Navigating Match Week and SOAP

March 3, 2023

Jeanette Calli, NRMP Chief of Match Operations
Laurel Constantine, ERAS Senior Training Specialist

Agenda

- What is SOAP?
- SOAP Policies/Communication
- Preparing for SOAP
- ERAS PDWS
- Creating a Preference List
- How SOAP Rounds Work
- Monitoring & Updating Preference Lists
- Updating the List of Unfilled Programs
- Post SOAP and Match Day!

WHAT IS SOAP®

- Supplemental Offer and Acceptance Program® (SOAP®)
- Programs review ERAS® applications, contact applicants, and express preferences with lists created in the R3® system.
- Unfilled positions are offered to eligible applicants on the program's preference list in a series of four rounds.
- It is NOT another Match.
- Positions offered and accepted constitute a binding commitment under the Match Participation Agreement.

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SOAP POLICIES

!

Programs participating in SOAP must accept applications only through ERAS and must offer unfilled positions only through SOAP until SOAP concludes at 9:00 p.m. ET on Thursday, March 16th.

- Programs cannot contact applicants or their representatives until an application is received.
- Programs cannot ask applicants to indicate whether they will accept an offer if one is extended through SOAP.
- Programs cannot contact SOAP-ineligible applicants until SOAP concludes.
- Programs that opt out of SOAP participation CANNOT extend offers until after SOAP concludes.
- Programs can create positions for partially-matched applicants after SOAP concludes.

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APPLICANT COMMUNICATION DURING SOAP

SOAP-eligible applicants:

- Can access the *List of Unfilled Programs* only for positions for which they are eligible.
- Can apply only to unfilled Match-participating programs that are participating in SOAP.
- Are prohibited from using any means other than an ERAS application to apply to and contact programs.
- Must refrain from communicating with programs until the program contacts the applicant
- Can receive multiple offers in a SOAP round.

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PREPARING FOR SOAP

- ✓ View the videos and SOAP resources on the NRMP web site so you fully understand SOAP policy and functionality.
- ✓ Update Public Contact Information for your program in the R3 system.
- ✓ Identify staff to participate, if necessary, and ensure that those staff understand SOAP policies and procedures.
- ✓ Subscribe to the NRMP & ERAS SOAP and Match Week Listserv.

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MATCH WEEK AND SOAP SCHEDULE

Monday, March 13

10:00 A.M. ET	Programs learn if they filled Applicants learn if they matched
11:00 A.M. ET	SOAP applicants can start preparing and sending applications via ERAS

Tuesday, March 14

8:00 A.M. ET	Programs can begin viewing SOAP applications in ERAS and can contact applicants upon receipt of an application
11:30 A.M. ET	Programs can begin creating preference lists in the R3 system

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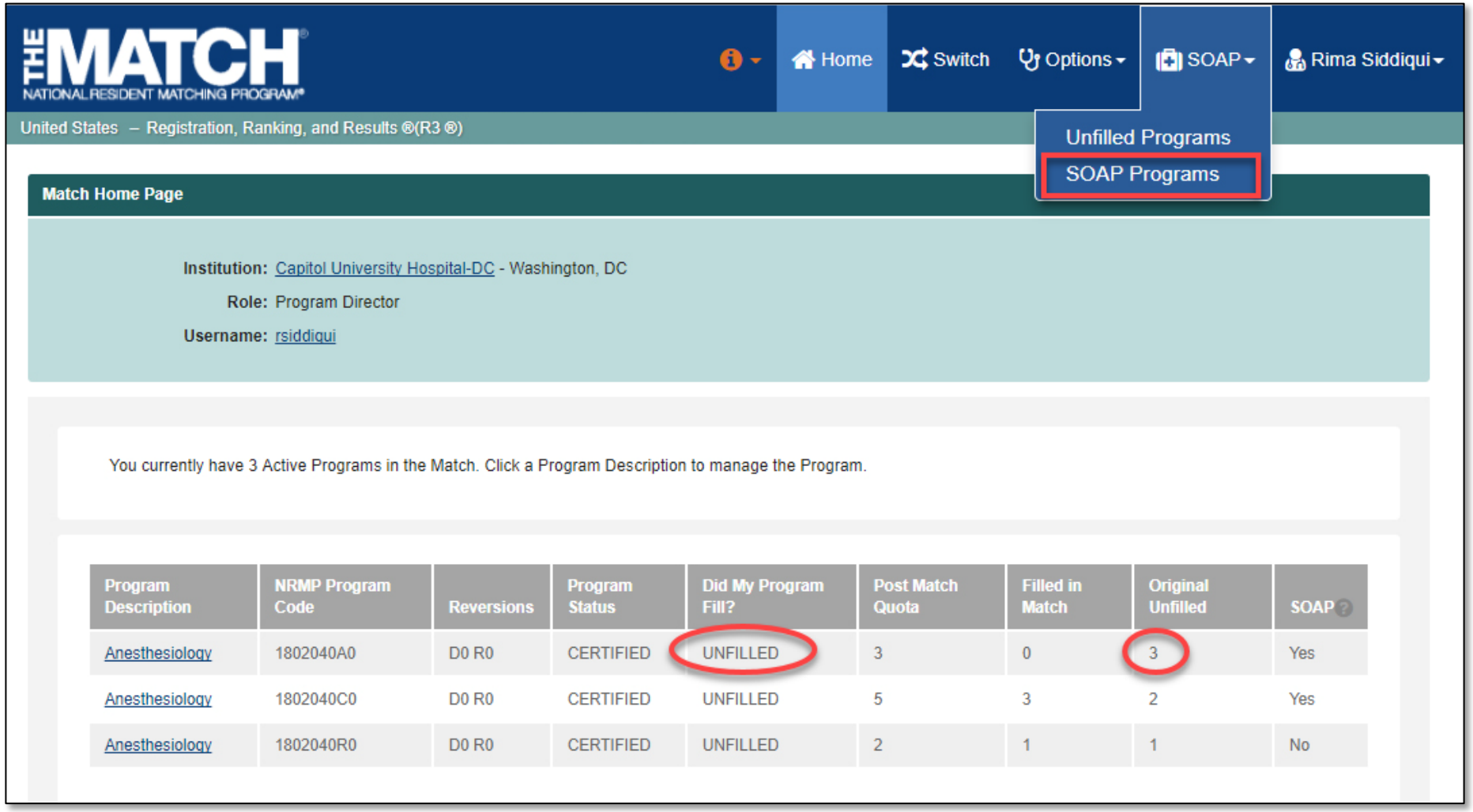
VIEWING UNFILLED STATUS



Program Description	NRMP Program Code	Reversions	Program Status	Did My Program Fill?	Post Match Quota	Filled in Match	Original Unfilled	SOAP
Anesthesiology	1802040A0	D0 R0	CERTIFIED	UNFILLED	3	0	3	Yes
Anesthesiology	1802040C0	D0 R0	CERTIFIED	UNFILLED	5	3	2	Yes
Anesthesiology	1802040R0	D0 R0	CERTIFIED	UNFILLED	2	1	1	No

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Using the PDWS during 2023 Supplemental Offer and Acceptance Program® (SOAP®)

Laurel Constantine
ERAS Senior Training Specialist

SOAP Preparation in ERAS

The Supplemental Offer and Acceptance Program (SOAP) is a collaborative effort managed by the National Residency Matching Program® (NRMP®) during Match week.

To participate in SOAP your program must:

In ERAS®:	In NRMP:
Within ERAS Account Maintenance (EAM), • Program is listed as *Participating* for ERAS 2023 • Entered the NRMP ID for all training track(s) for the NRMP Match	• Registered with the NRMP • Unfilled positions in the NRMP's Main Residency Match
Contact the ERAS Client Technical Support at 202-828-0413 or using the *ERAS Support Contact Form*	Contact the NRMP Support at 866-653-6767 or *support@nrmp.org*

SOAP Schedule as of March 10, 2023

Monday

March 13

7:30 a.m. ET
Applicants: MyERAS closes
Programs: PDWS closes
Schools: DWS closes

11 a.m. ET
Applicants: MyERAS opens for SOAP (SOAP applicants have 45 applications starting now through Thursday 9 pm ET)
Schools: DWS opens

Tuesday

March 14

8 a.m. ET
Programs: PDWS opens (Except ACGME Residency programs that filled in the Main Match or elected to not participate in SOAP)

11:30 a.m. ET
Programs: Can begin creating preference list in NRMP® R3 system

Wednesday

March 15

All Day
Applicants continue to apply to programs.

Programs continue to review applications in the PDWS and update preference lists in the NRMP R3 system.

Thursday

March 16

9-11 a.m. ET
NRMP SOAP Round 1

12-2 p.m. ET
NRMP SOAP Round 2

3-5 p.m. ET
NRMP SOAP Round 3

6-8 p.m. ET
NRMP SOAP Round 4

9 p.m. ET
SOAP Ends; ERAS resumes normal operations
Programs: PDWS is opened for all programs

NRMP Releases unfilled program list to applicants

NRMP Releases Confidential Roster of Matched Applicants to Programs

Friday

Match Day—March 17

12 p.m. ET
School ceremonies begin

12 p.m. ET
Applicants: Find out where they matched through the NRMP R3 system and email

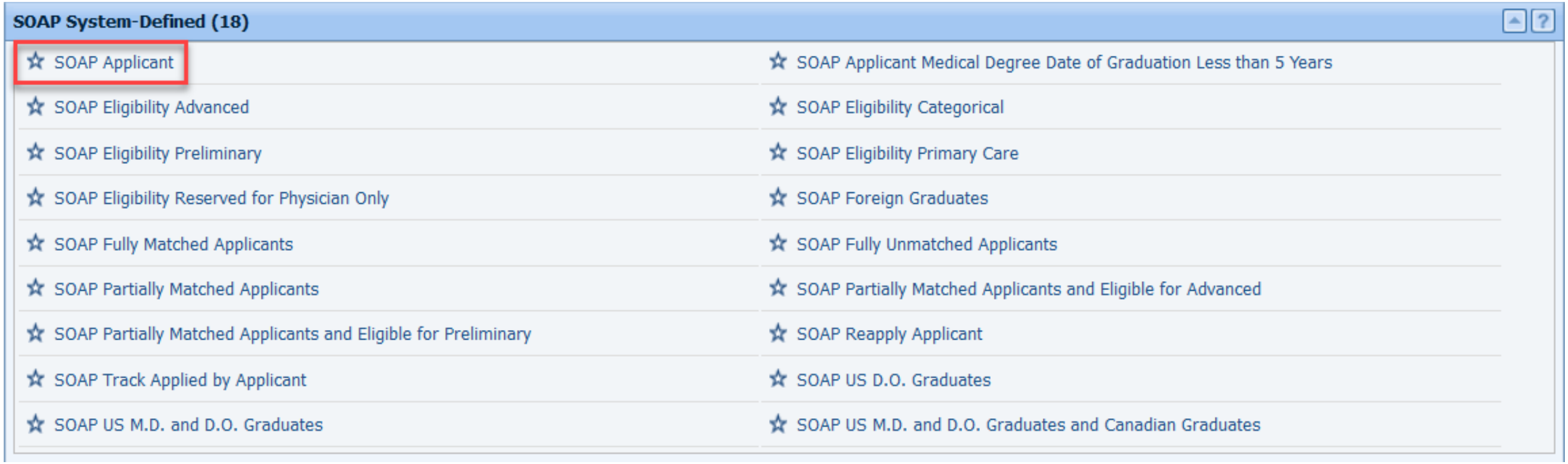
Note: *Fully matched programs participating in the Main Residency Match® will not have access to the PDWS until after SOAP (Thursday, March 16, 9 pm ET).*

SOAP Indicator in the PDWS

The SOAP indicator (a light bulb) will appear next to applicants that applied to your program during SOAP in View Current Results, View Applications, Scheduler, and Rankings.

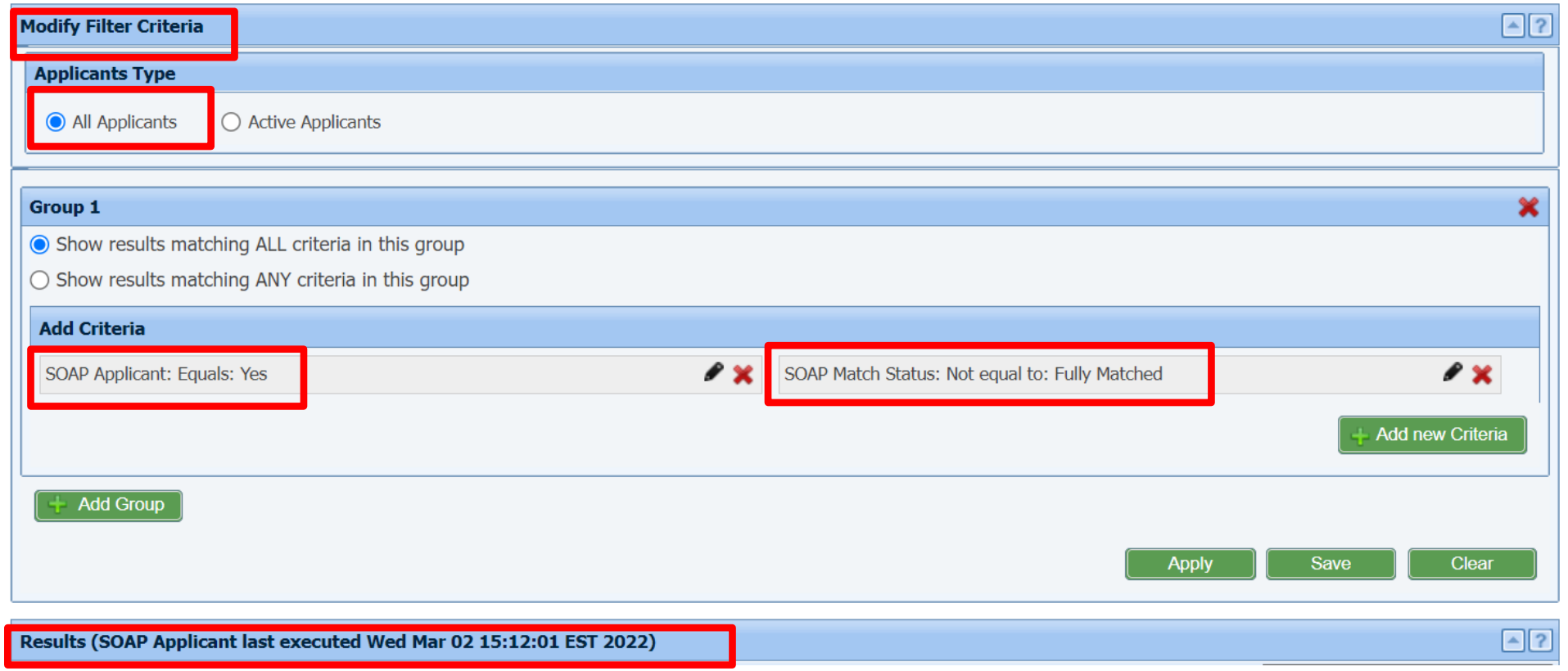
System-Defined Filters in the PDWS

Use SOAP System-Defined Filters to limit your applicant pool to SOAP applicants



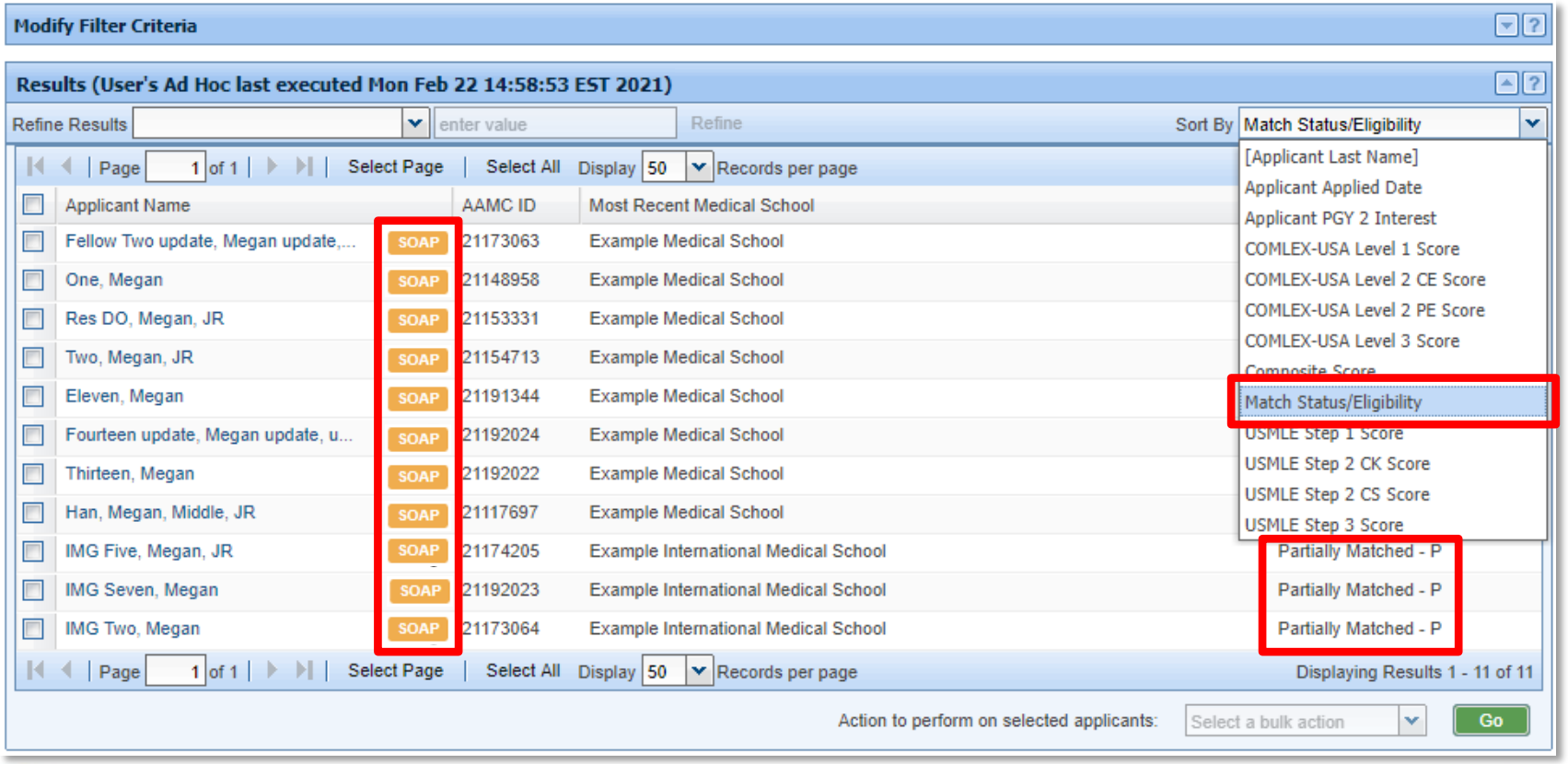
Review Filter Criteria

Review the filter criteria to understand your applicant pool



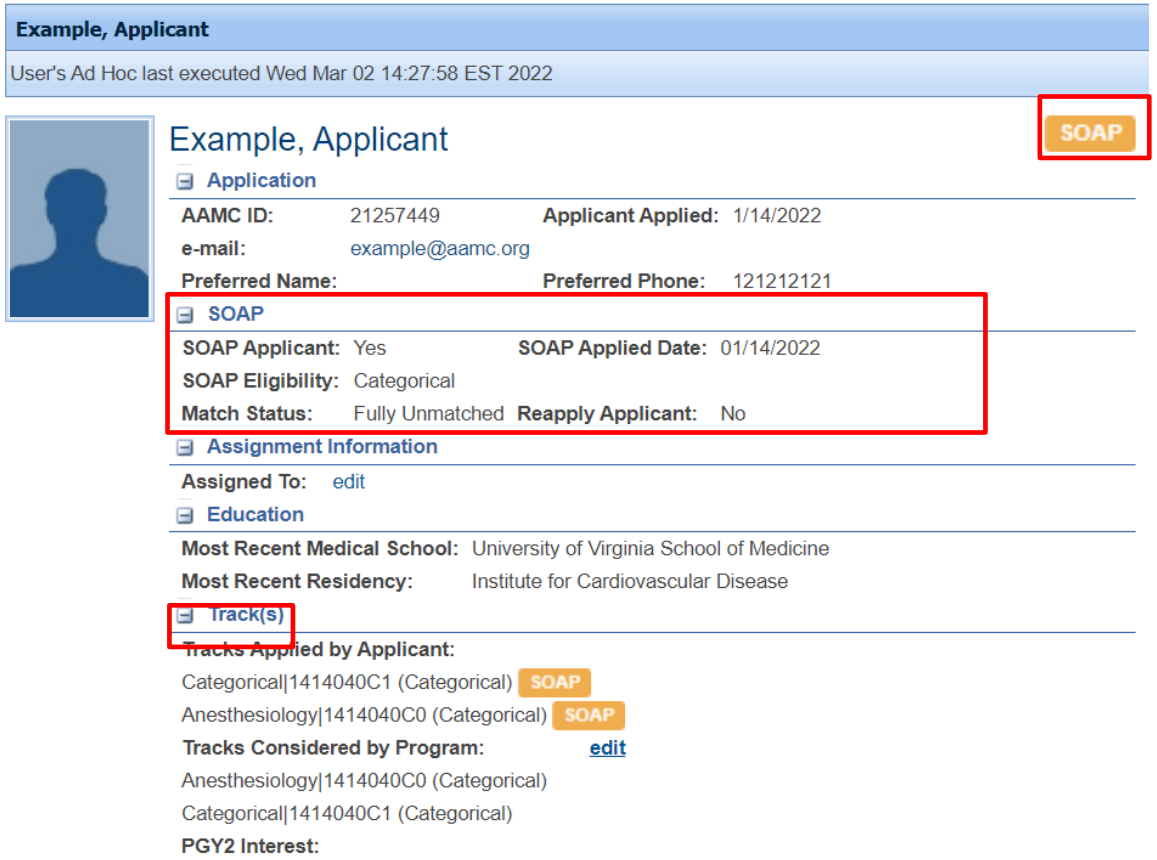
Filter Applicants in the PDWS

After you run a filter, you can sort applicants by their Match Status/Eligibility. The SOAP indicator will display next to SOAP applicants



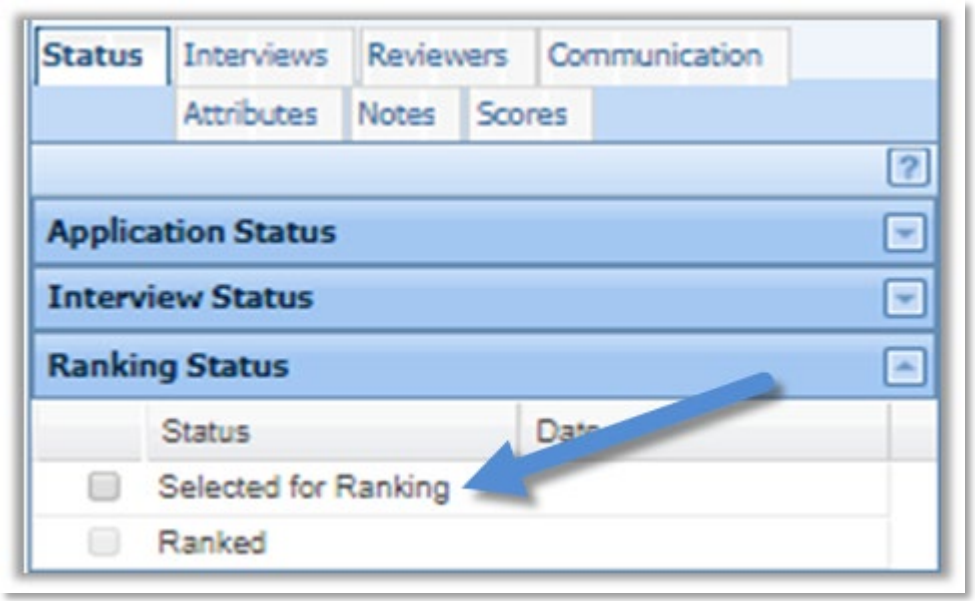
View Applications in the PDWS

- The SOAP header displays the applicant's SOAP Eligibility and Match Status.
- The Track(s) header displays specific tracks the applicant applied to during SOAP



Rank Applicants in the PDWS

As you evaluate applicants, check the Selected for Ranking status for applicants you are interested in offering a position. In Rankings, you can easily drag applicants up and down the rank list to order the applicants



Next Steps after SOAP

EAM Participating Status

- If applicable, change status to No Longer Accepting

Residency Management System (RMS)

- Authorize vendor at institution level
- Will Start status

End of the season on Wednesday, May 31 at 5 p.m. ET

https://connect.aamc.org/resourcelibraries/resourcelibraries

Need Assistance?

- (202) 828-0413
- Monday, Wednesday, Friday: 8 a.m. – 6 p.m.ET
- **Tuesday: 7 a.m. – 6 p.m. ET**
- Thursday: 8 a.m. – 9 p.m. ET

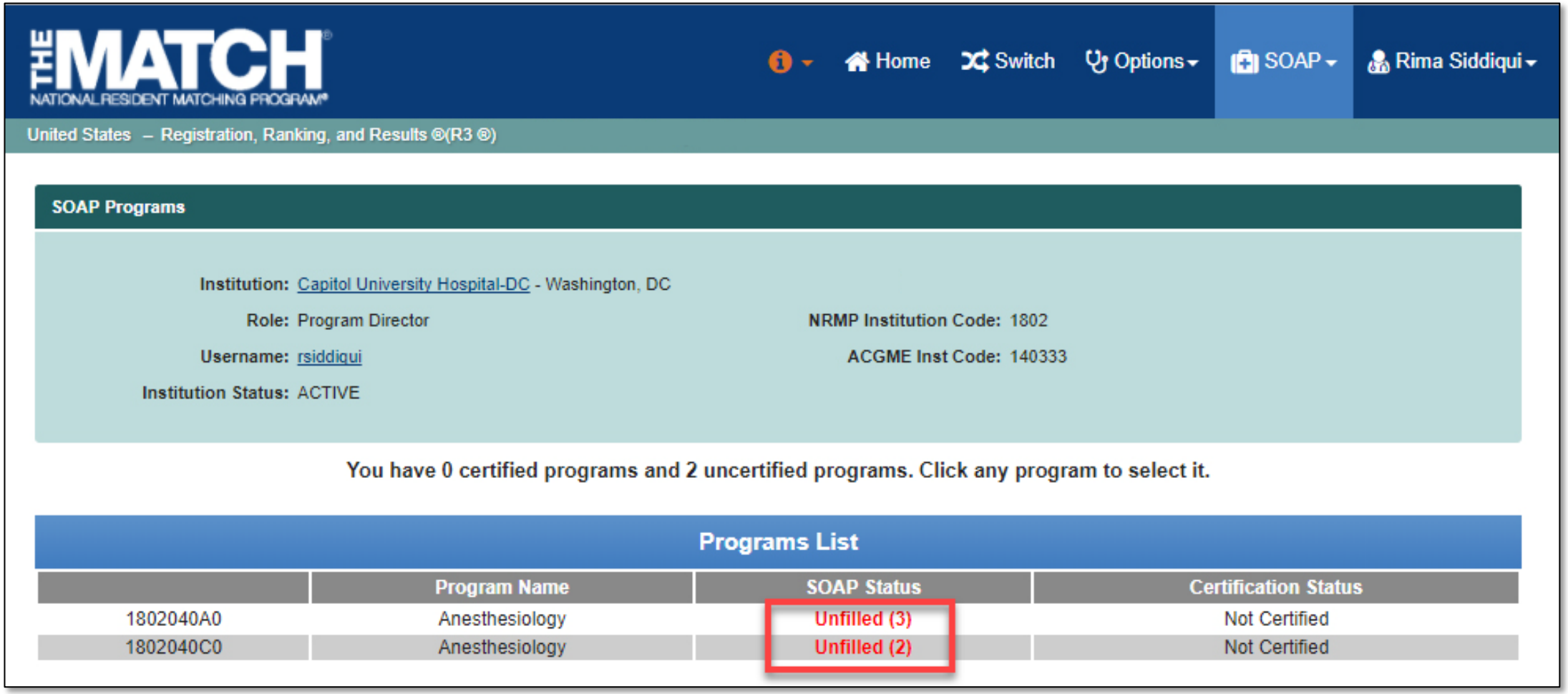
For additional resources and support

- *ERAS Community Site*
- *Joint ERAS NRMP SOAP Guide for Programs*
- *ERAS Communications by Email*
- *NRMP/ERAS SOAP Listserv*

https://www.aamc.org/contact-eras

AAMC

CREATING A PREFERENCE LIST



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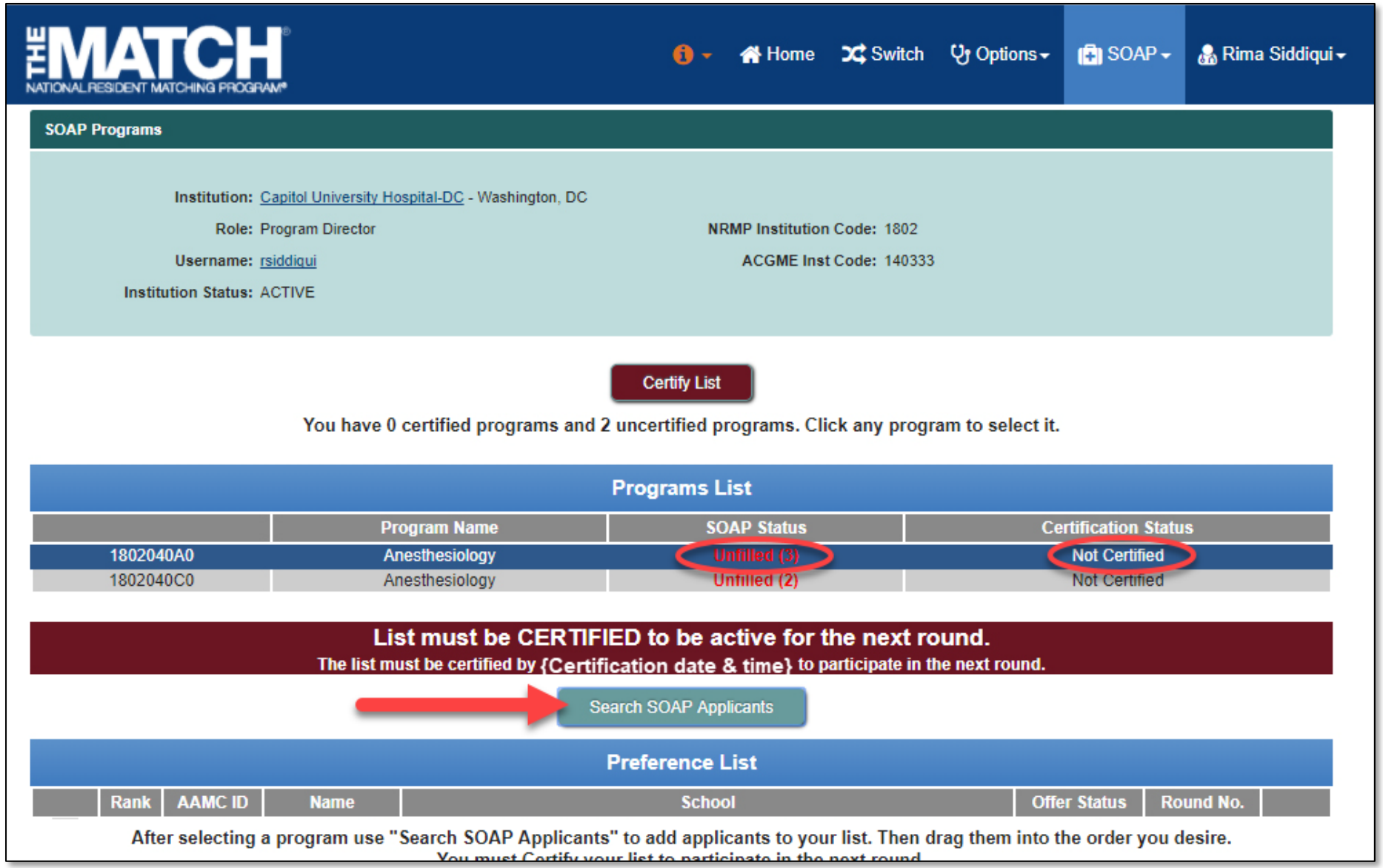

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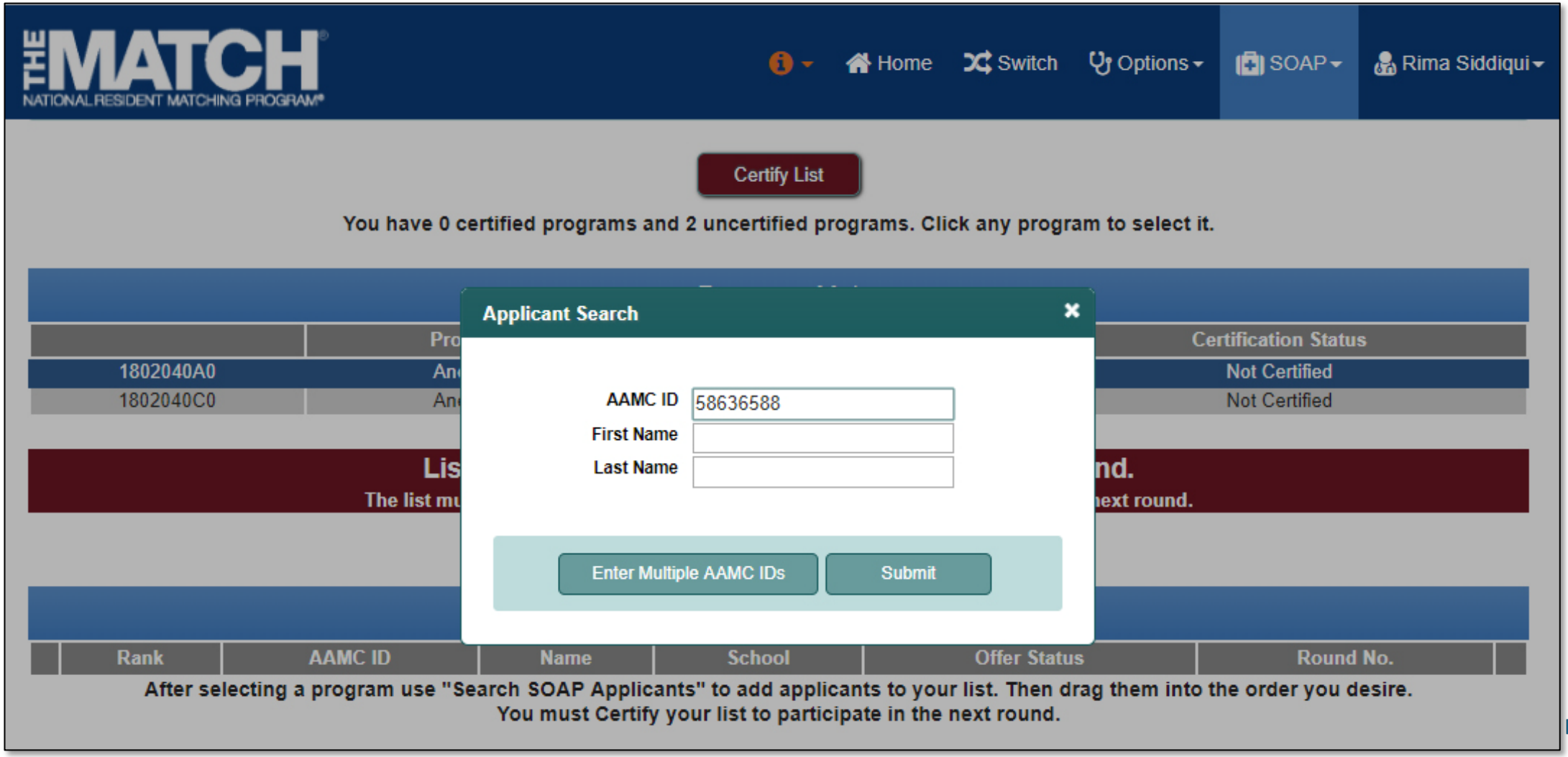

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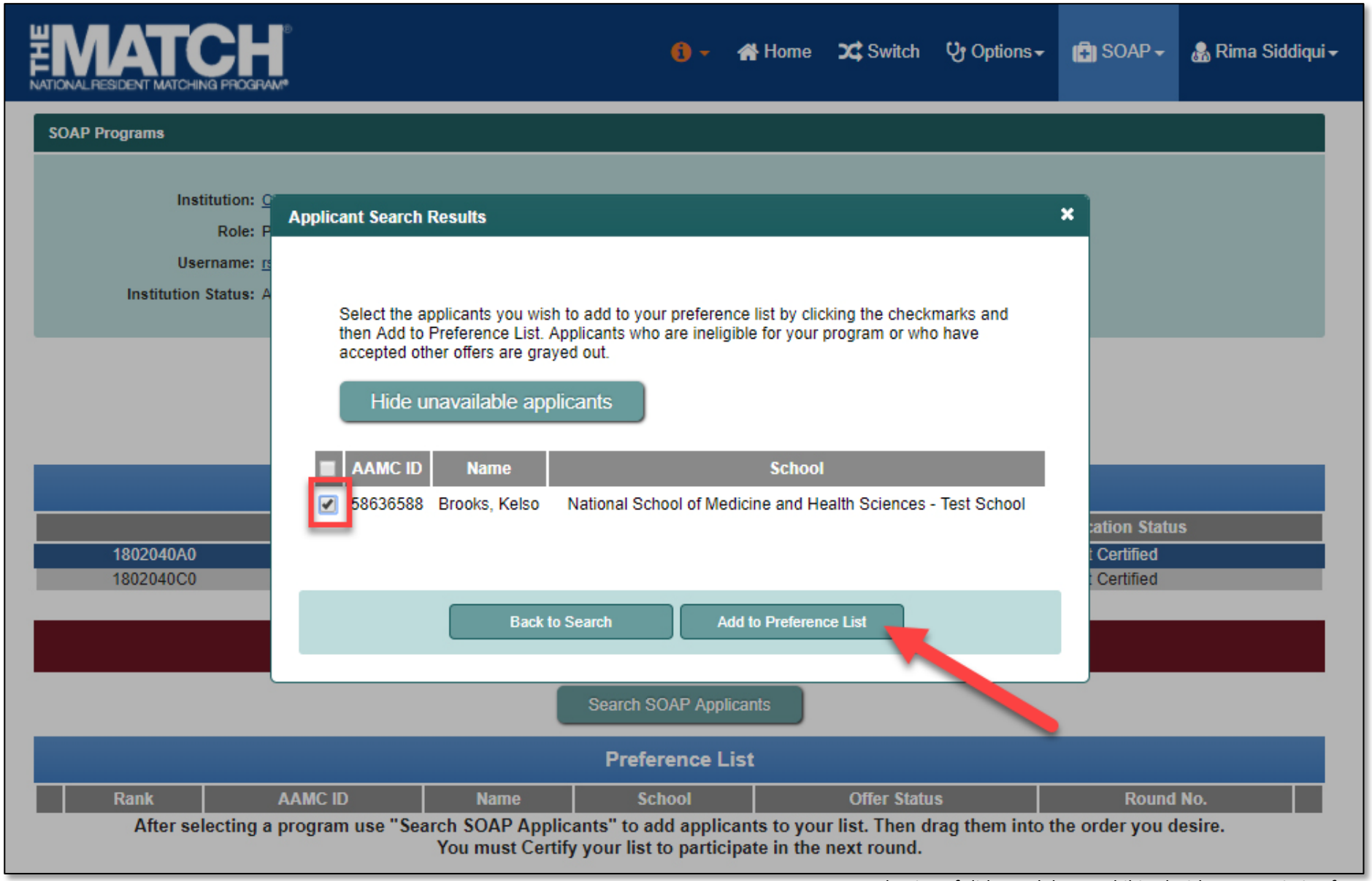

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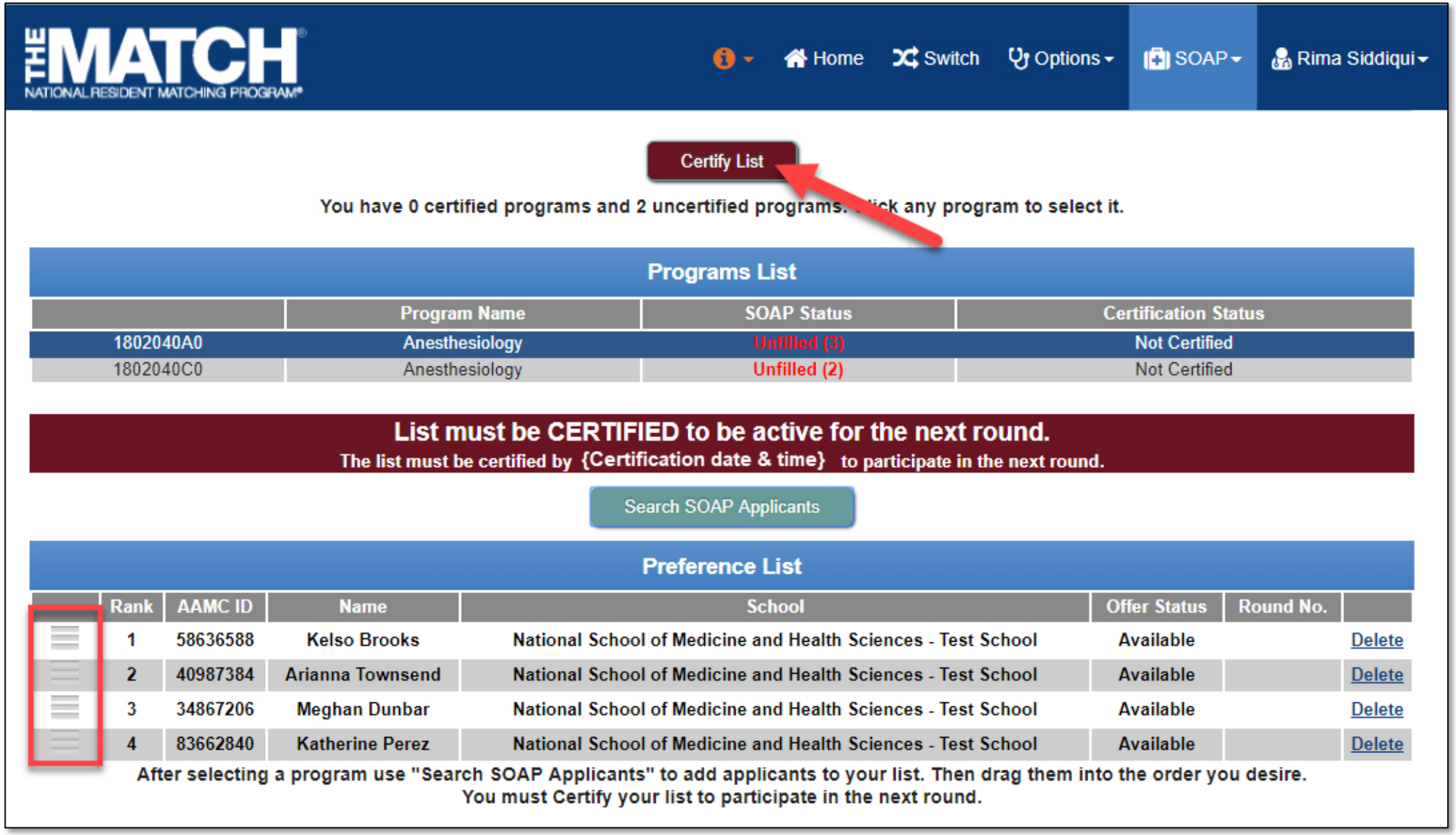

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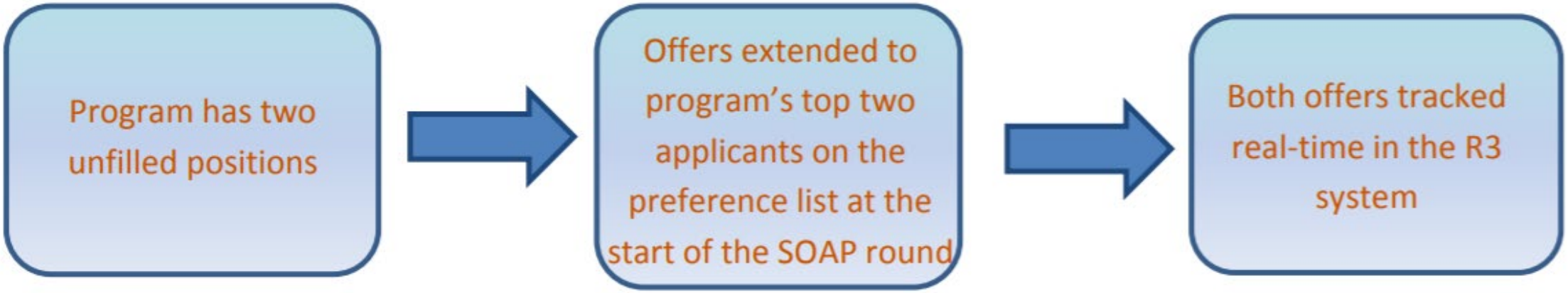
HOW SOAP ROUNDS WORK



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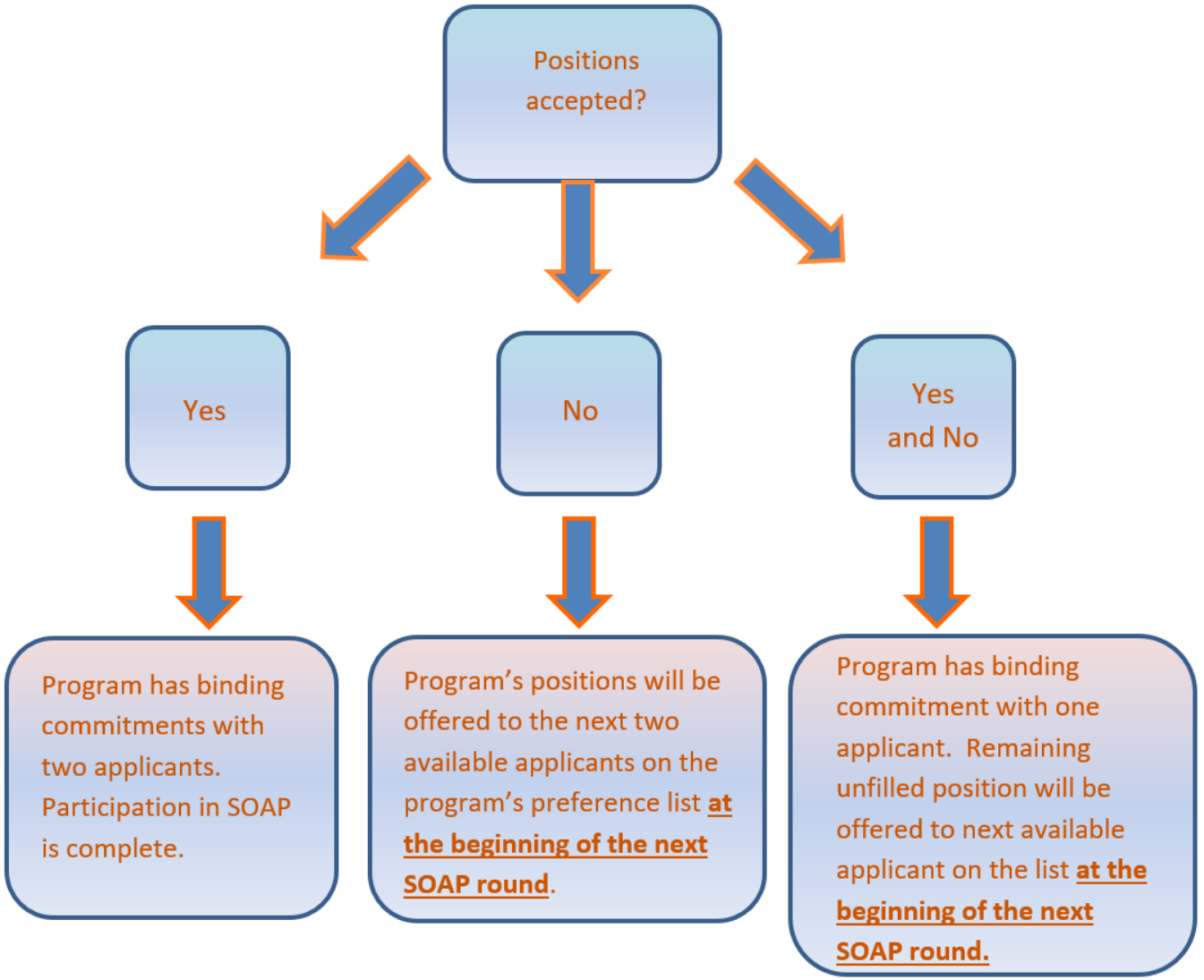

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OFFER ROUNDS THURSDAY, MARCH 16

Round 1 9:00 – 11:00 a.m.

8:55 a.m.	Deadline to certify preference list for Round 1 offers
9:00 a.m.	Applicants receive offers
11:00 a.m.	Applicant deadline to accept or reject offers

Round 2 12:00 - 2:00 p.m.

11:55 a.m.	Deadline to modify and re-certify preference list for Round 2 offers
12:00 p.m.	Applicants receive offers
2:00 p.m.	Applicant deadline to accept or reject offers

Round 3 3:00 – 5:00 p.m.

2:55 p.m.	Deadline to modify and re-certify preference list for Round 3 offers
3:00 p.m.	Applicants receive offers
5:00 p.m.	Applicant deadline to accept or reject Round 3 offers

Round 4 6:00 – 8:00 p.m.

5:55 p.m.	Deadline to modify and re-certify preference list for Round 4 offers
6:00 p.m.	Applicants receive offers
8:00 p.m.	Applicant deadline to accept or reject Round 4 offers

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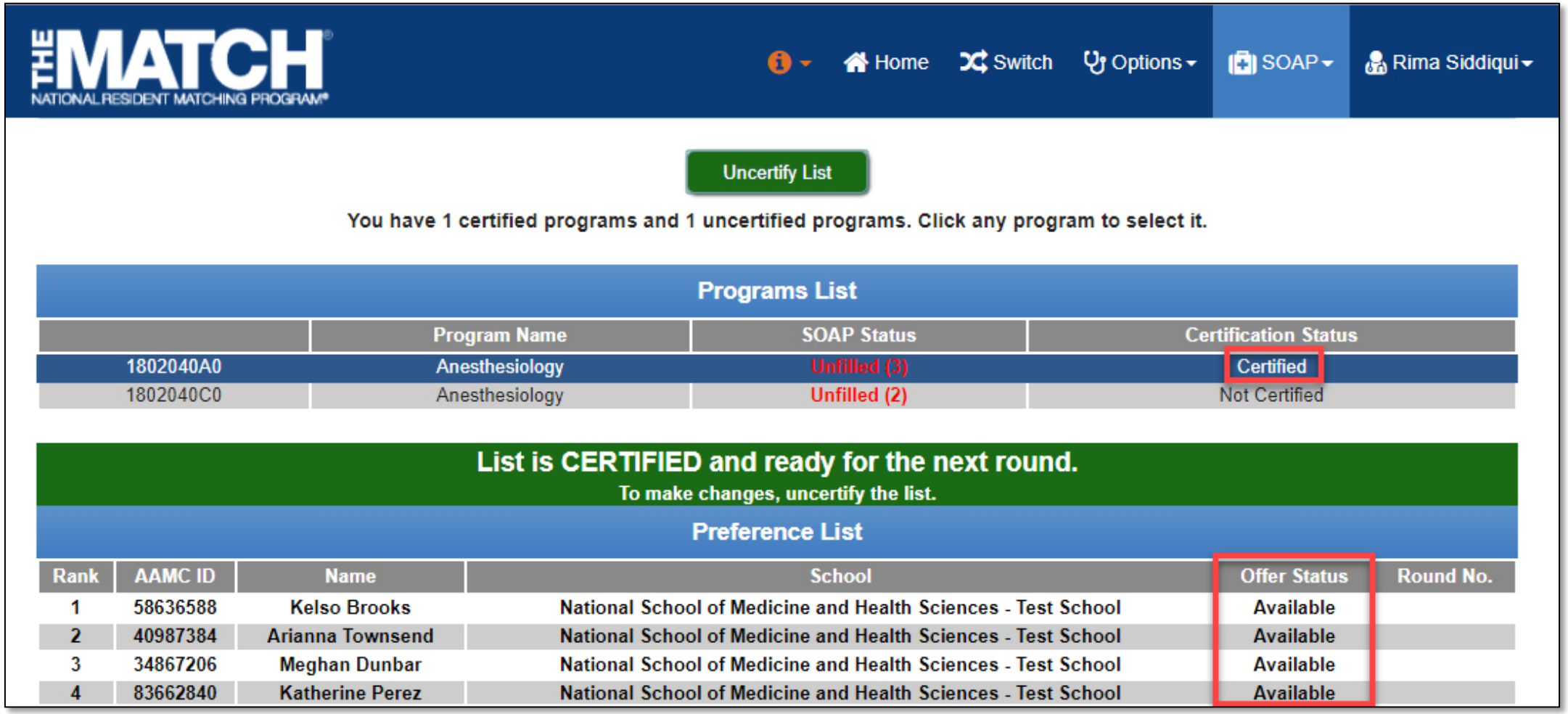
MONITORING & UPDATING PREFERENCE LISTS



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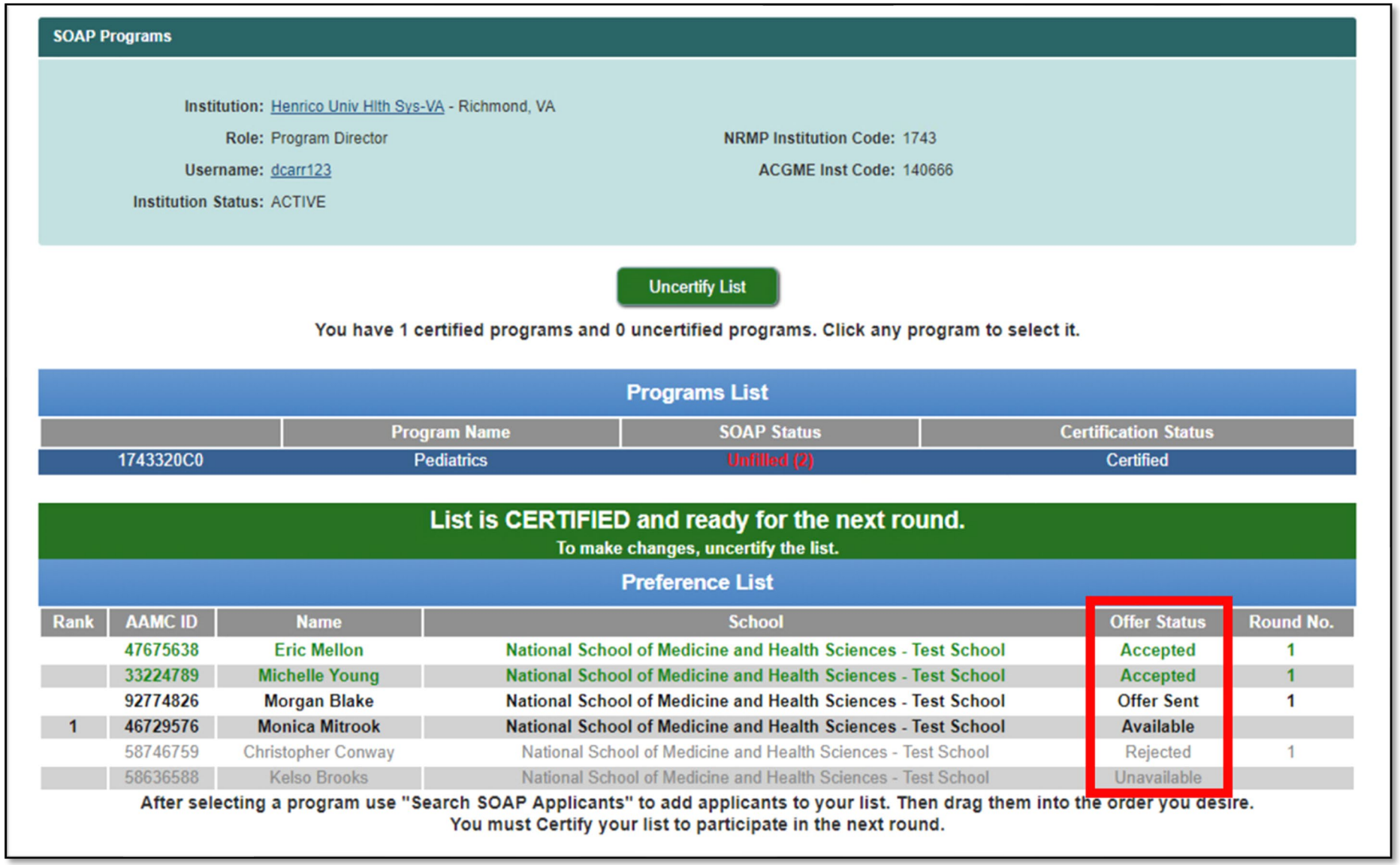

SOAP Programs

Institution: Henrico Univ Hlth Sys-VA - Richmond, VA
Role: Program Director
Username: dcarr123
Institution Status: ACTIVE
NRMP Institution Code: 1743
ACGME Inst Code: 140666

Uncertify List

You have 1 certified programs and 0 uncertified programs. Click any program to select it.

Programs List

	Program Name	SOAP Status	Certification Status
1743320C0	Pediatrics	Unfilled (2)	Certified

List is CERTIFIED and ready for the next round.
To make changes, uncertify the list.

Preference List

Rank	AAMC ID	Name	School	Offer Status	Round No.
	47675638	Eric Mellon	National School of Medicine and Health Sciences - Test School	Accepted	1
	33224789	Michelle Young	National School of Medicine and Health Sciences - Test School	Accepted	1
	92774826	Morgan Blake	National School of Medicine and Health Sciences - Test School	Offer Sent	1
1	46729576	Monica Mitrook	National School of Medicine and Health Sciences - Test School	Available	
	58746759	Christopher Conway	National School of Medicine and Health Sciences - Test School	Rejected	1
	58636588	Kelso Brooks	National School of Medicine and Health Sciences - Test School	Unavailable	

After selecting a program use "Search SOAP Applicants" to add applicants to your list. Then drag them into the order you desire.
You must Certify your list to participate in the next round.

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AFTER THE ROUNDS

Thursday, March 16

8:30 P.M. ET	Programs can update the number of unfilled positions to be displayed on the *List of Unfilled Programs*
9:00 P.M. ET	**SOAP Ends** Updated *List of Unfilled Programs* available to applicants to include remaining unfilled SOAP programs and unfilled programs not participating in SOAP

Note: Program *Confidential Roster of Matched Applicants* will be released (by email and R3 system) on at 2:00 p.m. ET.

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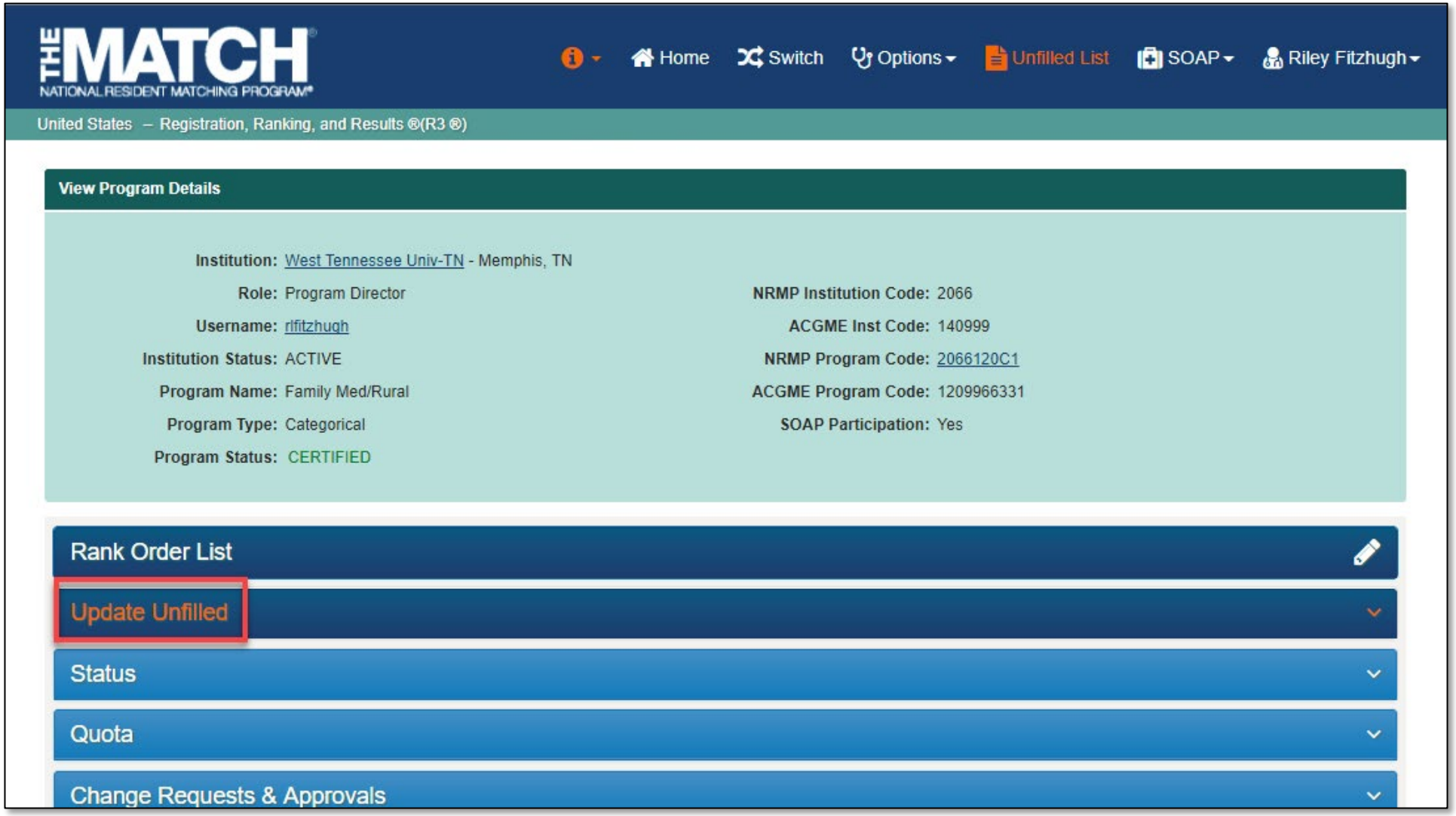
UPDATING THE *LIST OF UNFILLED PROGRAMS*



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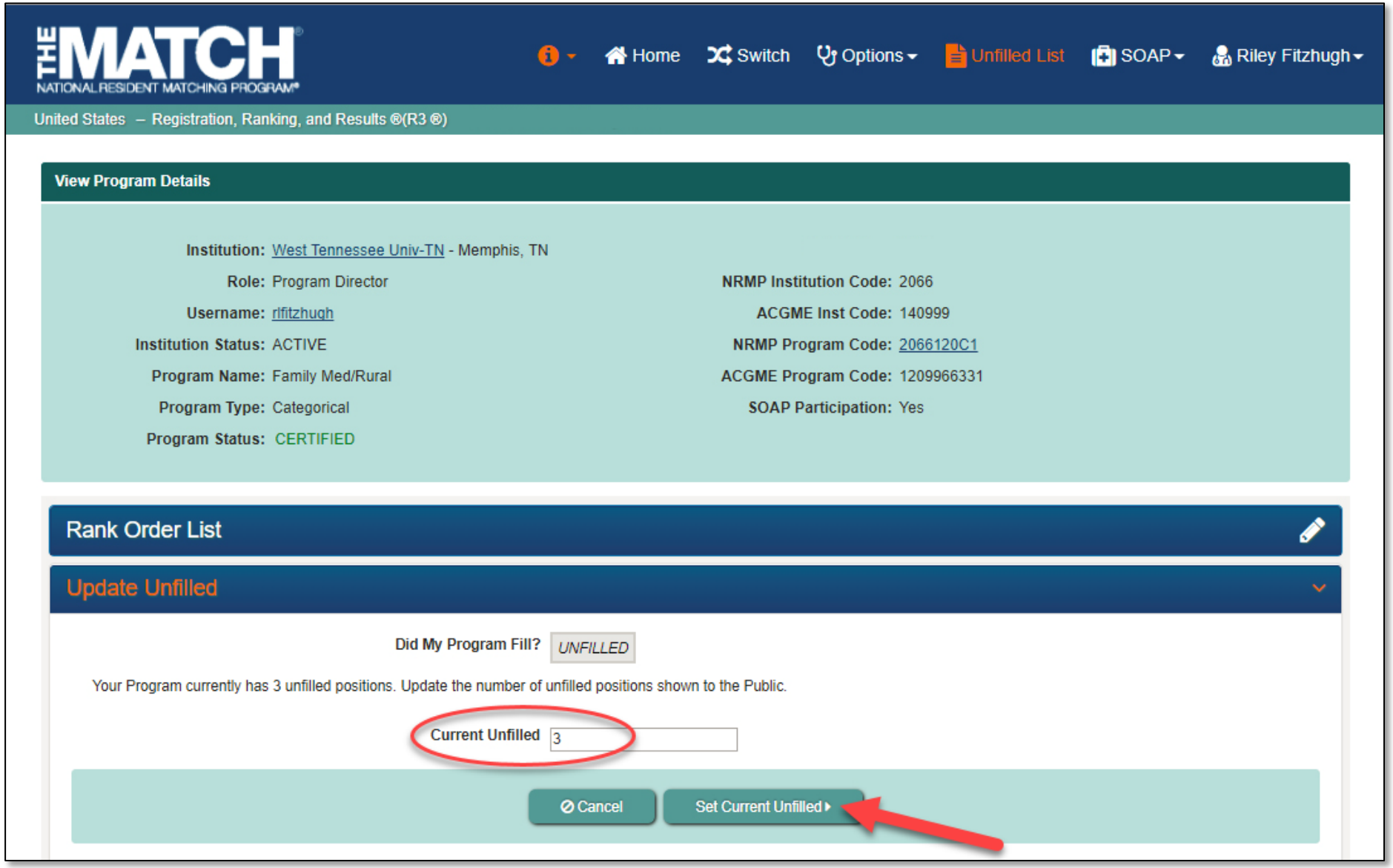

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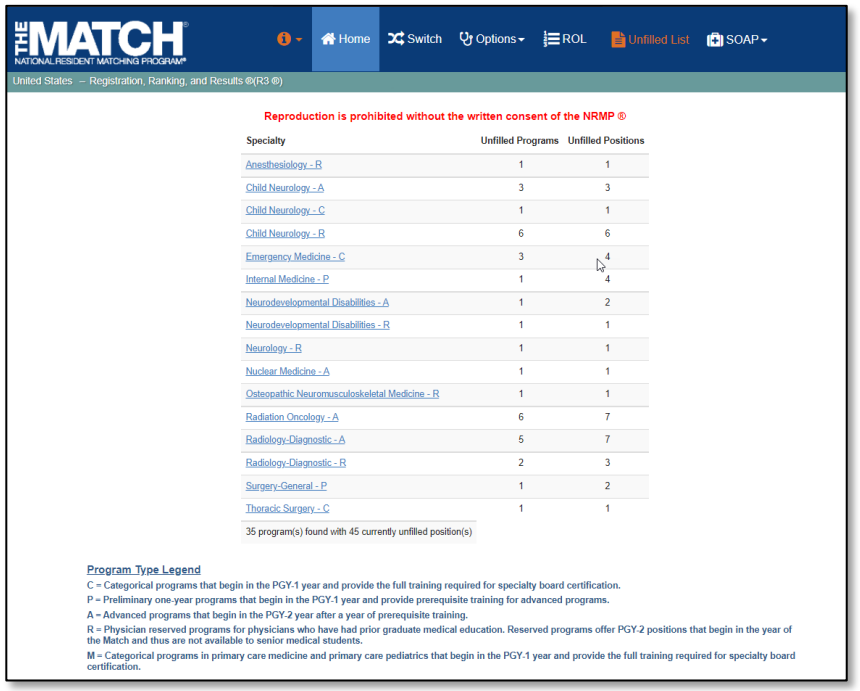
POST SOAP

All applicants who are unmatched or partially matched will have access to the *List of Unfilled Programs.*

Applicants apply to remaining unfilled programs through ERAS.

Programs can create positions ONLY for partially-matched applicants beginning at 9:00 p.m. Eastern Time on Thursday



Specialty	Unfilled Programs	Unfilled Positions
Anesthesiology - R	1	1
Child Neurology - A	3	3
Child Neurology - C	1	1
Child Neurology - R	6	6
Emergency Medicine - C	3	4
Internal Medicine - P	1	4
Neurodevelopmental Disabilities - A	1	2
Neurodevelopmental Disabilities - R	1	1
Neurology - R	1	1
Nuclear Medicine - A	1	1
Osteopathic Neuromusculoskeletal Medicine - R	1	1
Radiation Oncology - A	6	7
Radiology-Diagnostic - A	5	7
Radiology-Diagnostic - R	2	3
Surgery-General - P	1	2
Thoracic Surgery - C	1	1

35 program(s) found with 45 currently unfilled position(s)

Program Type Legend

C = Categorical programs that begin in the PGY-1 year and provide the full training required for specialty board certification.
P = Preliminary one-year programs that begin in the PGY-1 year and provide prerequisite training for advanced programs.
A = Advanced programs that begin in the PGY-2 year after a year of prerequisite training.
R = Physician reserved programs for physicians who have had prior graduate medical education. Reserved programs offer PGY-2 positions that begin in the year of the Match and thus are not available to senior medical students.
M = Categorical programs in primary care medicine and primary care pediatrics that begin in the PGY-1 year and provide the full training required for specialty board certification.

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MATCH DAY!

Friday, March 17

12:00 P.M. ET	Medical school Match Day ceremonies
	Program *Match Results by Ranked Applicant* and *SOAP Programs Preferred Applicants* available in R3 under Options ⟹ Reports
	Applicant Match results available
	Advance Data Tables available

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PRINT & SAVE YOUR RESULTS

The Main Residency Match closes in the R3 system at 11:59 p.m. ET on June 30.

- Match reports will no longer be available after June 30.
- Print, save, and archive Match reports for future use.
- NRMP charges $200 per report after the Match has closed in the R3 system, and only *Match Results by Ranked Applicants* and *Characteristics of Matched Applicants* reports will be available.

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Confidential Roster of Program's Matched Applicants

Main Residency Match - 2021
Appointment Year 2021

This information is embargoed until 12:00 PM eastern time on Match Day. Do not contact these applicants or release this information before Mar 19, 2021.

Institution:
Program Description: Anesthesiology
Program Code:

MATCH RESULT NOTIFICATION

We are pleased to announce that the following applicants have been matched to this program:

NRMP ID	AAMC ID	Name	Medical School
N0774952	13919954		Medical University of South Carolina College of Medicine
N0749886	1307956		Tufts University School of Medicine
N0742162	14209014		Louisiana State University School of Medicine in New Orleans
N0739852	14155046		Medical College of Georgia at Augusta University
N0764898	14219896		Medical College of Georgia at Augusta University
N0711824	14320272		Wake Forest University School of Medicine
N0728200	14222934		University of Florida College of Medicine
N0744996	14276467		Virginia Commonwealth University School of Medicine
N0731874	13628517		Louisiana State University School of Medicine in Shreveport
N0750604	14034158		University of Louisville School of Medicine

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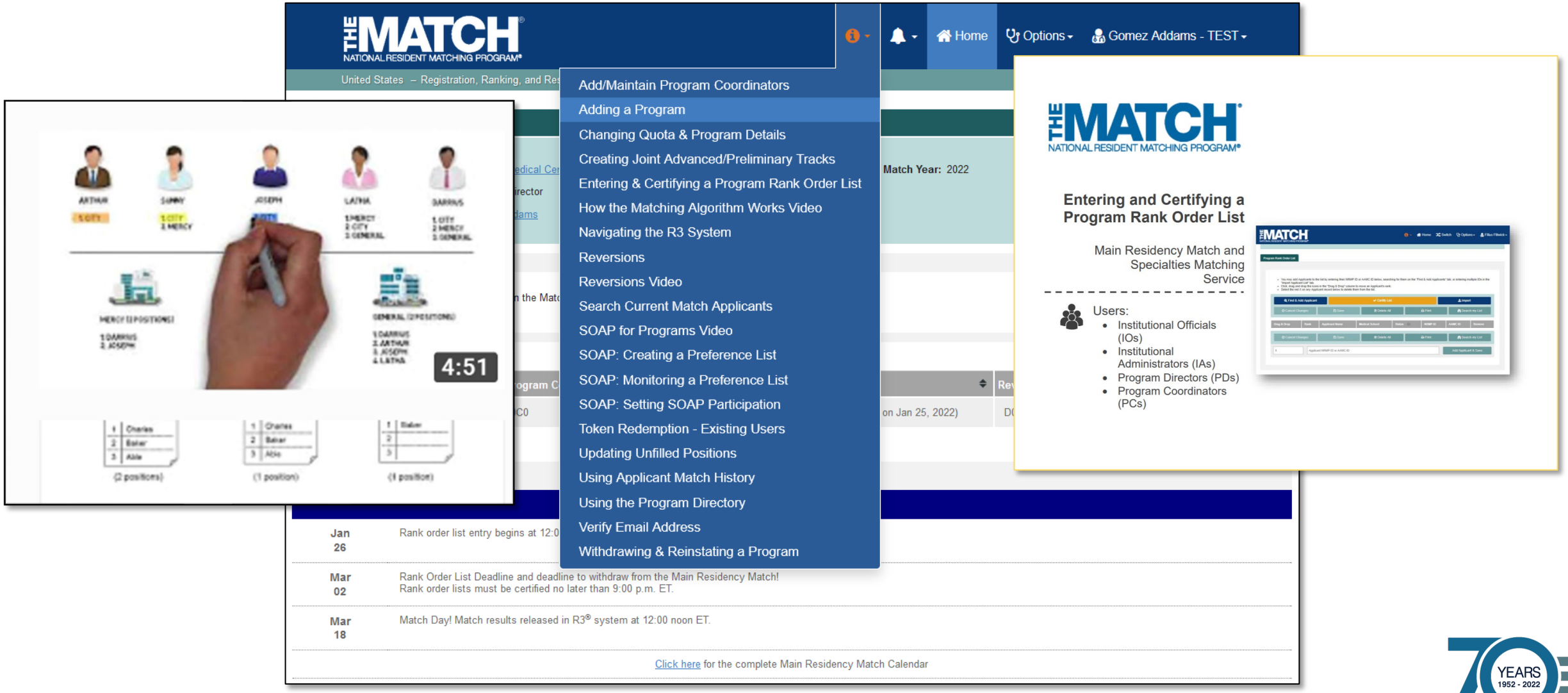
VIDEO RESOURCES & SUPPORT GUIDES



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Questions?

THANK YOU and Good Luck in the Match!

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