# Navigating Match Week and SOAP® for Programs

PRESENTED BY:
Jeanette L. Calli MS, Chief of Match Operations
February 19, 2025

THE MATCH®
NATIONAL RESIDENT MATCHING PROGRAM®

# Agenda

- What is SOAP?
- Policies
- Preparing for SOAP
- SOAP Begins: Schedule and Viewing Your Program Status
- Creating a Preference List
- How SOAP Rounds Work
- Monitoring and Updating Preference Lists
- Post-SOAP and Match Day
- Q&A

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# Rank Order List Certification Deadline

## The Rank Order List Certification Deadline for the Main Residency Match®:

**Wednesday, March 5 at 9:00 p.m. Eastern Time**

## Programs must:

- Enter and Certify a rank order list (ROL) for your program(s)
- Enter reversions between tracks, if necessary
- Ensure any programs changes have been approved by the Institutional Official (IO) under the Change Approvals tab

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# What is SOAP?

The Supplemental Offer and Acceptance Program® (SOAP®) is not another Match

- Applicants apply to programs using the application service designated by the program
- Programs review applications and contact applicants of interest. Programs then create preference lists of applicants in the NRMP's R3® system
- Unfilled positions are offered to eligible applicants on the program's preference list in a series of four rounds
- Positions offered and accepted constitute a binding commitment under the Match Participation Agreement

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# SOAP Policies

**!**

**Programs participating in SOAP must offer unfilled positions only through SOAP until SOAP concludes at 9:00 p.m. ET on Thursday, March 20th**

- Programs cannot contact applicants or their representatives until an application is received.
- Programs cannot ask applicants to indicate whether they will accept an offer if one is extended through SOAP.
- Programs cannot contact SOAP-ineligible applicants until SOAP concludes.
- Programs that opted out of SOAP participation CANNOT solicit or consider applications or extend offers until after SOAP concludes.
- Offers extended and accepted during SOAP constitute a binding commitment.
- Programs can create positions for partially-matched applicants after SOAP concludes.

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# Applicant Communication During SOAP

## SOAP-eligible applicants:

- Can access the *List of Unfilled Programs* only for positions for which they are eligible.
- Can apply only to unfilled Match-participating programs that are participating in SOAP.
- Are prohibited from using any means other than a program-designated application service to apply to and contact programs.
- Must refrain from communicating with programs until the program contacts the applicant
- Can receive multiple offers in a SOAP round.

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# Preparing for SOAP

- ✓ View the videos and SOAP resources on the NRMP web site so you fully understand SOAP policy and functionality.
- ✓ Update the Program Directory Information for your program in the R3 system.
- ✓ Identify staff to participate, if necessary, and ensure that those staff understand SOAP policies and procedures.
- ✓ Subscribe to the NRMP SOAP and Match Week Listserv.

**2025 SOAP Guide for programs**

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# What's New in the 2025 Main Residency Match®

- New application service providers
- Each application service will display ALL the unfilled programs using that service for SOAP
- Programs should check Applicant Match History to confirm applicant eligibility during SOAP

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# Match Week and SOAP schedule

## Monday, March 17

| | |
|---|---|
| **10:00 A.M. ET** | Programs learn if they filled<br>Applicants learn if they matched |
| **11:00 A.M. ET** | SOAP applicants can start preparing and designating applications |

## Tuesday, March 18

| | |
|---|---|
| **8:00 A.M. ET** | Programs can begin viewing SOAP applications and can contact applicants upon receipt of an application |
| **11:30 A.M. ET** | Programs can begin creating preference lists in the R3 system |

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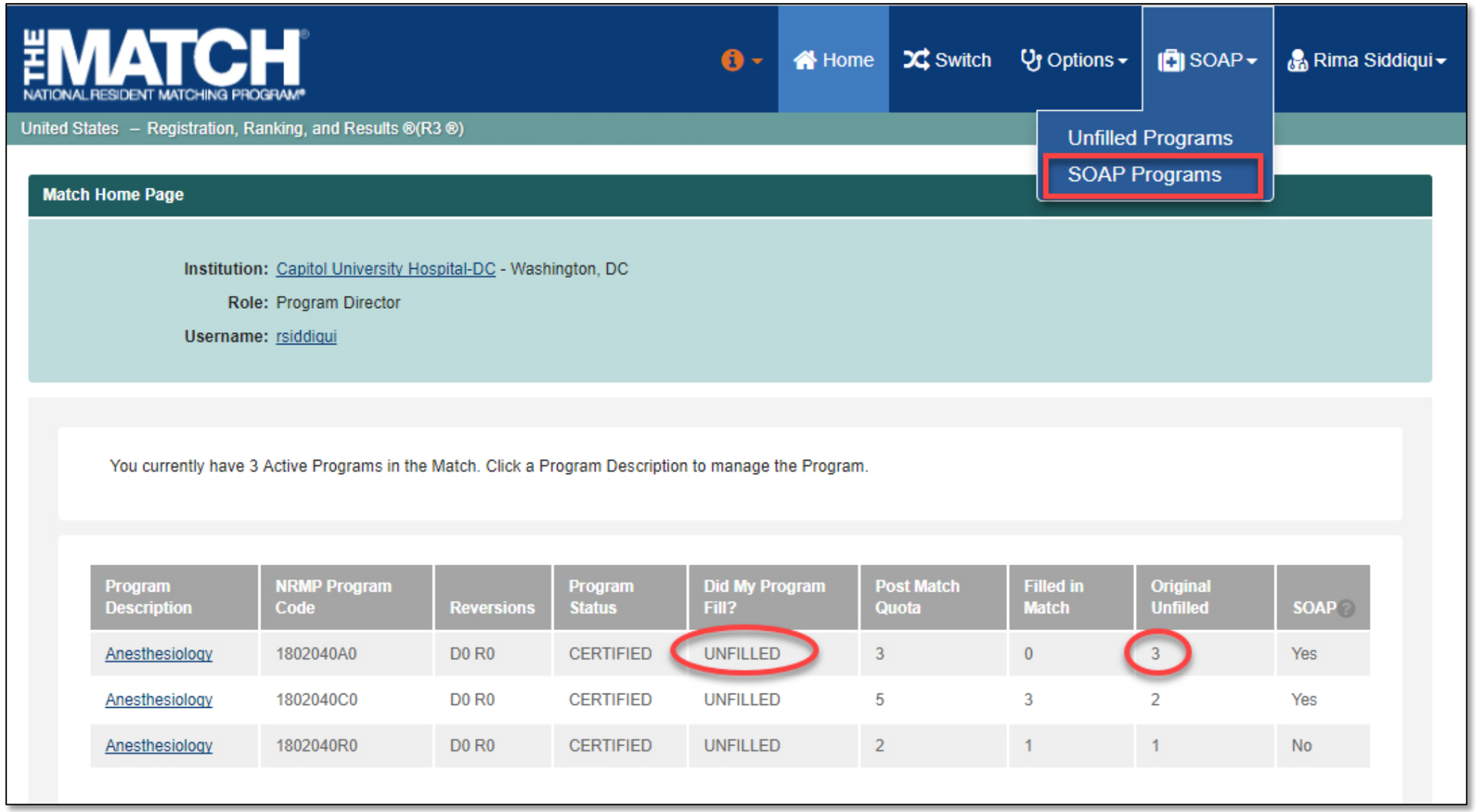
# Viewing Your Program Status




| Program Description | NRMP Program Code | Reversions | Program Status | Did My Program Fill? | Post Match Quota | Filled in Match | Original Unfilled | SOAP |
|---|---|---|---|---|---|---|---|---|
| Anesthesiology | 1802040A0 | D0 R0 | CERTIFIED | UNFILLED | 3 | 0 | 3 | Yes |
| Anesthesiology | 1802040C0 | D0 R0 | CERTIFIED | UNFILLED | 5 | 3 | 2 | Yes |
| Anesthesiology | 1802040R0 | D0 R0 | CERTIFIED | UNFILLED | 2 | 1 | 1 | No |

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# Checking Applicant Eligibility

## In Applicant Match History:

- Search for Applicants you are considering interviewing for SOAP positions
- Search by NRMP ID, AAMC, ID, Name, Medical School
- Applicant Status messages:
  - Not SOAP Eligible
  - Eligible for all available positions in SOAP
  - Eligible for available positions in SOAP, except physician-reserved positions (R type)
  - Eligible for only PGY-1 preliminary or transitional year positions in SOAP
  - Eligible for only PGY-2 advanced positions in SOAP

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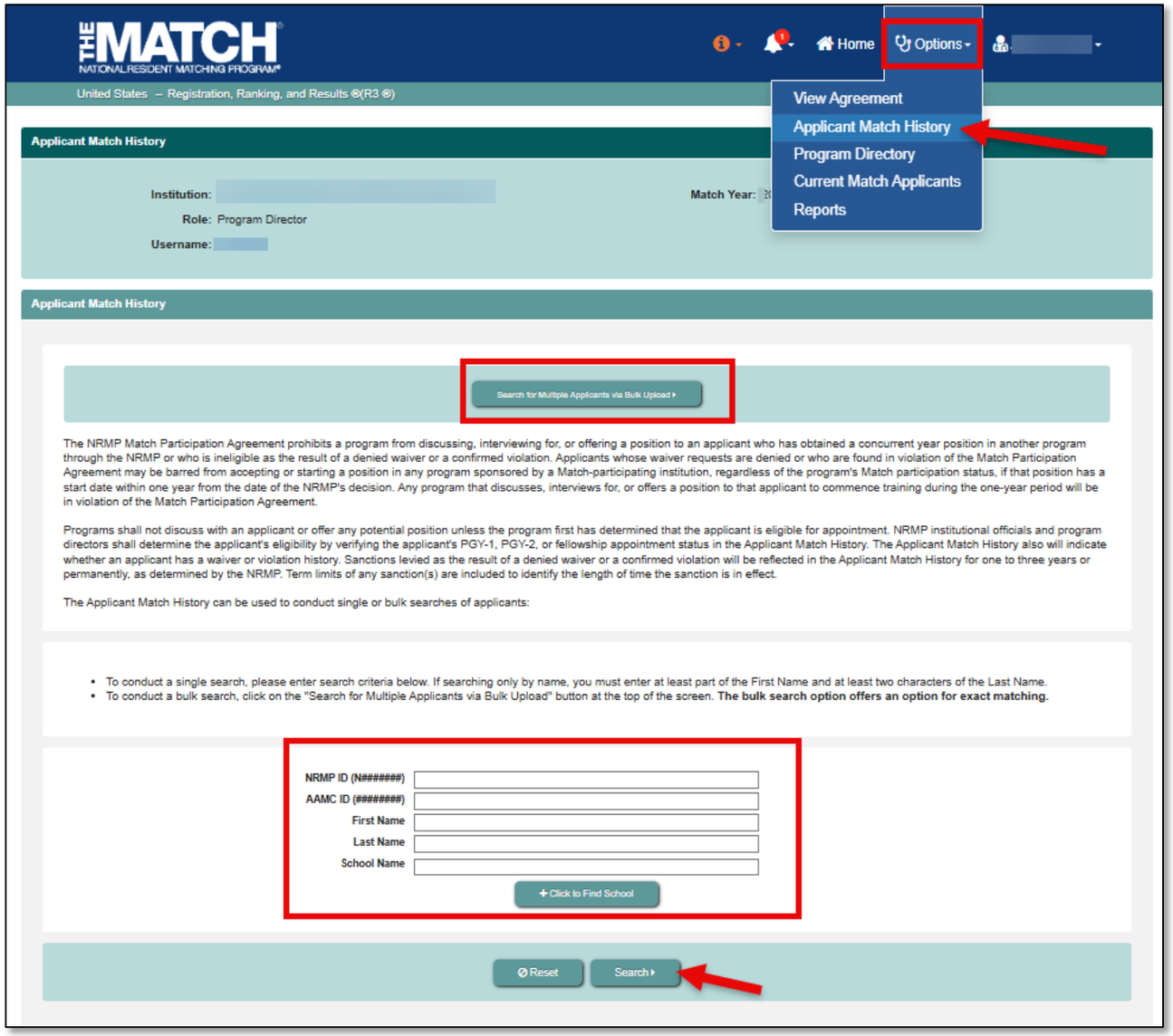
# Applicant Match History

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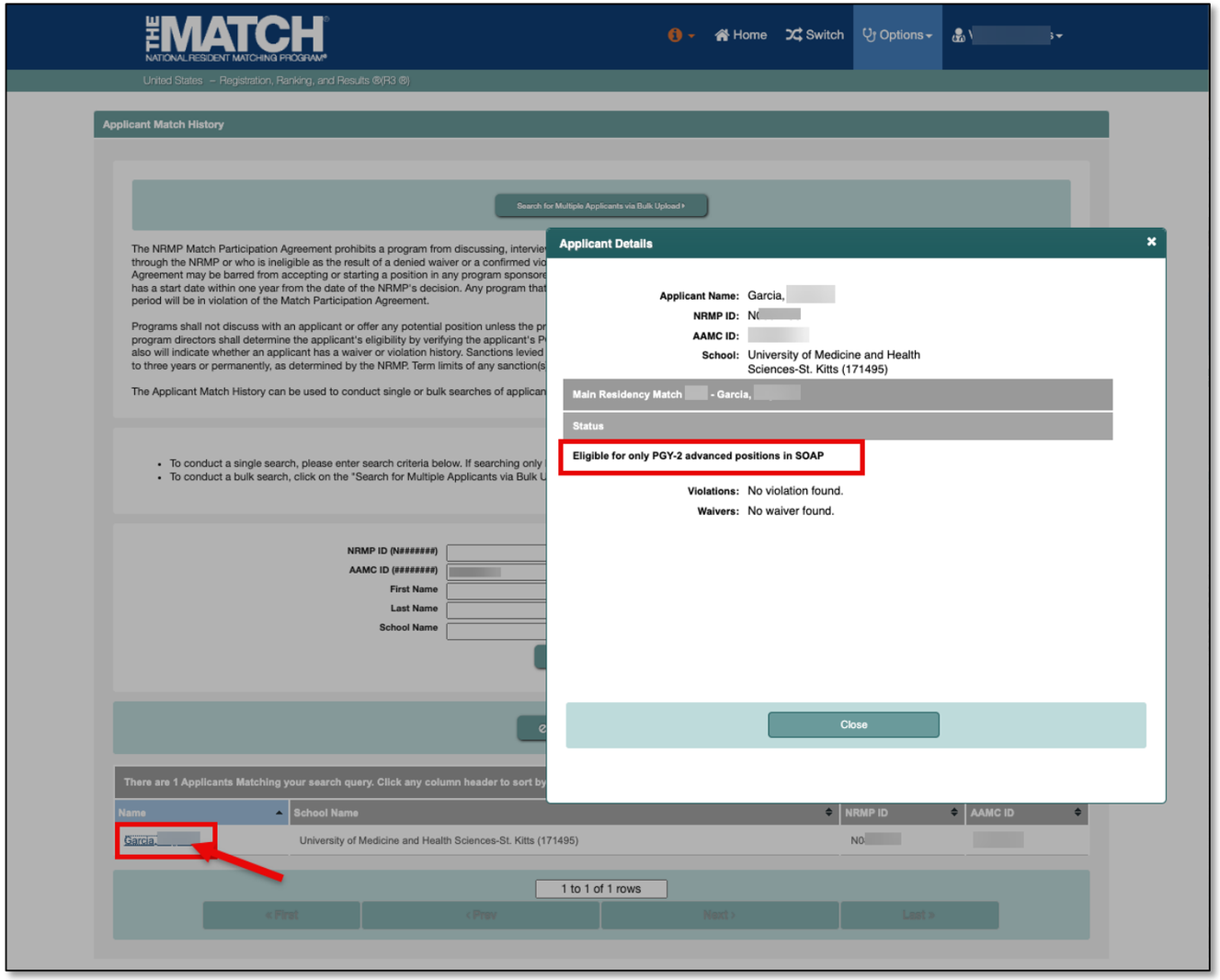


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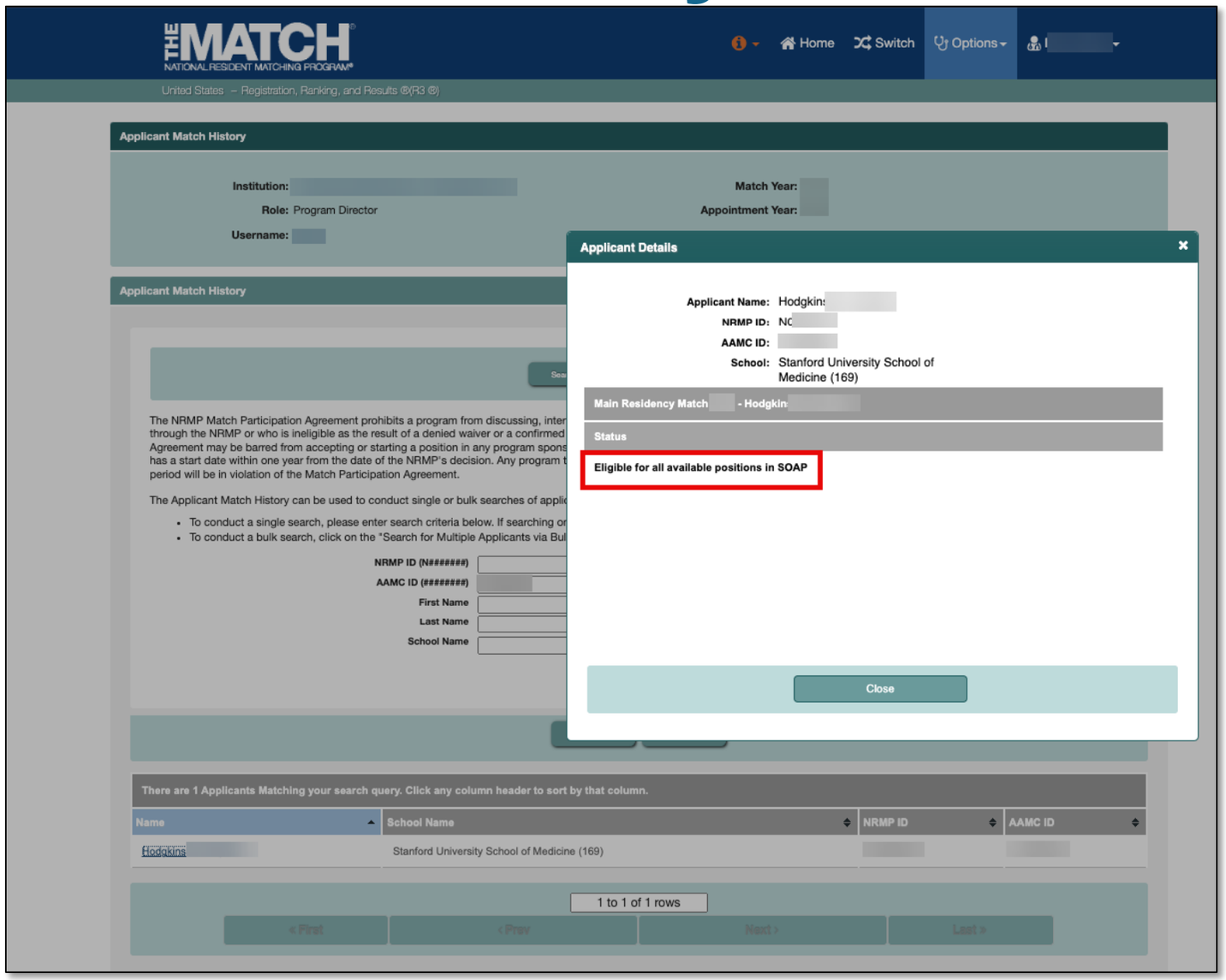


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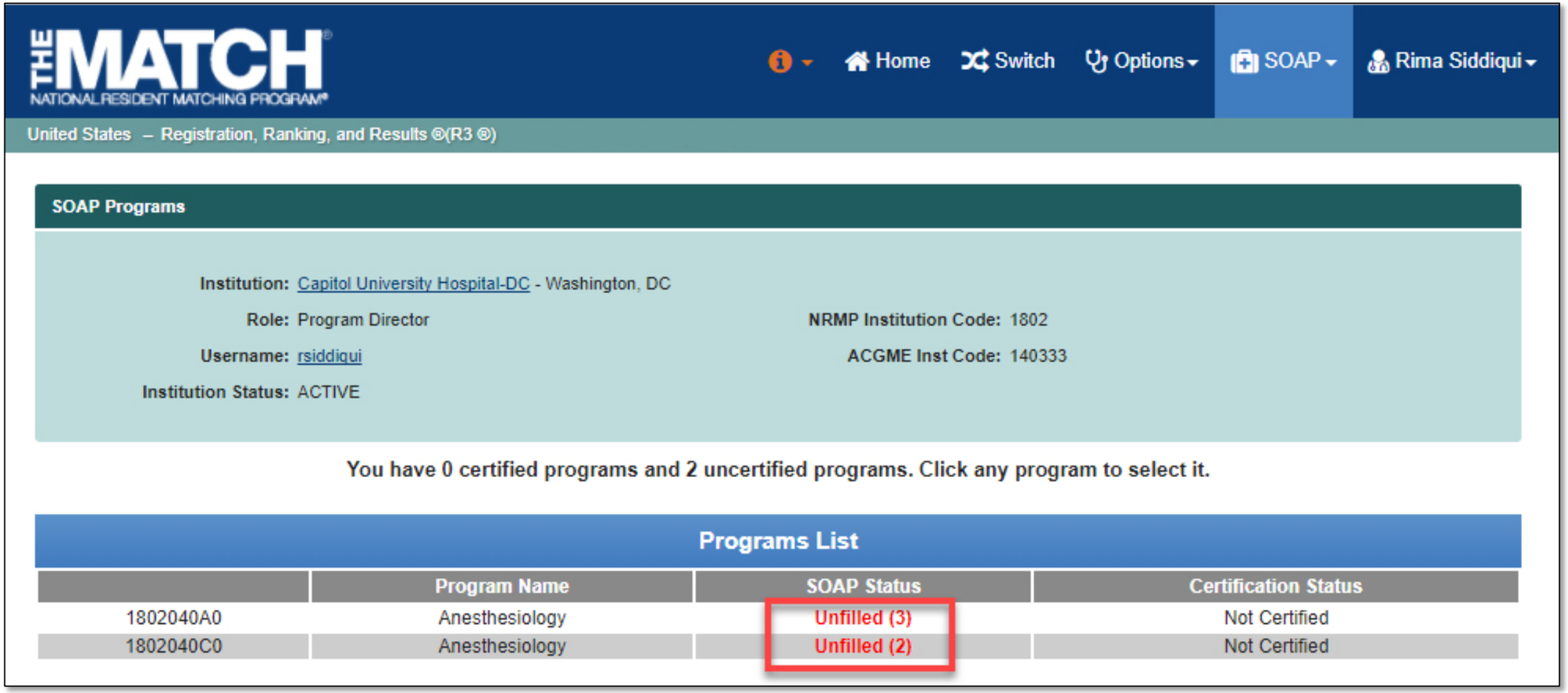
# Creating a Preference List

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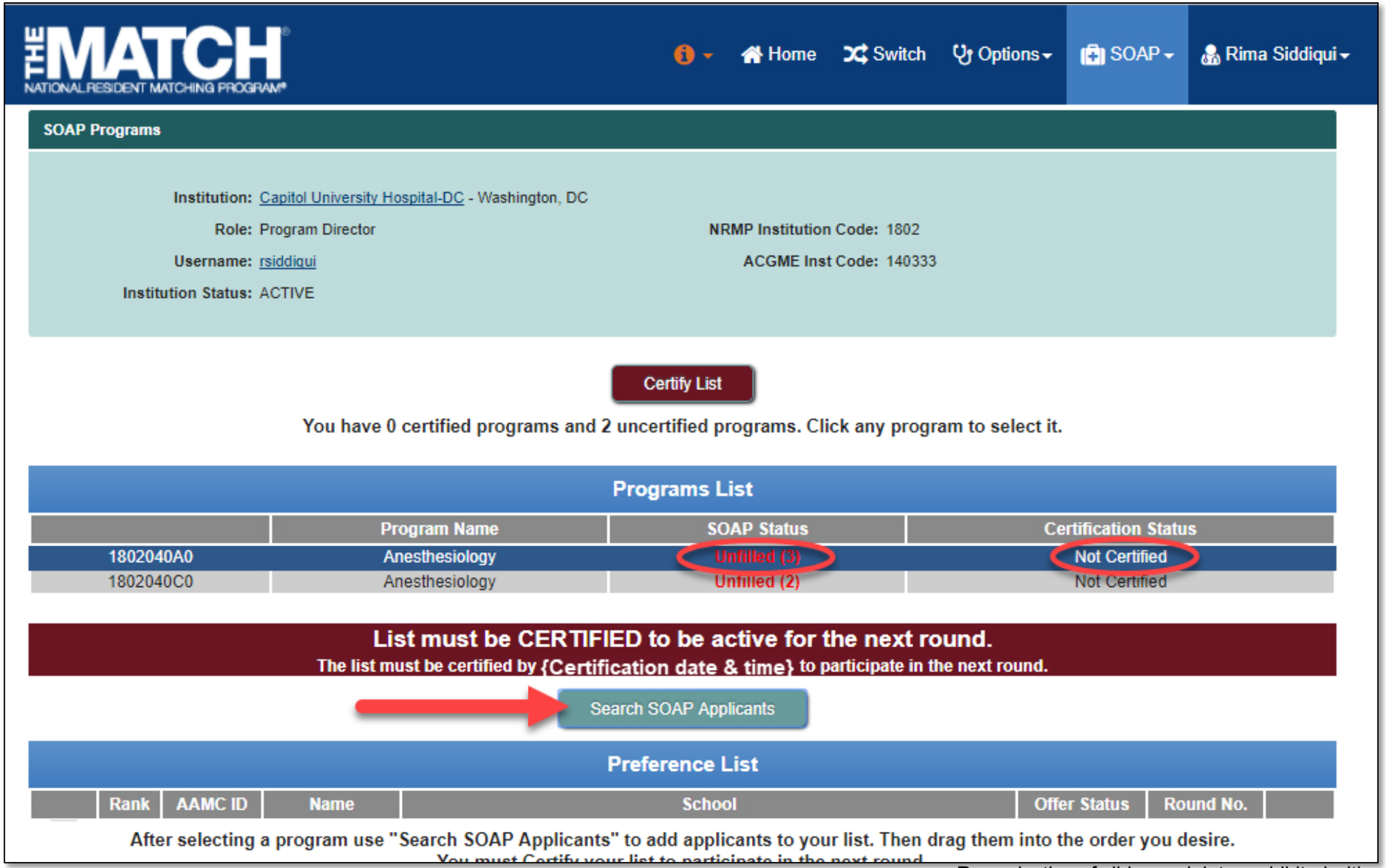


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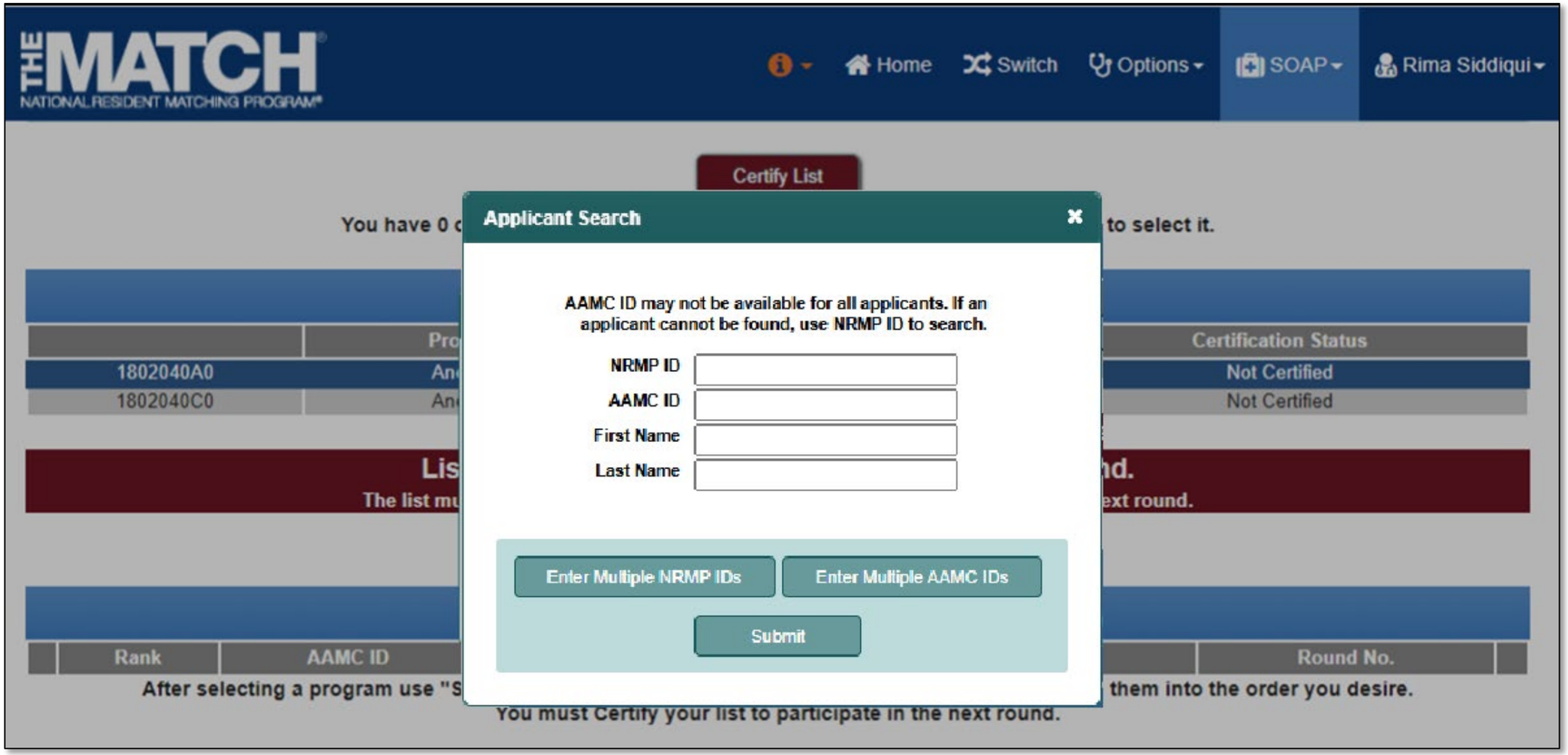


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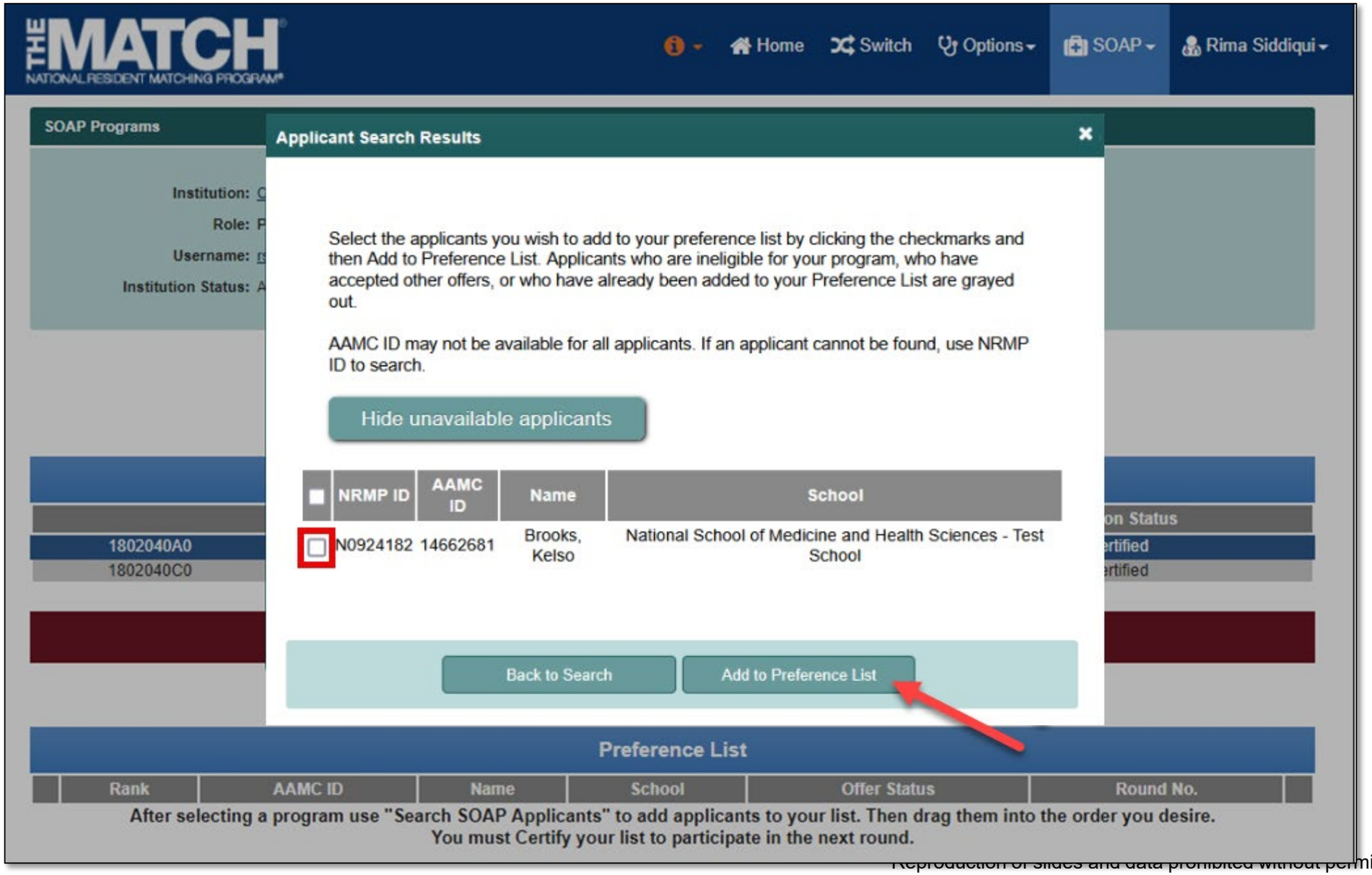


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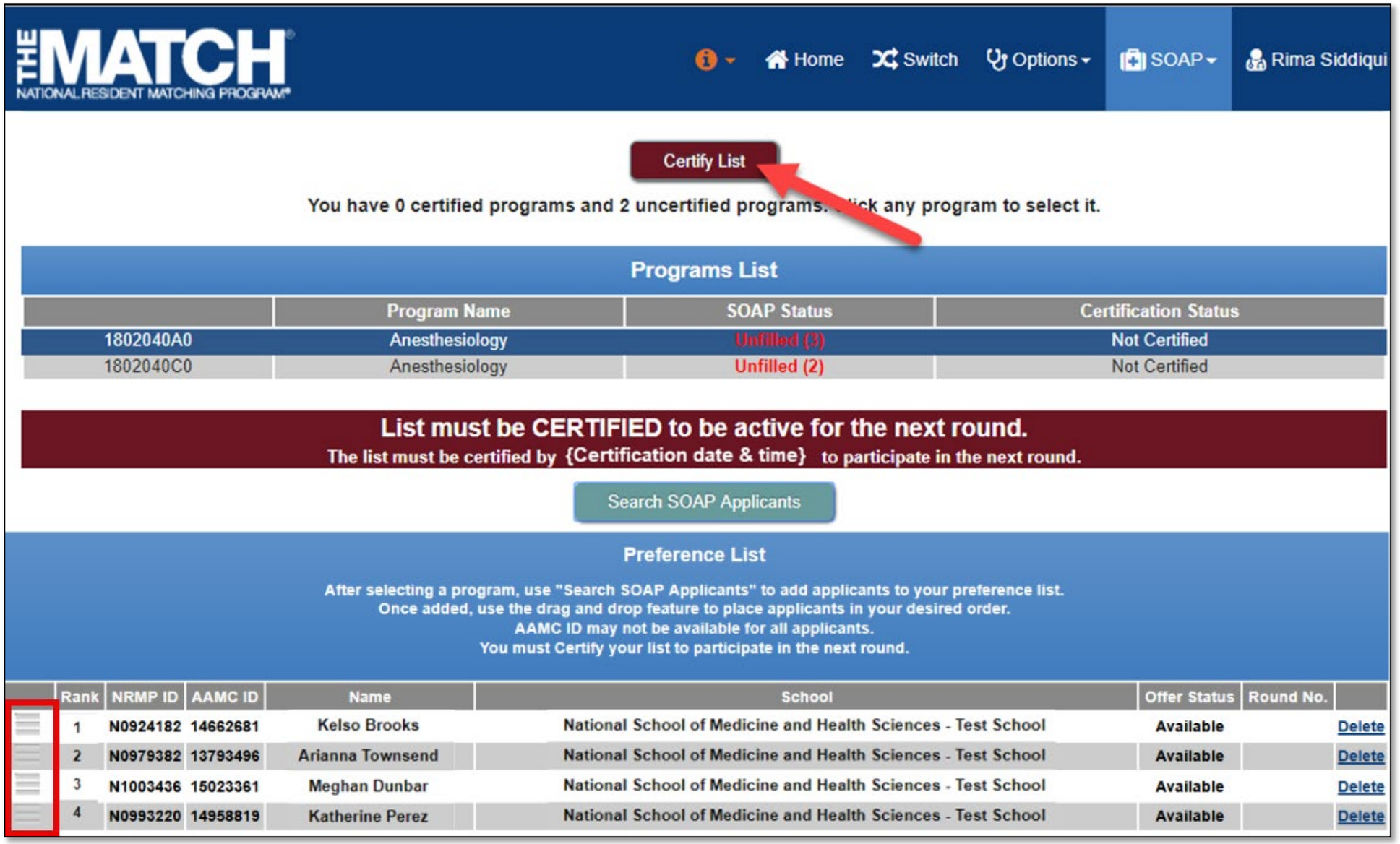


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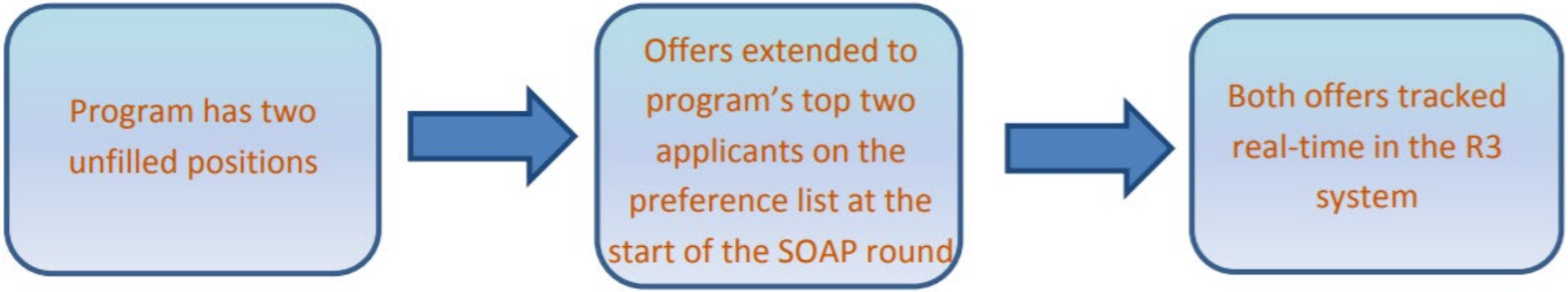
# How SOAP Rounds Work

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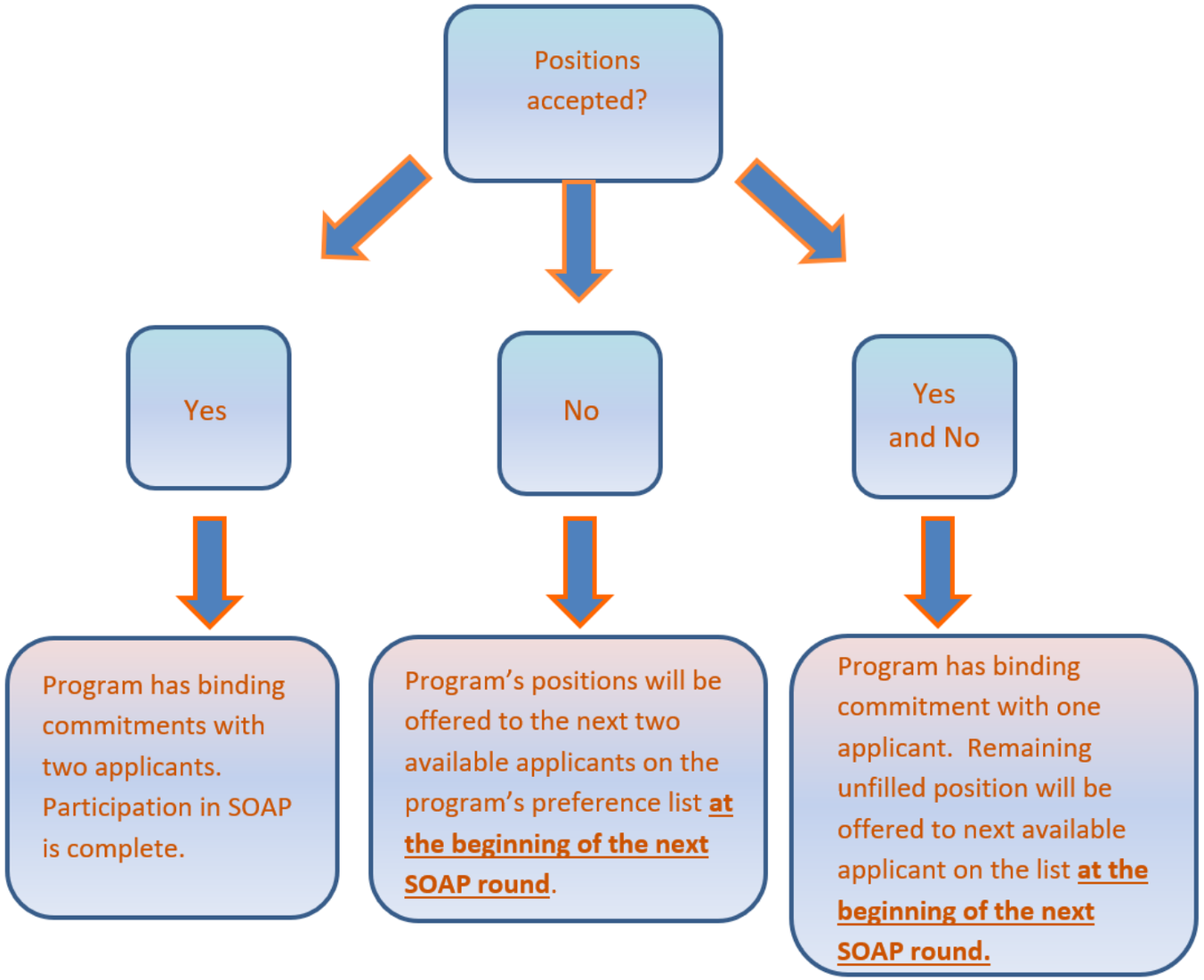


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# Offer Rounds Thursday, March 20

## Round 1 9:00 – 11:00 a.m. ET

| | |
|---|---|
| 8:55 a.m. | Deadline to certify preference list for Round 1 offers |
| 9:00 a.m. | Applicants receive offers |
| 11:00 a.m. | Applicant deadline to accept or reject offers |

## Round 2 12:00 - 2:00 p.m. ET

| | |
|---|---|
| 11:55 a.m. | Deadline to modify and re-certify preference list for Round 2 offers |
| 12:00 p.m. | Applicants receive offers |
| 2:00 p.m. | Applicant deadline to accept or reject offers |

## Round 3 3:00 – 5:00 p.m. ET

| | |
|---|---|
| 2:55 p.m. | Deadline to modify and re-certify preference list for Round 3 offers |
| 3:00 p.m. | Applicants receive offers |
| 5:00 p.m. | Applicant deadline to accept or reject Round 3 offers |

## Round 4 6:00 – 8:00 p.m. ET

| | |
|---|---|
| 5:55 p.m. | Deadline to modify and re-certify preference list for Round 4 offers |
| 6:00 p.m. | Applicants receive offers |
| 8:00 p.m. | Applicant deadline to accept or reject Round 4 offers |

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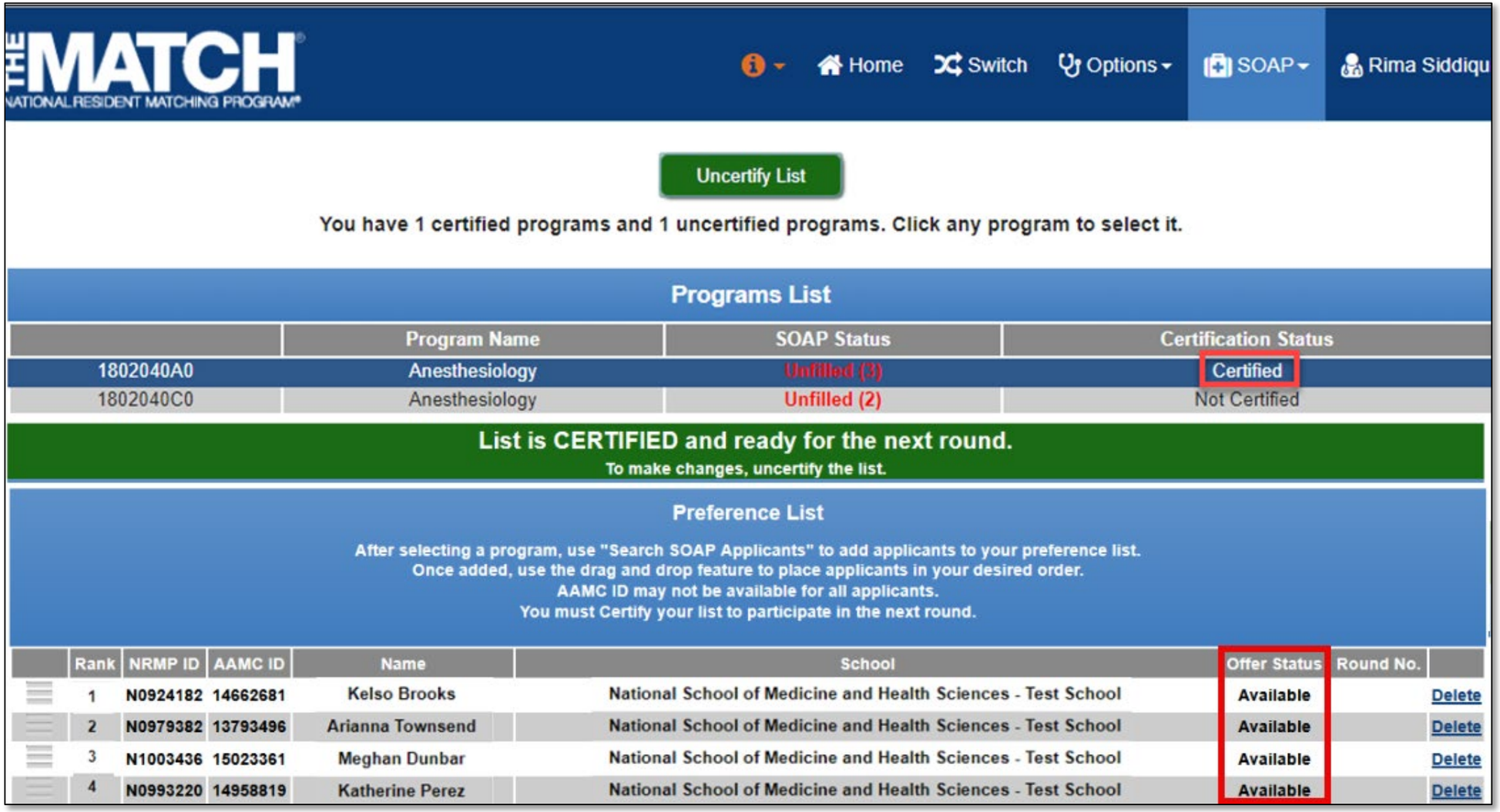
# Monitoring & Updating Preference Lists

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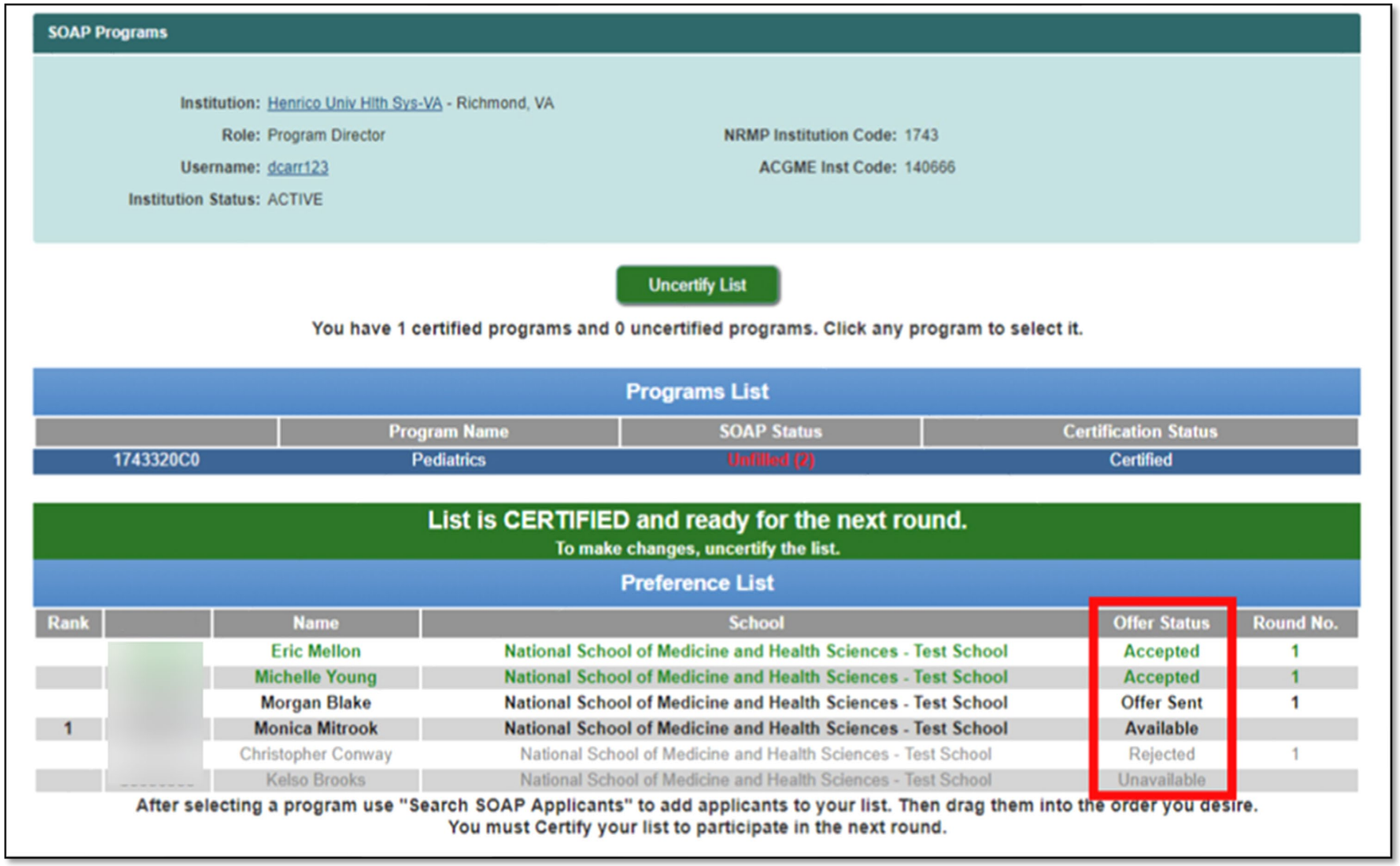

SOAP Programs

Institution: Henrico Univ Hlth Sys-VA - Richmond, VA
Role: Program Director
NRMP Institution Code: 1743
Username: dcarr123
ACGME Inst Code: 140666
Institution Status: ACTIVE

Uncertify List

You have 1 certified programs and 0 uncertified programs. Click any program to select it.

Programs List

| | Program Name | SOAP Status | Certification Status |
|---|---|---|---|
| 1743320C0 | Pediatrics | Unfilled (2) | Certified |

List is CERTIFIED and ready for the next round.
To make changes, uncertify the list.

Preference List

| Rank | | Name | School | Offer Status | Round No. |
|---|---|---|---|---|---|
| | | Eric Mellon | National School of Medicine and Health Sciences - Test School | Accepted | 1 |
| | | Michelle Young | National School of Medicine and Health Sciences - Test School | Accepted | 1 |
| | | Morgan Blake | National School of Medicine and Health Sciences - Test School | Offer Sent | 1 |
| 1 | | Monica Mitrook | National School of Medicine and Health Sciences - Test School | Available | |
| | | Christopher Conway | National School of Medicine and Health Sciences - Test School | Rejected | 1 |
| | | Kelso Brooks | National School of Medicine and Health Sciences - Test School | Unavailable | |

After selecting a program use "Search SOAP Applicants" to add applicants to your list. Then drag them into the order you desire.
You must Certify your list to participate in the next round.

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# After the Rounds

## Thursday, March 20

**8:30 P.M. ET**

Programs can update the number of unfilled positions to be displayed on the *List of Unfilled Programs*

**9:00 P.M. ET**

**SOAP Ends**

Updated *List of Unfilled Programs* available to applicants to include remaining unfilled SOAP programs and unfilled programs not participating in SOAP

Note: Program *Confidential Roster of Matched Applicants* will be released (by email and R3 system) on Thursday at 2:00 p.m. ET.

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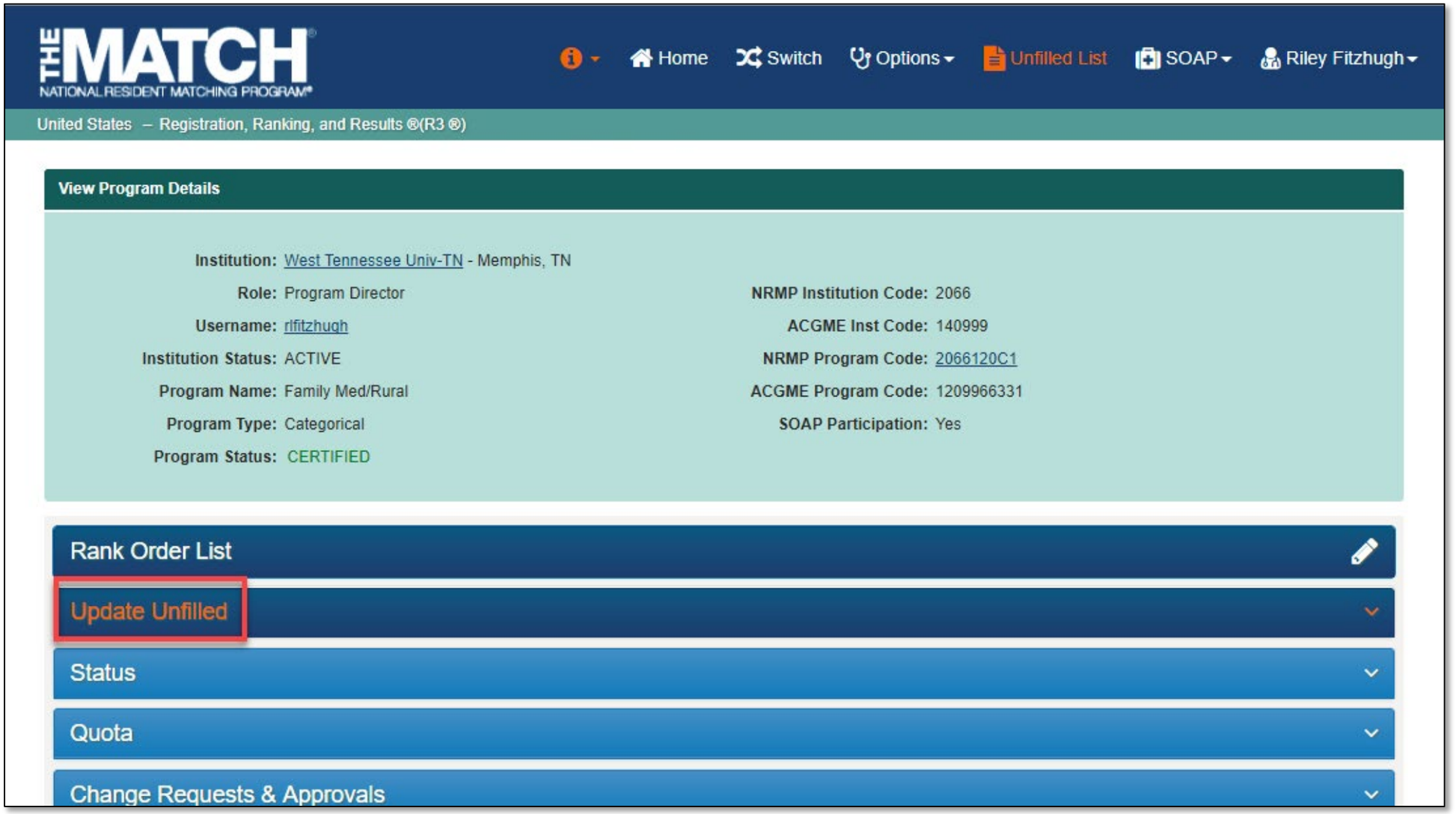
# Updating the *List of Unfilled Programs*

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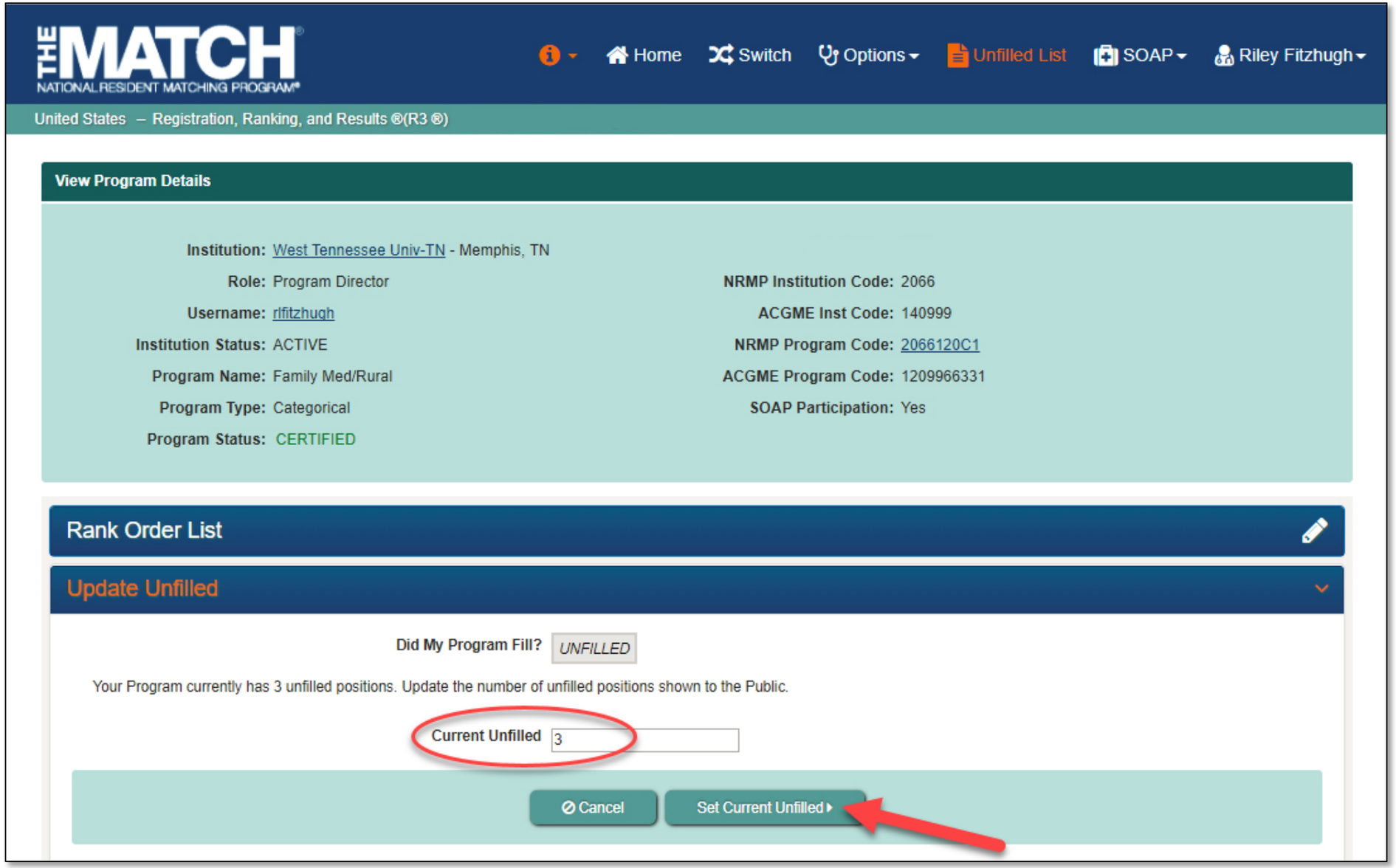


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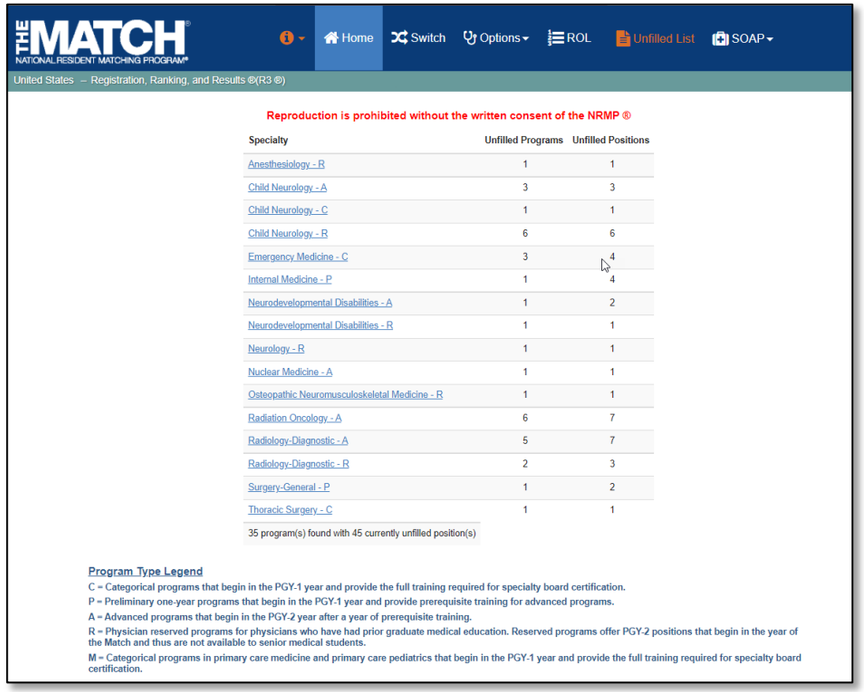
# Post SOAP

All applicants who are unmatched or partially matched will have access to the *List of Unfilled Programs.*

Applicants apply to remaining unfilled programs.

Programs can create positions ONLY for partially-matched applicants beginning at 9:00 p.m. Eastern Time on Thursday




| Specialty | Unfilled Programs | Unfilled Positions |
|---|---|---|
| Anesthesiology - R | 1 | 1 |
| Child Neurology - A | 3 | 3 |
| Child Neurology - C | 1 | 1 |
| Child Neurology - R | 6 | 6 |
| Emergency Medicine - C | 3 | 4 |
| Internal Medicine - P | 1 | 4 |
| Neurodevelopmental Disabilities - A | 1 | 2 |
| Neurodevelopmental Disabilities - R | 1 | 1 |
| Neurology - R | 1 | 1 |
| Nuclear Medicine - A | 1 | 1 |
| Osteopathic Neuromusculoskeletal Medicine - R | 1 | 1 |
| Radiation Oncology - A | 6 | 7 |
| Radiology-Diagnostic - A | 5 | 7 |
| Radiology-Diagnostic - R | 2 | 3 |
| Surgery-General - P | 1 | 2 |
| Thoracic Surgery - C | 1 | 1 |
| 35 program(s) found with 45 currently unfilled position(s) | | |

**Program Type Legend**

C = Categorical programs that begin in the PGY-1 year and provide the full training required for specialty board certification.
P = Preliminary one-year programs that begin in the PGY-1 year and provide prerequisite training for advanced programs.
A = Advanced programs that begin in the PGY-2 year after a year of prerequisite training.
R = Physician reserved programs for physicians who have had prior graduate medical education. Reserved programs offer PGY-2 positions that begin in the year of the Match and thus are not available to senior medical students.
M = Categorical programs in primary care medicine and primary care pediatrics that begin in the PGY-1 year and provide the full training required for specialty board certification.

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# Match Day!

## Friday, March 21

| | |
|---|---|
| **12:00 P.M. ET** | Medical school Match Day ceremonies |
| | Program *Match Results by Ranked Applicant* and *SOAP Programs Preferred Applicants* available in R3 under Options → Reports |
| | Applicant Match results available |
| | *Advance Data Tables* available |

**Print, save, and archive Match reports for future use**

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# NRMP Video Resources & Support Guides

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# Questions?

2025 SOAP Guide for programs

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# Thank You and Good Luck in the Match!

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