

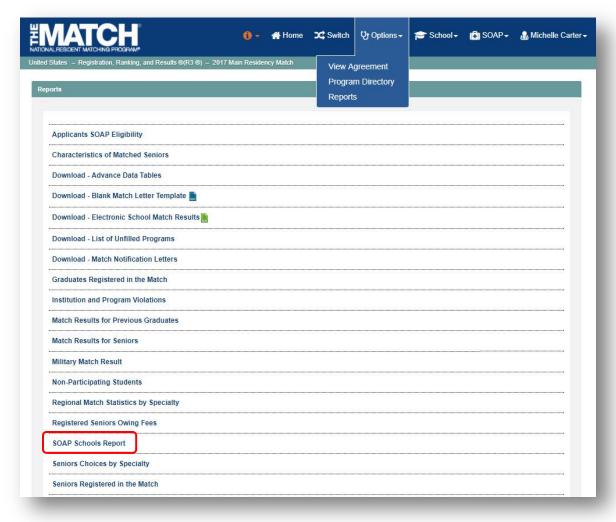
Supplemental Offer and Acceptance Program<sup>®</sup> (SOAP<sup>®</sup>):

Tracking Applicant Offers



Users:

School Officials



## Tracking Applicant Offers: Match Week Actions of Unmatched Students and Graduates

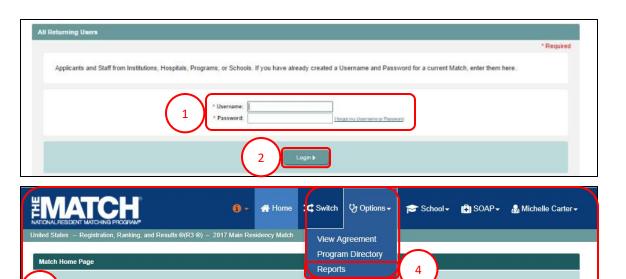
During Match Week, the SOAP Schools Report provides medical school officials and administrators with real-time information on the activities of their unmatched senior students and graduates.

## Login:

- 1. Enter the **Username** and **Password** you created for accessing the R3 system.
- 2. Click Login.
- 3. The Match Home Page displays for your school.
- 4. Click Options → Reports.

## **Reports Page:**

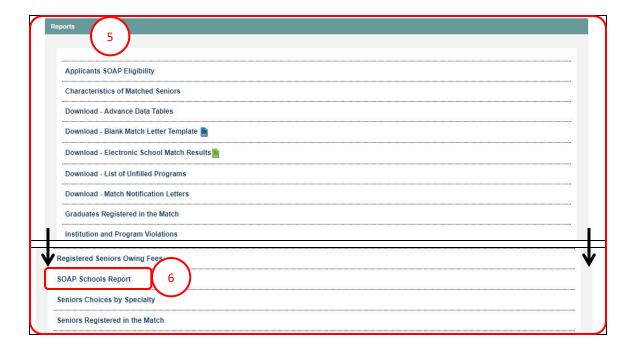
- 5. The **Reports** page will display.
- Scroll to locate the SOAP Schools Report. Click the title to open the report.



Match Year: 201

My School: National School of Medicine and Health Sciences - Test School

Role: School Official
Username: MichelleCarter



2-3 SOAP: Tracking Applicant Offers

## Each data field on the report is defined below. Data reflect only offers accepted during SOAP.

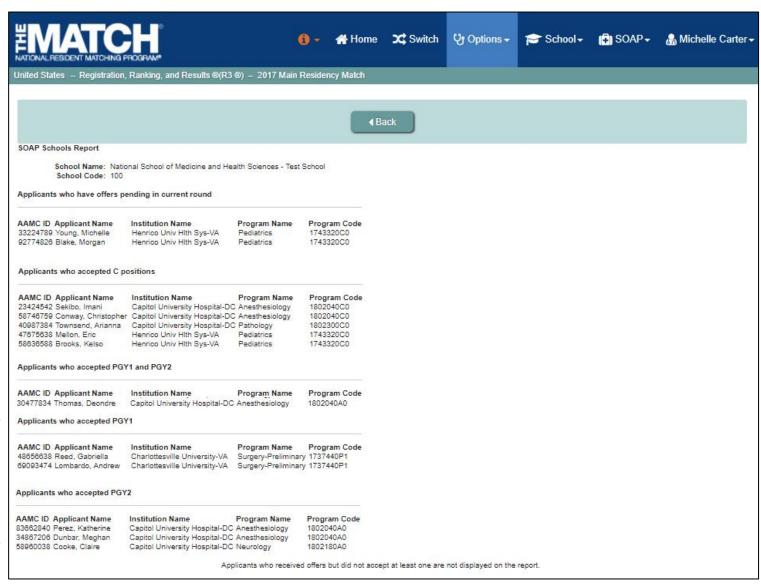
Applicants who have offers pending in the current SOAP round: Applicants in this category received offers they can accept or reject during the current SOAP round. If an applicant accepts an offer, the applicant will move to one of the other categories on the report. If an applicant rejects an offer or lets an offer expire, the offer will not be extended to the applicant again. NOTE: Applicants who have received no offers are NOT listed. Applicants who reject or let all offers expire will not be listed on the report at the end of the SOAP round.

Applicants who accepted C positions: Applicants in this category accepted a PGY-1 position in a categorical program for a full course of training.

Applicants who accepted PGY1 and PGY2: Applicants in this category accepted offers in both a PGY-1 preliminary and PGY-2 advanced program for a full course of training.

Applicants who accepted PGY1:
Applicants in this category accepted an offer in a PGY-1 preliminary program.
Note: These applicants should continue to participate in SOAP if they need a PGY-2 advanced position for a full course of training.

Applicants who accepted PGY-2:
Applicants in this category accepted an offer in a PGY-2 advanced program.
Note: These applicants should continue to participate in SOAP if they need a PGY-1 preliminary position for a full course of training.



3- 3 SOAP: Tracking Applicant Offers