th>NRMP ID</th>
<th>AAMC ID</th>
<th>Remove</th>
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<td>N0585174</td>
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You may also add applicants by searching your list, applying changes, and saving your list.

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IMPORTING APPLICANTS

You may add Applicants to the list by entering their NRMP ID or AAMC ID below, searching for them on the "Find & Add Applicants" tab, or entering multiple IDs in the "Import Applicant List" tab.

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- Cancel Changes
- Save
- Search my List
- Print
- Delete All

Applicant NRMP ID or AAMC ID

Add Applicant & Save
## OTHER FEATURES

You may add Applicants to the list by entering their NRMP ID or AAMC ID below, searching for them on the "Find & Add Applicants" tab, or entering multiple IDs in the "Import Applicant List" tab.

- Click, drag and drop the icons in the "Drag & Drop" column to move an Applicant's rank.
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### Program Rank Order List

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- Cancel Changes | Save | Search my List | Print | Delete All
CERTIFYING THE ROL

Program Rank Order List

Username: gomez_addams
Institution Name: National Medical Center-Test Institution - Washington, DC
Institution Status: ACTIVE
Program Name: General Surgery
Program Type: Categorical
Program Status: CERTIFIED

Match Year:
NRMP Institution Code: 1000
ACGME Inst Code:
NRMP Program Code: 1000440C0
ACGME Program Code: 4401223047

Program Rank Order List

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THE MATCHING ALGORITHM

The algorithm is applicant proposing.

A tentative Match occurs if the program also ranked the applicant:

• and the program has unfilled positions
  OR
• the program is filled but the applicant is ranked higher than another applicant already matched tentatively to the program.
THE MATCHING ALGORITHM
THE MATCHING ALGORITHM

There is NO match if:
• the applicant did not rank the program, OR
• the program did not rank the applicant, OR
• the program and applicant ranked each other but the program filled with other applicants more preferred by the program.

Matches are FINAL when:
• the algorithm completes its cycle through all applicant rank order lists and tentative matches are confirmed.

Couples match when:
• the algorithm is able to place BOTH partners in their highest ranked pair of programs on the primary list.
Donate unfilled positions in one program or track to another during the matching process.

The donor program reverts a specific number of its positions to a receiver program.

The rank order list of the recipient program is used to fill the donated positions.

Positions revert to the receiver program only if they do not fill from the donor program’s ROL.
RANKING WISDOM

Provide applicants your NRMP Program Code(s).

Rank applicants in the order of your true preference.

Rank only applicants who meet institution and program appointment requirements.

Placing an applicant on your ROL creates a binding commitment if a match occurs.

The program director is responsible for certifying the ROL or editing a certified ROL.

NRMP will not enter or modify rank order lists.
MATCH POLICY

All In Policy

- Any program registering for the Main Residency Match must register and attempt to fill all positions through the Match or another national matching plan.
- Does not include PGY-2 or higher positions in specialties accredited to begin only at the PGY-1 level.
- Off-cycle training must begin before February 1.
Match Policy

Complete, Timely, and Accurate Information

- Programs must provide complete, timely, and accurate information to applicants interviewed, including a copy of the contract and all institutional policies.
  - Pre-employment testing (e.g., illicit drug screening)
  - Background checks (e.g., criminal, financial, etc.)
  - Visa sponsorship, and any other requirement(s)
- Provided prior the Rank Order List Certification Deadline and/or the offering of a position during SOAP.
Restrictions on Persuasion

• Programs cannot request applicants to reveal ranking preferences or the names, specialties, geographic locations, or other identifying information about programs to which they have or may apply.

• Be sure all institution staff who participate in interviews, decision-making, or who can speak for the program are aware of policies.
VIDEO RESOURCES & SUPPORT GUIDES

Entering and Certifying a Program Rank Order List

Main Residency Match and Specialties Matching Service

Users:
- Institutional Officials (IOs)
- Institutional Administrators (IAEs)
- Program Directors (PDs)
- Program Coordinators (PCs)

Jan 25
Rank order list entry begins at 12:00 a.m. ET.

Mar 02
Rank Order List Deadline and deadline to withdraw from the Main Residency Match. Rank order lists must be certified no later than 9:00 a.m. ET.

Star 18
Match Day! Match results released in R3® system at 12:00 noon ET.

Click here for the complete Main Residency Match Calendar.
QUESTIONS?